

TOWN OF ST. GERMAIN

OFFICE OF THE CLERK

P.O. BOX 7

ST. GERMAIN, WISCONSIN 54558

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MINUTES TOWN BOARD MEETING: AUGUST 14, 2006

The chairman noted that this was a duly called meeting in accordance with the Wisconsin Open Meeting Law. The meeting was called to order at 7:00 P.M.

The chairman asked all present to rise to Pledge Allegiance to the Flag.

1. **Roll Call:** Jim Wendt, Todd Wiese, Peggy Nimz, Ted Ritter, Lee Christensen, Tom Martens, Town Clerk, Val Schuettner, Town Treasurer.
2. **Approval of Agenda:** Motion Nimz seconded Wiese that the agenda be approved with a closed session to discuss personnel issues to be added after board concerns. Approved.
3. **Approval of Minutes:** Motion Nimz seconded Ritter that the minutes of the July 10, 2006 town board meeting be approved as written. Approved.
4. **Treasurer's Report:** Balance General Account as of 07-31-2006: (\$49,255.93); Money Market Account \$3,280.10; Lakes Account \$15,090.54; Park Fund \$1,049.88; Rental Account \$1,049.79; Bag Account \$3,106.09; Room Tax Account \$28,638.26; Debt Reserve \$196,796.33; Bike & Hike Trail Acct. \$86,334.93. Golf Course Regular Account \$220,675.56; Money Market \$0; Debt Reserve \$206,664.71; Rainy Day Fund \$0; Capital Improvement \$0. Motion Nimz seconded Christensen that the treasurer's report be approved as read. Approved.
5. **Approval of Bills:** Motion Nimz seconded Wiese that vouchers 15270 – 15351 be approved along with bills to Chuck Their \$118.82—lakes mileage and Jim Harold \$83.22—lakes mileage. Approved.
6. **Communications:** Steve Lucarelli will be asked by Jim Wendt to send the Board a note concerning his approval of the materials that M & I Bank sent about the town loan. Mr. Ritter noted that the board had received copies of a letter from Ellen Allen concerning the Red Brick Schoolhouse. Mr. Ritter noted that he had answered Ms. Allen's letter.
7. **Reports:**
 - 7A. **Fire Department:** Tim Ebert reported that there had been 54 calls during the last two months. The department had received a grant for \$805 from Homeland Security to be used to reprogram the radios for a mutual aid channel. The department also purchased 15 new helmets. There are now 30 members.
 - 7B. **Finance Committee Report:** Mr. Wendt reported that the town had received proceeds from the loan for \$475,000.
 - 7C. **Parks & Recreation Committee Report:** Mr. Christensen noted that \$6,599.02 had been collected towards the fireworks. A picture was taken of Richelle Kruse, Brian Eliason, and Hazel and Lee Christensen for the paper. The \$3,400.98 shortfall will be taken from the Community Center Rental Account. Ms. Nimz presented a check from the past Little League Teams to be used for a park Master Plan. Mr. Christensen stated that he felt that we needed to identify the needs before we considered a Master Plan. Mr. Christensen asked for a letter stipulating the use of the check from the Little League teams from the people who sent it. John Gartner had laid out a plan, but the surveys had never been sent out. The check will be placed in the Park Fund. It will be returned if there are no definite plans within the next three months. The clerk noted that he had received a check for \$50 to be used for additional walls at the Veteran's Memorial. Since there are no plans for additional walls, the clerk will return the check.
 - 7D. **Lakes Committee Report:** Mr. Ritter noted that the next meeting would be on August 15, 2006 at 7:00 P.M. The topic of the meeting will be to discuss plans for 2007. The safety buoys for Alma Lake have been approved by the DNR. Stella Lake will now be represented on the Lakes Committee.

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7E. Golf Course Committee Report: Mr. Wendt handed out a report indicating that the golf course is running close to last year. Mr. Wendt also stated that the use of Velocity on fairways 15 and 16 did not achieve the results that were hoped for. In fact, there is now more POA grass in the areas treated than previously.

