

Town of St. Germain
Minutes, Independence Day Committee
Sept. 24, 2019

1. **Call to order:** By Ted Ritter at 5pm- Informal meeting of the Independence Day Committee
2. **Roll Call** – Members present
Ritter, Swenson, Lough, Dahnke, Ruediger, Sauer
3. **Proposed Town Ordinance** - setting this group as a Standing Committee for the Town was discussed as well as addressing committee members being insured as citizen volunteers acting on behalf of the Town. Ordinance schedule to be adopted at 10/14/19 meeting.
4. Standing Committee Responsibilities – as an extension of town government certain criteria applies.
 - Agenda must be posted
 - Minutes submitted to Ted to include on website
 - Actions & motions must be recorded
 - Decisions must be made, approved & documented at meetings – information may be shared via email but no discussion or voting outside of the meetings
 - Contracts will need to be handled by the Town, however Town may designate that negotiations be handled by the committee members involved with that activity
5. Sponsorship of Activities for the Event – Various organizations or individuals may choose to sponsor activities (i.e. Thrift Shop sponsors Fly-Over), they can contribute that money to the Town and the Town Clerk pays the bills. Ted will draft a Sponsorship Agreement.
6. Parade Candy Distribution – Discussion was tabled by the Town Board on this issue but could be revisited in the future. Items to consider might be a PSA announcement to spectators to keep children back or signed waivers by parade participants that drivers cannot be distracted by throwing candy.
7. Number of Committee Members- Discussion to limit number of members on committee or having liaisons took place. One Town Board member needs to be included but might list one as a primary and one as an alternate. June Vogel is willing to join as a co-chair and recording secretary. Cookie will chair and facilitate the meetings.
8. Next meeting – Nov. 5th 5:00 pm