

# TOWN OF ST. GERMAIN

OFFICE OF THE CLERK

P.O. BOX 7

ST. GERMAIN, WISCONSIN 54558

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## MINUTES SPECIAL TOWN BOARD MEETING: MARCH 22, 2004

The chairman asked all present to rise to Pledge Allegiance to the Flag.

Board members present: Wendt, Holthaus, Ritter, Odette.

Motion Ritter seconded Odette that the agenda be approved as posted. Approved.

Since the meeting was to be a website workshop, Mr. Wendt turned the meeting over to Mr. Ritter. Mr. Ritter stated that Wayne Overberg from Interpace concluded that there is nothing wrong with the website. What is wrong is the commitment from the board. Mr. Overberg was not interested to coming to a meeting. Mr. Ritter's suggestion is that each committee be responsible for its own information on the website. Each committee should enter its minutes. Mr. Ritter will work with each committee chairperson. Mr. Ritter also presented several pages of suggestions for board policies that included concerns about the website. Mr. Wendt asked if there was a way to determine how many hits there on the website. As the town's people becomes more aware of the information on the website, there should be more activity. Perhaps Mr. Overberg can install a counter for the website.

Mr. Wendt noted that the board had received a verbal commitment from the Chamber of Commerce concerning the funding of the engineering for the bike trail. Mark Hiller presented a written proposal. Mr. Ritter thought that it would be very difficult to get a commitment from anyone until the status of the grants is known. Mr. Hiller suggested that the town at least get a commitment from the various organizations for an amount. Once the grants have been approved or disapproved we would know just what would be needed. There was a discussion concerning the necessity of blacktopping the bike trail. Mr. Hiller stated that paved trails seem to attract more bikers. Brian Sherren added that graveled trails were successful on a wider base such as a railroad bed. Narrower trails seemed not to hold up very well with gravel. There were also more uses for a paved trail. Mr. Holthaus stated that the ultimate goal was to keep the cost off of the tax roll.

Mr. Ritter asked the status of the contract for the engineering study. Mr. Wendt stated that Ms. Nimz had faxed a short form, retainer form to the board. Ms. Nimz stated that it could not wait to be signed. Mr. Wendt signed the short form for the retainer. Mr. Ritter stated that that was the contract to start the engineering study. Ms. Nimz apologized to Mr. Wendt for the email that stated that Mr. Wendt had polled the board members. Mr. Wendt stated that the project had been approved. The funding had been approved. Therefore, Mr. Wendt signed the contract. Mr. Ritter once again stated that he thought that the board should have reviewed the contract prior to signing it. Mr. Holthaus stated that the signing of the contract was just a formality. Mr. Ritter disagreed. He wanted the board to review the contract first. Mr. Holthaus also stated that there seems to some confusion about how many contracts there are. Mr. Ritter stated that he had never heard

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of the contract with the Chamber until tonight. Northern Environmental should be able to meet the April 9<sup>th</sup> deadline for the grant application. Mr. Hiller stated that this was the short form contract to get the preliminary engineering work started. The long form contract will come later for the complete engineering study. Mr. Ritter asked if there would be still another contract once construction begins.

Motion Holthaus seconded Wendt to approve the short form agreement with Northern Environmental for the pre-engineering study. Approved. Mr. Ritter stated that he would approve the motion, but that the board prior to the signing must approve any future contracts. Mr. Wendt stated that that would be up to Ms. Nimz to get the information to the board in a timely manner.

Motion Odette seconded Holthaus that the meeting be adjourned. Approved.

Meeting adjourned 7:40 P.M.

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Town Clerk

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Chairman

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Supervisor

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Supervisor

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