7F. Zoning Committee Report: Mr. Wiese reported that Vilas County Zoning will be sending the Newby/Jackson property dispute to Circuit Court. As reported last month, the State has changed how park fees are to be collected. The committee is working on other ways to collect revenues. The next meeting is on Monday, August 21, 2006 at 4:00 P.M. At 6:00 P.M., there will be a public hearing concerning private lands that are zoned in the Parks and Recreation District. The committee has decided that before any subdivision plat is approved, the roads will need to be named. All of the town's zoning forms are now on the town's website. Mr. Ritter is working on an ordinance prohibiting combustion motors on Little Bass Lake. The ordinance will be written so that other small lakes can be added in the future. A condo plat approval and a small subdivision approval will be on the August agenda.

7G. Personnel Committee Report: Mr. Ritter noted that the closed session later in tonight's meeting will be concerning personnel issues.

7H. Public Works Committee Report: Ms. Nimz reported that the GIS project is about 90% completed. Road names are being entered now. The fire numbers will be issued either this fall or next spring. The Post Office will hold both the old and new addresses for one year. Ms. Nimz has asked for invited bids to install the fire number signs. The mowing of the town road shoulders is just about completed. Several road signs have been stolen. The Vilas County Sheriff Department has been notified. The new wireless provider is looking at two other tower options. He hopes to be ready sometime in September. Ms. Nimz noted that she will have budget items by October. A break in the wire for the pump for the well in the park was repaired. The pump was also replaced.

7I. Citizens Groups & County Rep: Fred Radtke reported that the holding tanks for the individual kennels at the Animal Shelter needed to be replaced. A Deputy Zoning Administrator had resigned. A new ordinance for approving condo plats is being considered. Hwy. K is scheduled to be resurfaced.

Mr. Radtke also reported that the Prime Timers picnic will be on August 22, 2006. There will be computer classes for beginners and advanced users this fall.

Tom Christensen gave the town board the list of town roads to be used as snowmobile trails. The list is the same as last year's. Mr. Christensen also asked that the new ballpark be used for the Vintage Snowmobile Race on February 24, 2007.

Mr. Wendt reported that the Chamber of Commerce would spearhead the Centennial Celebration in 2007.

8. Informational Items for Consideration:

8A. Bike Trail Update: Mark Hiller reported that the trail is about 98% complete. The signage is completed. There are some signs left over. Mr. Hiller reported that there will be a donation for \$1,800 that is to be used for trail maintenance. The town needs to consider purchasing equipment to brush the trail where the sand and gravel have washed over it. Mr. Wendt ordered Steve Spears to blow the bike trail and there was some discussion as to the best equipment and procedures needed in the future. When the golf course blower is used, the sand and gravel are blown out onto Hwy. 70 causing a traffic hazard. The snowmobile club has asked that a culvert be placed on the trail where it crosses Hwy. 70 near the taxidermist. It appears as though there is not enough money to do any more work on Mood Road at this time. On August 23rd either Governor Doyle or someone from his office will be present for a luncheon at the Whitetail to dedicate the trail.

8B. Clerk/Treasurer Combination: Mr. Ritter had sent a fax concerning the combination of the clerk and treasurer's positions. Ms. Schuettner had indicated that she would not be running for treasurer this fall. Mr. Ritter had asked that the board consider whether or not the matter

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should be placed on the agenda for the November budget hearing. Once Ms. Schuettner gives her final decision to the board, the board will consider what to do.

8C. Oneida County Emergency Management Proposal: Mr. Wendt Plum Lake is our first emergency response unit. However, Plum Lake has had problems staffing the ambulance. Oneida County has asked that the town pay \$30,000 per year for a contract with Medic 5. Ms. Nimz noted that Plum Lake has 10 people who are presently taking the EMT course. They have been able to staff the ambulance. At the present, Medic 5 is the second response unit.

8D. Town Space Needs: Mr. Christensen suggested that the ceiling in the gym at the Community Center be lowered to improve the acoustics. The smaller rooms could be used for meetings. Mr. Wiese suggested that the Red Brick Schoolhouse be closed for the winter. He felt that it was foolish to heat two buildings. Tom Christensen noted that the elementary school had two rooms that were not being used. The commons area could also be used to large meetings. The clerk wanted to know why the board does not consider using the Red Brick Schoolhouse since there are more than enough meeting rooms there and since there seems to be an elevator available to help make the building more accessible. Mr. Wendt stated that the move might be a temporary move until an architect's study could be completed. The matter will be discussed again in September.

