



207 Windtree Drive  
Wausau, WI 54401  
Melody 715-571-8122  
Rick 920-379-7133

[melody@funktiondesignstudio.com](mailto:melody@funktiondesignstudio.com)  
[m\\_rick@funktiondesignstudio.com](mailto:m_rick@funktiondesignstudio.com)

## **St Germain – Town Hall and Community Center New Facility – Workshop Meeting April 1, 2017**

### **5:30 pm – Opening**

- ) Introductions
- ) Discuss the outline objectives of the workshop

### **5:35 pm – 5:50 pm - Project Budget**

- ) Priorities:
  - ) Quantity, Quality or Project Budget
- ) Breakdown of the project cost
  - ) \$3.5 - \$4 Million
  - ) Hard Cost, Soft Cost, Contingencies

### **5:50 pm – 6:10 pm – Program S.F. requirements**

- ) Review Town s.f. program needs
- ) Compare Funktion s.f. program assignments
- ) Identify any surplus and deficiencies in the program

### **6:10 pm – 6:45 pm – Adjacencies and Conceptual plan**

- ) Review the program conceptual plan
- ) Adjacency requirements

### **6:45 pm – 7:00 pm – MEP systems**

- ) Identify MEP systems to be developed
  - ) HVAC
  - ) AV, data, security
  - ) Fire Protection (sprinkler/fire wall)
- ) Priorities: Control, initial cost of systems, operational cost

### **7:00 pm – 7:30 pm – Site Improvements**

- ) Demolition of the facilities (Phasing)
  - ) Community Center to remain open? (Phasing)
- ) Adjacent parking adjacent to the facility
  - ) Zoning minimum and/or additional at each side
- ) Landscaping extent
- ) Utilities (REI engineering)

### **7:30 pm – Questions?**