

TOWN OF SAINT GERMAIN LAKES COMMITTEE

Chair - Ted Ritter

Vice Chair - Todd Wiese

<u>Alma/Moon</u>	<u>Big St. Germain</u>	<u>Found</u>	<u>Little St. Germain</u>	<u>Lost</u>	<u>At Large</u>
R. Hutts	M. Deets	C. Thier	T. Best	J. Heeler	Vacant
D. Zielinski	J. Harold	D. Kloepfer	L Mirek	J. Peil	
	J. Pfister (alt)	B. Schell (alt)		L. Peil (alt)	

MEETING MINUTES – JANUARY 09, 2007

The meeting of the Town of Saint Germain Lakes Committee was called to order by Chairman Ted Ritter at 7:00PM on Tuesday, January 9, 2007, in the Saint Germain Community Center.

Committee Roll Call:

Committee members present: Voting members Dave Zielinski, Jim Harold, Chuck Thier, Dick Kloepfer, and Tom Best.

Committee members absent: Ron Hutts, Mike Deets, Lou Mirek, Jeff Heeler and Jack Peil.

Alternate voting members present: John Pfister

Alternate voting members absent: Bob Schell and Linda Peil

A quorum of voting members was determined to be present.

Also present were Chairman Ted Ritter and Vice-chairman Todd Wiese.

Approval of the Agenda: Motion by Thier, second by Best to approve the agenda. Motion passed.

Approval of the minutes: Motion by Zielinski, second by Best to approve the 11/14/06 minutes. Motion passed.

Financial Review: Presented by Zielinski.

Discussion / Action items:

1. Review final report and expense reimbursement for grant funded projects:

- a. Ritter distributed to each lake organization two hard copies and one CD version of the final report prepared by Onterra for the eight lake "aquatic plant inventory / plant management plan" project (grants ALPL-006-04, ALPL-007-04 & ALPL-008-04). A payment request totaling \$2,863 has been submitted to the WDNR. It was noted that while Onterra provided everything that was included in the scope of the project, the end result falls short of what the WDNR now considers comprehensive plant management planning. Still, the project produced valuable lake plant data and good guidance for maintaining the high quality of town lakes.
- b. Ritter shared one hard copy and distributed to each lake organization two CD versions of the final report for the 2006 summer grant funded project. Conversations with Kevin Gauthier confirmed that not all of the lake monitoring volunteer hours collected could be used as in-kind hours. It also remains uncertain whether the value of the donated boat qualifies as an in-kind contribution. A payment request totaling \$9,656 to offset \$11,400 in expenses has been submitted to the WDNR, leaving a deficit of \$1,744. Time will tell what reimbursement amount is actually allowed.

2. Finalize 2007 project proposal and costs:

- a. Ritter explained that while we should continue to encourage all lake users to monitor lakes at all times, only monitoring activities conducted in accordance with methodology that qualifies for in-kind grant hours will be allowed for grant reimbursement purposes. Clarification of suitable monitoring protocol will be provided prior to the start of our 2007 grant funded project.
- b. Discussion concerning the proposed windshield card design resulted in a decision to include the ability to define what was found under "OOPS – we found something" and to remind people to dispose of the card properly and to not litter.
- c. Ritter explained that his discussions with North Lakeland Discovery Center regarding contracting with the town of Saint Germain for a CBCW trainer to provide services every Monday during the Saint Germain flea market season were positive; however nothing has yet been finalized. With the grant application deadline closing in, it was agreed that we should include this aspect of the project in the application. If for any reason the concept doesn't materialize after our grant is awarded, we can simply eliminate that piece of the project and reduce our expenses and needed in-kind volunteer hours accordingly. It was also agreed that the budget for the Monday service be increased to \$1,500.
- d. Further discussion of the Monday CBCW training aspect of the project lead the committee to agree to include in the project budget the cost of three CBCW training kits at \$25 each and as many CBCW tee-shirts as can be purchased for \$300 for a total additional expense of \$375. The shirts will be given free to any trainees who commit to working a minimum of eight hours at a Saint Germain boat landing after having attended a Monday afternoon training session.
- e. Motion by Kloepfer, second by Thier to approve a project budget of \$8,775 as outlined in the

following table. Motion passed.

PROJECT EXPENSES	COST
Windshield cards	\$500
Grocery bags AIS message (printing cost at \$1.00/1,000 bags)	\$500
Bait containers AIS message (printing cost for labels)	\$500
Placemats with AIS message	\$5,000
*Clean Boats, Clean Waters: Kits (3 @ \$25), T-shirts (30@\$10)	\$375
AIS hand-out literature	\$400
Discovery Center contracted Monday employee	\$1,500
Total State Expenses	\$8,775
* T-shirts will be provided at no cost to new inspectors who commit to a minimum of 8 hours of watercraft inspections at a Saint Germain boat landing.	

- f. Further discussion of the project lead to the agreement of the need to clarify in the grant application the varying nature of each lake organization and varying characteristics and uses of each lake that will result in differences from lake to lake in how volunteer time is used. Ritter agreed to add the clarification.
 - g. Motion Thier, second by Pfister to proceed with submitting the grant application with the modifications discussed. Motion passed.
3. **Public comments:** None
 4. **Committee concerns:** None
 5. **Time & date of next meeting:** April 10, 2007 at 7:00pm in the Community Center town board room

Adjourn: Meeting adjourned at 8:50p.m.

Minutes prepared by Ted Ritter, Chairman and acting Recording Secretary