

TOWN OF ST. GERMAIN

OFFICE OF THE CLERK

P.O. BOX 7

ST. GERMAIN, WISCONSIN 54558

www.townofstgermain.org

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MINUTES TOWN BOARD MEETING: DECEMBER 12, 2005

The chairman noted that this was a duly called meeting in accordance with the Wisconsin Open Meeting Law.

The chairman asked all present to rise to Pledge Allegiance to the Flag.

1. **Roll Call:** Jim Wendt, Todd Wiese, Ted Ritter, Lee Christensen, Peggy Nimz, Treasurer, Valerie Schuettner, Clerk, Tom Martens.
2. **Approval of Agenda:** Motion Nimz seconded Christensen that the agenda be approved as posted. Approved.
3. **Approval of Minutes:** Motion Ritter seconded Wiese that the minutes of the November 14, 2005, November 28, 2005, and the November 30, 2005 meetings be approved. Approved.
4. **Treasurer's Report:** Balance General Account as of 11-30-05: \$20,046.65; Money Market Account \$2,190.37; Lakes Account \$33,079.00; Park Fund \$6,797.43; Rental Account \$6,515.37; Bag Account \$10,020.35; Room Tax Account \$19,871.25; Debt Reserve \$190,552.44; Bike & Hike Trail Acct. \$11,031.47. Golf Course Regular Account \$22,684.08; Money Market \$126,768.52; Debt Reserve \$228,943.10; Rainy Day Fund \$0; Capital Improvement \$92,700.00. Motion Wiese seconded Christensen that the treasurer's report be approved as read. Approved. Ms. Schuettner noted that she would be at the Red Brick Schoolhouse to collect taxes every Saturday morning from 9:00 A.M. until noon beginning this Saturday. Ms. Schuettner also noted that she will be in the office of Christmas Eve Day and New Years Eve Day.
5. **Approval of Bills:** Motion Ritter seconded Wiese that vouchers 14678 – 14728 be approved along with the following extra bills Tim Ebert \$8.43—reim. Burnable CD's for zoning; Onterra, LLC \$3,408.81—aquatic plant study. Approved.
6. **Communications:** There were no communications.
7. **Reports:**
 - 7A. **Fire Department:** Ms. Nimz reported for Tim Ebert. There have been a total of 124 rescue calls and 52 fire calls so far for 2005. There have also been 33 mutual aid calls.
 - 7B. **Finance Committee Report:** There was no report.
 - 7C. **Parks & Recreation Committee Report:** Mr. Christensen noted that John Gartner from the UW Extension office will be working on a plan for the town park. Eventually there will also be a survey. This study will be in lieu of a study done by Foth & Van Dyke. Mr. Christensen also noted that, when finished, the committee will study the plan and make decisions from there.
 - 7D. **Lakes Committee Report:** There was no report.

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7E. Golf Course Committee Report: Mr. Wendt noted that the budget was almost ready for town board approval. Brian Baldwin will be holding his annual Christmas sale at the Pro Shop from December 14th thru December 18th. He will be open from 10 A.M. until 8:00 P.M. Wednesday thru Saturday and from 10:00 A.M. until 3:00 P.M. on Sunday.

7F. Zoning Committee Report: Mr. Wiese reported that the committee was working Chapter 15 of the town ordinance regarding park regulations. There has been an application for a deck on a home that will be within 75 feet of the lake. The committee will be discussing the Gazebo Law. Mr. Wiese noted that work needs to be done on residential setbacks in the commercial district. The ordinance amendments are being prepared for the website, and the town ordinances will be codified. Mary Platner is drafting an amendment to Sec. 5.11(7) stating that, per statutes, the committee has 10 days to review a proposed condo plat rather than 45 as stated in the ordinance. The next zoning committee meeting will be on Monday December 19, 2005 at 4:00 P.M. rather than at the usual 5:00 P.M.

7G. Personnel Committee Report: There was no report.

7H. Public Works Committee Report: Ms. Nimz reported that she has five bids for a new town patrol truck. Approximately 130 discrepancies in the GIS study have been found with the county. The biggest problem seems to be in the resorts. Mr. Ritter noted that even though there are the discrepancies, there would be no problems with 911 calls from those homes

7I. Citizens Groups & County Rep.: Fred Radtke reported that the next county board meeting is on December 22, 2005. At that time they will approve the bid for the new county shop in Arbor Vitae. The county has been working contract negotiations. Mr. Ritter asked that when Charlie Marquardt's term expires in April, the town should recognize his many years of service on both the town board and county board.

Fred Radtke also reported that 105 people attended the Prime-Timers Christmas Party. 150 people attended their insurance fair concerning Medicare Part D. The Snowflake Dance will be on January 14, 2006 from 7:00 P.M. until 11:00 P.M. at the Community Center. The group will be having a trip to New York, Atlantic City, and Philadelphia in May.

8. Informational Items for Consideration:

8A. Town Accounts for Private Monies: The Friends of the Red Brick Schoolhouse had asked that any money that they collect be held in a town account. The board was in agreement that no decision would be made until a decision is made on what is to be done with the building.

