

# Town of St. Germain Accommodations Tax Commission

## Minutes of the Meeting of February 9, 2016

1. The Meeting was called to order at 5:02 pm.
2. **Roll Call** was as follows: Tom Best, Marion Janssen, Tom Christensen, Paul Bohnen and Deb Harvey. Penny Wiesmann was present as the Chamber's representative.
3. **Agenda** Distributed for review. Marion motioned to approve with a second from Deb Harvey. Motion carried at 5:03 pm.
4. **Chairman's Report** Nothing to report.
5. **Secretary's Report** The Minutes of the November 11, 2015 meeting were distributed for review. The Minutes were MSC at 5:06 pm.
6. **Treasurer's Report** Marion presented the Treasurer's Report.
  - A. The current quarter revenue comparison to prior years was reviewed.
  - B. There are currently (10) delinquent accommodations.
  - C. There are (4) delinquent from previous quarter.
  - D. There were no penalties collected for the quarter ending 12/31/15, but they have been invoiced for.
  - E. There was \$103.42 in penalties & interest collected from the previous quarter, Q3/15.
  - F. There were (10) letters sent to late accommodations. (3) Of which went to property managers and (7) to single properties.
  - G. Approval of Treasurer's Report. Tom Christenen motioned to approve the treasurer's report as presented with a second from Deb Harvey. Motion carried at 5:15 pm.
7. Penny Wiesmann distributed the Chamber Quarterly Room Tax Activity Report along with the Expense Detail Report. She then distributed the Chamber's 2016 Proposed Room Tax Budget, which was reviewed by those present. Tom Christensen motioned to approve the budget as presented with a second by Paul Bohnen. Motion carried at 5:27 pm.
8. Penny Wiesmann received the Chamber's portion of the proceeds from Q4/15 in the amount of \$12,931.80.
9. **Commission Member's Comments** None heard.
10. **Citizen's Comments** None heard.
11. Next meeting is scheduled for Wednesday, May 11, 2016 at 5:00 pm
12. With no further concerns, Marion Janssen motioned to adjourn with a second from Tom Christensen. Meeting adjourned at 5:28 pm.

Respectfully Submitted by:  
Deb Harvey

\*\*Approved Date & Time:

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Commission Secretary

\*\*Signature:

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