9. Action Items (Approve, Disapprove, Table)

9A. Housing Authority Appointment: Motion Christensen seconded Ritter that Carl Herrmann be reappointed to the Housing Authority for a term of five years. Approved.

9B. Chamber of Commerce Contract: Mr. Ritter noted that the Room Tax Contract with the Chamber of Commerce will automatically renew on October 1st. Mr. Ritter would like the terms of the contract to be changed. Motion Ritter seconded Wiese that Mr. Wendt send a letter to the Chamber of Commerce that the town board would like to discuss the terms of the Room Tax Contract. Approved.

9C. Town Emergency Response Plan: Motion Wiese seconded Ritter that the town approve the emergency response plan. Approved. Ms. Nimz noted that the town needed to enter into contracts with the contractors noted in the plan. The contractors need to provide rates for their services. Mr. Ritter noted that the plan was needed to qualify for financial aid in the event of a disaster.

10. Citizens Concerns:

10A. Val Schuettner: Ms. Schuettner introduced Diane Bluthardt who was running for Vilas County Clerk.

10B. Ellen Allen: Ms. Allen noted that two contractors from the area had examined the Red Brick Schoolhouse and they found no problems with the building.

10C. Fred Radtke: Mr. Radtke wanted to know what was going on with the small log cabin on Hwy. 155. He also wanted to know what had happened to the Miller property. Mr. Miller's lot in Holiday Estates had been cleared, and the home in Leisure Estates is listed for sale.

10D. Bruce VanHoozen: Mr. VanHoozen noted that he had sent a letter to the town board concerning his flag pole that had been damaged while the bike trail was being built. Mr. VanHoozen wanted to know if his request for payment would be paid, or if he would continue to be ignored. Mr. Ritter asked Mr. VanHoozen to wait until board concerns.

10E. Jack Piel: Mr. Piel is the president of the Lost Lake Association. He asked that a "Boat Landing" sign be placed on Lost Colony Road. He also asked the a "No Boat Landing" sign be placed at the entrance of Forest Primeval Road. He also asked that the town purchase a fence for the Vandervort Park. Mr. Wendt noted that the fence was already being considered. There is an old building in Forest Primeval that has become a hazard. Found Creek overflows Forest Primeval Road.

11. Board Concerns:

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11A. Boat Landing Signs: Mr. Ritter asked that Mr. Piel call him concerning the boat landing signs.

11B. Stump Dump: Ms. Nimz noted that she was meeting with a representative from the DNR concerning the stump dump.

11C. Flag Pole: Mr. Ritter asked if there had been any other complaints about damage while the bike trail was being built. Mr. Wendt stated that there had been none. Mr. Ritter asked that the town pay Mr. VanHoozen for his flagpole. Mr. Wiese agreed. Mr. Wendt stated that he had asked Pitlik and Wick to check with the crew to find out if anyone had done the damage. Mr. Wendt stated that the town had to follow procedures. Mr. Ritter stated that Pitlik and Wick could just reimburse the town. Mr. Wendt has not heard anything from Pitlik and Wick. Mr. Wendt did not want to pay the bill at this time.

11D. Fireworks: Mr. Wendt noted that Bartolotta had informed him that there seems to have been a concern about a conflict of interest. Mr. Wendt, Tim Nagel, Dennis Nagel and Craig Coan have been helping to send off the fireworks for the past eight years. They volunteer their time. They are on the company's workmen's compensation policy. This way Bartolotta has to pay four fewer people.

Closed Session: Motion Ritter seconded Wiese that per Wisconsin Statutes, the meeting be adjourned into closed session to discuss personnel issues. Approved.

Motion Wiese seconded Nimz that the meeting be reconvened into open session. Approved.

12. Meeting Schedule: The next regular town board meeting will be on Monday, September 11, 2006 at 7:00 P.M. in the boardroom of the Red Brick Schoolhouse.

13. Adjournment: Motion Ritter seconded Nimz that the meeting be adjourned. Approved.
Meeting adjourned 10:55 P.M.

Town Clerk

Chairman

Supervisor

Supervisor

Supervisor

Supervisor