

Town of St. Germain Accommodations Tax Commission

Minutes of the Meeting of November 11, 2015

1. The Meeting was called to order at 5:14 pm.
2. **Roll Call** was as follows: Fred Radtke, Marion Janssen and Deb Harvey. Tom Best (excused). We could not convene a quorum. Penny Wiesmann was present as the Chamber's representative.
3. **Agenda** Distributed for review.
4. **Chairman's Report** Nothing to report.
5. **Secretary's Report** The Minutes of the May 11th and August 12th meetings were distributed for review. Approval will take place at the February meeting in 2016.
6. **Treasurer's Report** Marion presented the Treasurer's Report.
 - A. The current quarter revenue comparison to prior years was reviewed.
 - B. There are currently (4) delinquent accommodations.
 - C. There are (0) delinquent from previous quarter.
 - D. There were no penalties collected for the quarter ending 9/30/15, but they have been invoiced for.
 - E. There was \$747.48 in penalties & interest collected from the previous quarter.
 - F. There were (4) letters sent to late accommodations. (2) Of which went to property managers and (2) to single properties.
 - G. Approval of Treasurer's Report. Without a quorum present, will seek approval of the Treasurers Report at the next meeting.
7. Penny Wiesmann distributed the Chamber Quarterly Room Tax Activity Report along with the Expense Detail Report. She then distributed the Chamber's 2016 Proposed Room Tax Budget, which was reviewed by those present.
8. Penny Wiesmann received the Chamber's portion of the proceeds from Q3/15 in the amount of \$128,207.87. If there had been no delinquencies, Marion thinks the check would have been about \$7,000 higher.
9. **Commission Member's Comments** None heard.
10. **Citizen's Comments** None heard.
11. Next meeting is scheduled for Wednesday, February 10, 2016 at 5:00 pm
12. With no further concerns, the meeting was adjourned at 5:33 pm.

Respectfully Submitted by:
Deb Harvey

Commission Secretary

**Approved Date & Time:

**Signature:
