

TOWN OF ST. GERMAIN

OFFICE OF THE CLERK
P.O. BOX 7

ST. GERMAIN, WISCONSIN 54558

www.townofstgermain.org

MINUTES TOWN BOARD MEETING: MARCH 11, 2019

1. **Call to Order:** The chairman called the meeting to order at 6:30 P.M.
2. **Pledge of Allegiance**
3. **Roll Call, Establish A Quorum:** Tom Christensen, Jim Swenson, Ted Ritter, Doug Olson, Brian Cooper, Tom Martens, Town Clerk. Marion Janssen, Town Treasurer. There were also 15 other people in attendance.
4. **Open Meeting Verification:** Mr. Christensen noted that he had posted the meeting agenda at three locations in town on Saturday, March 9, 2019 before 6:00 P.M.
5. **Approval of the Agenda:** Motion Cooper seconded Olson that the agenda be approved in any order at the discretion of the chairman. By a voice vote, motion carried unanimously 5 – 0.
6. **Read and Approve Minutes of Past Meetings:** Motion Swenson seconded Olson to dispense with the reading of the minutes and that the minutes of the February 11, 2019, February 20, 2019, and the March 7, 2019 town board meetings are approved as written. By a voice vote, motion carried unanimously 5 – 0.
7. **Citizen's Comments – Citizens are encouraged to share their concerns and ideas with the Board. Please limit your comments to five minutes or less:** There were none.
8. **Report of the Standing Committees:**
 - a. **Zoning:** Mr. Ritter stated that the terms of two of the committee members expire in April. It will be discussed later in the agenda.
 - b. **Finance:** Mr. Christensen stated that the committee had not met.
9. **Report of the Special Town Committees:**
 - a. **Lakes Committee:** Mr. Ritter reported that the grant for the cameras at the boat landings had been denied, but that the grant to update the lake management plan for the Big St. Germain, Alma-Moon lake districts and the Found Lake Association had been awarded in full for \$48,000.
 - b. **Non-Motorized Trail Committee:** Mr. Swenson said that all of the trails are operational. Jimmy Vogel has spent about 75 volunteer hours grooming the various trails. Plans for the Fern Ridge trail will be discussed at a future meeting.
10. **Report from Lake Districts and Other Organizations:** There was no report.
11. **Discussion /Action Items:**
 - a. **Payment of Bills:** Motion Swenson seconded Cooper that golf course account checks 16112-16127, general account checks 26108-26169, and direct deposit checks DD56-DD102 be approved with exception of check #16125 along with the following extra bills: Chrome & Krueger Fireworks Display \$3,000.00—down payment; Waldman Construction, Inc. \$9,636.70—expenses for salvage & demolition of collapsed snowmobile barn, to be reim. by insurance; Pointon Communications, LLC \$928.96—fire department radio repairs; Fowler Construction \$700.00 snow blow driveways per fire chief's request; Business Connection \$16.49—fire department return shipping. By a voice vote, motion carried unanimously 5 – 0. Motion Swenson seconded Cooper that check #16125 to the Chamber of Commerce be paid. By a voice vote, motion carried 4 – 0. Mr. Christensen abstained.
 - b. **Town Chairman's Report**
 1. **Golf Course Report:** Mr. Christensen reported that he and Mr. Swenson had met with Ms. Rogers Anderson and Mr. Becker. They discussed the budget and reviewed the bills for this month. Ms. Rogers Anderson has been talking to sales reps., and new staff and has been working on advertising. Mr. Becker has been attending classes, checking on the greens and finishing up the equipment maintenance. Ms. Janssen once again asked about bartender licenses and background checks for golf course employees. Mr. Christensen stated that the

bartender licenses were not necessary for town employees and the board had decided not to do the background checks.

2. **Public Works:** Mr. Christensen stated the International Truck is down with a coolant leak. The transfer station roof has been shoveled. It is scheduled to be replaced this summer. The old pavilion has been wrapped in plastic and heated inside to try to make the snow slide off of the roof. The new pavilion will not be shoveled except for the grilling area. There has been ice damage at the fire department and the roof over the horseshoe pit has fallen in.

c. Treasurer's Report:

1. **Bank Account Balances:** Balance General Account as of 02-28-2019: \$59,996.48; Room Tax Account \$20,827.13; Lakes Committee Account \$16,224.08; Skateboard Park Fund \$2,847.62; Bike & Hike Trail \$43,757.79; mBank Money Market \$192,511.26; Playground Equipment Fund \$1,501.46; Public Works Equipment Fund \$60,040.28; Fire Department Restricted Account \$8,720.16; Fireworks Donation Account \$1,662.17; Hometown Bank Ambulance Acct \$8,069.90; Fern Ridge Trail Savings \$3,000.48; Road Work Savings \$270,124.23; Community Development Account \$71,090.52; Golf Course General Account \$21,167.82; St. Germain Ambulance Fund \$7,467.70; Awassa Trail Fund Savings \$8,743.65.

d. Fire Chief's Report:

1. **Update Since Last Report:** Chief Gebhardt stated that it has been very difficult getting into some of the driveways. With all of the snow, the driveways have become very narrow. Mr. Ritter said that he had met with Chief Gebhardt and had asked for a call data report. The report that Chief Gebhardt had handed out tonight was a good start. Mr. Ritter also asked that the report be given each month rather than each quarter.
2. **Ambulance Update:** Fire Chief Tim Gebhardt noted that there have been 44 ambulance runs this year. Fourteen of them were joint ambulance and fire. Chief Gebhardt had given the board a report with a breakdown of the calls. Chief Gebhardt also noted that the Medicare billing was still getting caught up from last year. He thought that it should be caught up by the end of next quarter. It has been difficult getting the money for some of the Medicaid billings.

- e. Consider Options for April Zoning Committee Appointments:** Mr. Ritter noted that the zoning committee is made up of two town board members and three non-board member citizens. Each member has a three-year staggered term. Ms. Janssen's term expires in April. She does not want to be considered for a new term. Bob Schell has agreed to serve on the zoning committee. He will have to be replaced on the Board of Appeals. Mr. Ritter's term also expires in April. He stated that he would accept another term.

- f. First Review of the Re-Drafted Fire Department Volunteer Funds Ordinance:** Mr. Ritter stated that the present Fire Department Volunteer Funds Ordinance gives the fire chief full authority over the money. He determines what is to be spent and writes the checks. The change in the new ordinance would be that the chief still approves the bills, but that the town clerk pays the bills out of the general account checkbook. There was a concern that people may not donate to the department if they think that the money could be spent by the town on anything. The board didn't think that would be a problem since the fire chief still has to approve the bills. Motion Ritter seconded by Cooper that Code of Ordinances Chapter 7, Fire Department Volunteer Funds Ordinance, be approved for adoption with section 7.05C(1)(a) to be deleted. By a voice vote, motion carried unanimously 5 – 0

- g. Consider Adopting Resolution SG19-03-01 to rescind ordinances pertaining to "Fire Damaged Buildings" and "Fumigation of Buildings":** Motion Ritter seconded Cooper that Resolution SG19-03-01, a resolution to rescind the Fire Damaged Buildings and Fumigation of Buildings Ordinances be adopted. By a voice vote, motion carried unanimously 5 – 0

- h. First Review of the Burning Ordinance:** Mr. Ritter had prepared a draft of a new burning ordinance, but after reviewing the DNR rules concerning burning, Mr. Ritter is of the opinion that it is not necessary for the town to have a burning ordinance. Motion Ritter seconded Swenson to adopt Resolution SG19-03-02 a resolution to rescind Ordinance SG98-08-01, Solid Waste Disposal and Open Burning Ordinance. By a voice vote, motion carried unanimously 5 – 0

- i. **First Review of Fire Department Bylaws:** Chief Gebhardt noted that the by-laws needed to be updated because of the ambulance and that the command staff needed to be restructured. He also noted that the staff is trained so that whoever arrives at the scene first would be able to take command. Motion Cooper seconded Olson to approve the Fire Department By-Laws changes as presented. By a voice vote, motion carried unanimously 5 – 0

 - j. **First Review of Chapter 10 – Fire Lanes:** No action was taken. Mr. Ritter will make the changes that were discussed and present Chapter 10 for the second review at a future meeting.

 - k. **Set Time and Date for Town Board / Fire Department Meeting to Develop Details for a Proposed Monthly Fire Department Report:** Mr. Swenson and Mr. Ritter will meet with members of the fire department at the fire department on Monday, March 25, 2019 at 9:00 A.M.

 - l. **Consider Enforcing or Deleting Section 14.05 (C) of the Alcohol Control Ordinance Pertaining to Licensees of a Tavern Premise Staying Open for Business:** It was the consensus of the board that section 14.05 (c) should remain in the ordinance and that the clerk should send letters to Patricia Rabl and Renee DePue informing them that they are in violation of section 14.05 (c) of Code of Ordinances, Chapter 14 and that the town board will be considering non-renewing their licenses for the 2019-2020 licensing year.

 - m. **Review and Consider Adoption of Revised Form and Procedures Pertaining to Zoning Board of Appeals Procedures:** Motion Ritter seconded Cooper that the revised form and procedures pertaining to the zoning board and the board of appeals be approved with the change to section 2(A) that both the chairman of the zoning committee and the chairman of the board of appeals be notified. By a voice vote, motion carried unanimously 5 – 0.

 - n. **Continuing discussion concerning the Red Brick Schoolhouse – Consider Forwarding a Proposal to the Electors of the Town to Remodel the Red Brick Schoolhouse:** There will be informational meetings on Thursday, April 25, 2019 at 6:30 P.M. and on Tuesday, April 30, 2019 at 6:30 P.M. in the community center. There will be a special elector meeting held on Thursday, May 9, 2019 in the community center to vote on the proposal to remodel the Red Brick Schoolhouse. The town board will meet on Wednesday, April 17, 2019 at 6:30 P.M. in the community center to fold the mailings for the special elector meeting.
- 12. Next Regular Town Board Meeting Date – Monday, April 8, 2019, 6:30 PM, Community Center.** There will also be a closed session meeting held on Wednesday, March 20, 2019 at 6:00 P.M. in the community center to discuss public works and golf course employees and the possible purchase of the Whitetail Inn.
- 13. Adjourn:** Mr. Christensen adjourned the meeting at 9:35 P.M.

Town Clerk

Chairman

Supervisor

Supervisor

Supervisor

Supervisor