

## Town of St. Germain Accommodations Tax Commission

### Minutes of the Meeting of August 14, 2013

The Meeting was called to order at 5:09 pm.

**Roll Call** was as follows: Tom Best, Marion Janssen, Fred Radtke and Deb Harvey. Tom & Kim Christensen were also in attendance.

**Agenda** Tom Best motioned to approve the agenda as presented with a second from Marion Janssen which carried at 5:10 pm.

**Election of Commission Officers** Marion Janssen nominated Fred Radtke to serve another year as Chairman of the Commission with a second from Deb Harvey. Fred Radtke nominated Tom Best to serve another term as Vice Chairman of the Commission with a second from Deb Harvey. Fred Radtke nominated Deb Harvey to serve another term as Secretary with a second from Marion Janssen. All nominations carried unanimously at 5:14 pm.

**Missing Chamber Activity Report** The Chamber's report for the period of January through March that had not been available for the May meeting was distributed. Marion Janssen motioned to approve with a second by Tom Best. Motion carried at 5:15 pm.

**Minutes** The Minutes of the May 30, 2013 meeting were distributed for review. Fred Radtke motioned to approve with a second from Tom Best. Motion carried at 5:17 pm.

**Treasurer's Report** Marion Janssen distributed the report of Accommodations Tax collected for the second quarter of 2013. Upon discussion and review of the report, Tom Best motioned to approve the Treasurer's report and Fred Radtke seconded the motion which carried at 5:25 pm.

**Chamber's Report** Deb Harvey distributed the Chamber's report of the Accommodations account balances for the 2<sup>nd</sup> calendar quarter of April through June, 2013. Discussion arose regarding 25% of the funds collected being used to pay the salaries of Chamber personnel directly involved in marketing and tourism. Under the current guidelines this is indeed a proper use of Room Tax dollars. Fred asked the members present if they were satisfied with 25% being used for this purpose and hearing no opposition, the report was moved for approval by Fred Radtke with a second from Deb Harvey. Motion carried at 5:40 pm.

Fred Radtke presented the check to Deb Harvey from the Chamber, representing the 2<sup>nd</sup> quarter collections.

Fred then presented a copy of the current Accom. Tax agreement between the Town and the Chamber and proposed some changes to the language. **Fred Radtke than motioned to extend the Current Agreement until Dec. 31, 2014, with the new agreement being signed by December 1, 2013. Marion Janssen seconded the motion which carried at 5:50 pm.**

Deb Harvey agreed to present the Chamber with the proposed changes and to seek the signature on the Agreement.

With no further concerns from the Commission, **the motion to adjourn was MSC at 5:55 pm.**

Next meeting is scheduled for Wednesday, November 13, 2013 at 5:00 pm.

Respectfully Submitted by:  
Deb Harvey

\*\*Approved Date & Time:

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Commission Secretary

\*\*Signature:

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