

# Town of St. Germain Accommodations Tax Commission

## Minutes of the Meeting of May 10, 2016

1. The Meeting was called to order at 5:02 pm.
2. **Roll Call** was as follows: Fred Radtke, Tom Best, Tom Christensen, Paul Bohnen and Deb Harvey. Penny Wiesmann was present as the Chamber's representative.
3. **Agenda** Distributed for review. Tom Christensen motioned to approve with a second from Tom Best. Motion carried at 5:03 pm.
4. **Chairman's Report** Nothing to report.
5. **Secretary's Report** The Minutes of the February 10, 2016 meeting were not available. Approval will take place at the August 17th meeting in 2016.
6. **Treasurer's Report** Fred distributed the Treasurer's report for review.
  - A. The current quarter revenue comparison to prior years was reviewed.
  - B. There are currently (9) delinquent accommodations.
  - C. There are (10) delinquent from previous quarter.
  - D. Invoices have been sent to the (9) delinquent as of 3/31/16.
  - E. There was \$395.74 in penalties & interest collected from the previous quarter.
  - F. There were (9) letters sent to late accommodations. (2) Of which went to property managers and (7) to single properties.
  - G. Approval of Treasurer's Report. Tom Best motioned to approve the report as presented with a second by Paul Bohnen. Motion carried at 5:20 pm.
7. Penny Wiesmann distributed the Chamber Quarterly Room Tax Activity Report along with the Expense Detail Report.
8. Penny Wiesmann received the Chamber's portion of the proceeds from Q1/16 in the amount of \$23,234.48. This amount includes the Chamber's share of \$3354.75 from Q3/15 and \$7,298.11 from Q4/15.
9. **Commission Member's Comments** None heard.
10. **Citizen's Comments** None heard.
11. Next meeting is scheduled for Wednesday, August 9, 2016 at 5:00 pm
12. With no further concerns, **a motion to adjourn was made by Tom Best with a second by Paul Bohnen. Meeting was adjourned at 5:33 pm**

Respectfully Submitted by:  
Deb Harvey

Commission Secretary

\*\*Approved Date & Time:

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\*\*Signature:

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