8B. Town Minutes Accumulation: Wayne Overberg from Interpace had asked whether some of the files could be deleted from the town's website. The board agreed that the minutes should not be deleted, but rather stored in a separate file. Mr. Ritter will discuss some options with Mr. Overberg.

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8C. School Snowplowing: Ms. Nimz had asked the board to consider charging the elementary school for snowplowing this winter. The clerk noted that the town had charged the school sporadically in the past. Mr. Wendt stated that there was an unwritten agreement with the school that the town would charge for the snowplowing. Mr. Ritter thought that there should be a written agreement. Ms Nimz will discuss the plowing issue with the school administration. She will check with Tim Ebert to see how long it takes to plow the school road and parking area and also find out what the state hourly rate is for plowing.

9. Action Items (Approve, Disapprove, Table)

9A. Approve Employee Contracts: Mr. Ritter stated that he had intended to have all of the contracts signed and ready for board approval. However, several of the employees had not returned their signed contracts to Mr. Ritter. Motion Nimz seconded Wiese that the contracts be tabled at this time. Approved. Mr. Ritter also noted that Mike VanMeter was not happy with his proposed hourly rate. Mr. VanMeter was under the impression that he had been hired at a probationary rate and that with a new contract for 2006 he would be receiving a regular hourly rate plus any increase offered by the board. The clerk looked up the minutes from May of 2005 showing the Mr. VanMeter had been hired on a probationary basis as an hourly employee at a rate of \$12.98 per hour. There will be a special town board meeting on Thursday, December 15, 2005 at 7:00 A.M. in the boardroom of the Red Brick Schoolhouse. The purpose of the meeting will be to adjourn into closed session to discuss employee contracts.

9B. County Joint Powers Agreement: Motion Ritter seconded Nimz that the town chairman be authorized to sign the Joint Powers Agreement with Vilas County. Approved.

9C. St. Germain Housing Authority Appointment: Motion Nimz seconded Christensen that Peggy Anderson be reappointed to the Housing Authority for a five-year term which will expire in 2010. Approved.

9D. Town Budget Approval: Motion Ritter seconded Nimz that the town budget for 2006 be approved with the exclusion of the golf course and room tax budgets. Approved. Mr. Ritter wanted it noted that the golf course and room tax budgets have not yet been finalized.

9E. Lakes Committee Resolutions: Motion Wiese seconded Christensen that the town adopts Resolution SG05-12-01, a Lakes Planning Grant Resolution. The motion carried unanimously by a voice vote.

Motion Wiese seconded Christensen that the town adopts Resolution SG05-12-02, a Resolution In Support of 2005 Assembly Bill 757. The motion carried unanimously by a voice vote. Assembly Bill 757 would provide \$5,000,000 for the control of Aquatic Invasive Species in Wisconsin lakes and streams.

9F. Town Treasurer Bonding: Motion Ritter seconded Wiese that the town board accept the current policy of bonding the town treasurer for taxing purposes until such time as it is decided to do otherwise. Approved. The question was asked about bonding the deputy treasurers and Brian Baldwin at the golf course. The clerk will check with Meyer & Associates.

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10. Citizens Concerns: There were no citizen concerns.

11. Board Concerns:

11A. Nicolet Fire Tower: Mr. Wendt noted that he had checked with attorney Steve Lucarelli concerning the proposed Nicolet College Fire Training Tower. Mr. Lucarelli stated that there would be no problem with going into a lease agreement with Nicolet College.

11B. Favorable Working Conditions: Mr. Ritter wanted it to be noted in the minutes that there has been approximately a \$1,800 annual savings to the town by having golf course employees fill in to plow as needed. So far, the arrangement has worked out very favorably. The golf course helps out the town and the town helps out the golf course when needed.

11C. Mandatory Election Meeting: The clerk was granted reimbursement for mileage and a meal for a meeting in Florence concerning the new State Voting Registration System on December 15, 2005.

11D. Naming Private Roads: Mr. Wiese wanted it to be noted that there is a town ordinance providing that any person wanting to name a road on which there are two or more parcels must file a written request with the Planning & Zoning Committee for approval.

11E. Housing Authority Report: Both Mr. Ritter and Mr. Wiese would like to have someone from the Housing Authority make a report to the town board. Initially they would like the report explain just who is on the Housing Authority Board and what they do. Following that report, the town board would like a periodic report from the Housing Authority.

11F. School Sign: Mr. Wiese asked if the school had been charged a permit fee for the new sign. Mr. Wendt stated that it was the town's policy not to charge government entities.

12. Set Time and Date of Next Meeting: The next regular town board meeting will be held on Monday, January 9, 2006 at 7:00 P.M. in the Red Brick Schoolhouse. There will be a special town board meeting on Thursday, December 15, 2005 at 7:00 A.M. in the Red Brick Schoolhouse.

13. Adjournment: Motion Nimz seconded Wiese that the meeting be adjourned. Approved. Meeting adjourned 8:44 P.M.

Town Clerk

Chairman

Supervisor

Supervisor

Supervisor

Supervisor

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