

Lost Lake Protection & Rehabilitation District

4th Quarter Meeting Minutes—St. Germain Community Building

October 5, 2017, 6:00 p.m.

1. Call to Order: Commissioner Heeler in absence of Ulett called the meeting to order at 6:05 p.m.

2. Roll Call: Quorum was established:

Present: Commissioners Heeler, Truppe, Ritter, Anderson,

Absent: Guckenberg, Eckerman, (Ulett, via phone)

Others Present: Jack Peil, Mel Schultz, Don Walters, Bob Steckart

3. Approval of September 3 Special Meeting Minutes:

On motion by Anderson, second Ritter, the minutes of the September 3, 2017, Special Meeting were approved.

4. Treasurer's Report:

Truppe presented Treasurer's Report stating the only transaction made since last meeting was a check written to WI State Lab for \$357.00. The balance in District account is now \$21,135.62. Anderson questioned whether future agendas should have an "authorization to pay bills" item. After discussion, no decision was made although it may be brought up at a later meeting if warranted.

5. Audit Committee Report:

Truppe presented Audit Committee report/recommendations to the board. **First** item was to amend 2017 District budget due to forgiveness of a \$1,000 loan from Community Club. On motion by Truppe, second by Ritter, motion to amend the 2017 District budget from \$70,345 to \$69,345 passed unanimously. **Second** item discussed the problem of using two different checkbooks for bill paying. Guckenberg and Truppe each have a checkbook now, but Truppe will be only person writing checks unless an emergency. **Third** item discussed the use of a professional CPA to conduct the annual LLPRD audit. Two names of potential CPA's were brought up, and they will be contacted as to their willingness to serve District. The decision to use a CPA (or not) will be brought up at a later District meeting. **Fourth** item discussed was whether or not Audit Committee is covered under "errors and omissions" coverage on District insurance policy. Ulett will check on coverage, but Truppe noted our insurance coverage is extended to all District staff who are "elected or appointed." The audit committee is appointed, but we will revisit this issue next meeting. Ritter inquired about the location of Audit Committee reports and volunteered to put the reports on the District website for easy access and safe keeping.

6. CBCW Discussion:

After discussion by the group on CBCW issues, motion by Heeler, second by Truppe to continue with CBCW grant in 2018 using volunteers to provide our share of the matching funds, passed unanimously. Motion by Ritter, second Anderson to apply for 2018 CBCW grant to be completed by end of 2017 or an earlier due date, passed unanimously. Heeler will do the grant application. Commissioners will revisit the CBCW issue when crafting the 2019 budget to determine if LLPRD should continue with volunteer inspectors in 2019 or pay our 25% portion of grant through tax levy funds.

7. Walleye Distribution:

Heeler discussed the October 2, 2017, stocking of 1,500 extended growth walleye in Lost Lake stating the fish were larger than past stocked walleye and looked very healthy. Motion by Ritter, second by Truppe to authorize payment to Central WI Fish Farm \$3,000 for the extended growth walleye. The payment is to come out of our Wildlife Club escrow account. Motion passed unanimously.

8. Next Meeting:

The next meeting of the LLPRD is scheduled for Thursday, January 4, 2018, to be held in the St. Germain Community Building at 7:00 p.m.

9. Adjournment:

Meeting adjourned at 6:52 p.m.

Respectfully submitted,

Gary Heeler--Secretary