

# TOWN OF ST. GERMAIN

OFFICE OF THE CLERK

P.O. BOX 7

ST. GERMAIN, WISCONSIN 54558

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1

## MINUTES TOWN BOARD MEETING: JUNE 11, 2007

The chairman asked all present to rise to Pledge Allegiance to the Flag.

Ms. Nimz opened the Board of Review as a statutory requirement so that it could be adjourned until such time as the assessor has completed the assessment roll for 2007.

1. The chairman noted that this was a duly called meeting in accordance with the Wisconsin Open Meeting Law. The meeting was called to order in meeting room #4 of the Community Center at 5:00 P.M.
2. **Roll Call:** Peggy Nimz, Lee Christensen, John Vojta, Fred Radtke, Marion Janssen, Town Treasurer, Tom Martens, Town Clerk. Todd Wiese was absent. There were also 20 people in attendance.
3. **Approval of Agenda:** Motion Radtke seconded Christensen that the agenda be approved with the addition of item #9.13. Approved. Mr. Radtke noted that the agenda had been posted with the amendment. Approved.
4. **Approval of Minutes:** Motion Christensen seconded Vojta that the minutes of the May 14, 2007 and June 6, 2007 town board meetings be approved as written. Approved.
5. **Approval of Treasurer's Report (Town and Golf Course):** Balance General Account as of 05-31-2007: \$54,681.09; Money Market Account \$105,298.98; Lakes Account \$32,240.09; Park Fund \$5,027.84; Rental Account \$6,851.02; Bag Account \$10,326.52; Room Tax Account \$17,233.65; Debt Reserve \$305,900.22; Bike & Hike Trail Acct. \$36,162.40. Golf Course Regular Account \$67,549.11; Money Market \$0; Debt Reserve \$200,000.00; Rainy Day Fund \$0; Capital Improvement \$0. Motion Christensen seconded Vojta that the treasurer's report be approved as read. Approved.
6. **Payment of Invoices:** Motion Christensen seconded Radtke that vouchers 15913 – 15971 be approved. Approved.
7. **Communications:** Ms. Nimz noted that she had received word that the DNR will be using herbicide on Little Cloud Lake sometime soon. There will also be a bike trail on the blacktop on Hwy. J from St. Germain to Hwy. E such as there now is on Hwy. J from Hwy. E to Woodruff. The clerk noted that he had received a letter from Meyer Insurance Associates stating that only the clerk and treasurer needed to be bonded. The golf course employees and the transfer station attendant did not.
8. **Town Committee Reports:**
  - 8.1. **Fire Department:** Tim Ebert reported that there had been 24 calls. There still has been no word on the DNR and Homeland Security Grant applications. The flea market is going well. The parking problem should now be resolved. The path into the Housing Authority needs to be blocked off so that people don't park on the bike trail. Several of the engines are in need of

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2

repair. The seals need to be replaced. Arbor Vitae and Plum Lake are aware of the situation, and will respond to calls, if necessary. The department has purchased 5 new Scott Airpacs at a cost of \$15,000 from money from their fundraisers. In the past 6 months, there have been 123 calls. Chad Bacon is now the Lieutenant.

**8.2. Planning & Zoning Committee Report:** Mr. Vojta reported that Mr. Wiese had sent another letter to Howard Beaver, Jr. concerning his property on Forest Primeval Road. Mr. Wiese has not heard from Mr. Beaver. Mr. Vojta stated that the matter should be placed on the July agenda for possible action. Two members and two alternates are needed for the Board of Appeals. The next committee meeting will be on Monday, June 18, 2007 at 4:00 p.m. in meeting room #4 of the Community Center. The committee will review the proposed fire department ordinances and discuss the codifying of the other town ordinances.

**8.3. Emergency Preparedness Committee Report:** Mr. Vojta reported that he has received three out of the four contracts (bids) for personnel availability, equipment availability, and rates in case of an emergency. Ms. Nimz noted that each year the information is required so that contractors cannot indiscriminately charge the town.

**8.4. Public Works /Parks & Recreation Committee Report:** Ms. Nimz reported that the committee recommends that the old shelter building that is behind the Information Bureau be torn down. Jim Lenz, a member of the Public Works Committee, will be working with an engineer to see what has to be done with the Community Center heating system. It is the consensus of the committee that the skateboard committee is given a certain amount of time to bring the skateboard park up to safety codes, or that it is shut down. The committee would also like the corn-roasting pit at the old pavilion to be removed. The various committees should also be working on wish lists for the 2008 budget. Ms. Nimz reported that a home is being built on the Pedycourt Road. The road will not have to be blacktopped, but it otherwise will have to be brought up to town specifications. Mr. Radtke reported that donation boxes similar to those used by the DNR would be placed along the Hike & Bike Trail this week. Tim McCormick has staked out the new trail that will run along side of the Mood Road.

**8.5. Golf Course Committee Report:** Mr. Christensen that there is the annual deer fly problem. There were 192 Angel On My Shoulder golfers last week. The timbers on #1 tee have rotted and are being replaced. At 1:00 P.M. on June 18, 2007, there will be free instruction for youths from the ages of 6 – 17 years old. Mr. Christensen gave each board member a copy of the 2007 budget. Mr. Vojta reported that he had a bid from Interstate for \$25,500 for new batteries for the golf carts.

**8.6. Hike & Bike Trail Committee Report:** There was no report.

**8.7. Finance (Personnel, Housing Authority, Cemetery) Committee Report:** Mr. Christensen reported that the committee has met on June 7, 2007 to discuss the town debt. The committee would like to refinance the \$475,000 loan that was taken out in 2006, but also would like to have an estimate for the cost of the roadwork first. Mr. Christensen also reported that the personnel committee would meet next Thursday to update the employee files. The cemetery

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3

association will pay for the mowing of the cemetery. The Housing Authority will be given a plaque on June 21, 2007 at 10:30 A.M.

**8.8. Lakes Committee Report:** The next Lakes Committee meeting will be on Wednesday at 7:00 P.M.

**8.9. Red Brick Schoolhouse Committee Report:** Mr. Radtke reported that there not have been any committee meetings. He also asked that the power be turned on to all of the rooms so that the committee can inspect them.

**8.10. Room Tax Committee Report:** There was no report.

## 9. Items for Consideration (Approve, Disapprove, Table):

**9.1. Committee Appointments - Citizen:** Motion Christensen seconded Radtke that the citizen committee appointments be as follows: *Golf Course Committee:* Boyd Best, Tom Wenzel, Bruce Weber, Marion Robin, Marion Janssen, and Craig Callies; *Planning & Zoning Committee* (2 year terms): Lee Holthous, Mary Platner, Marion Janssen; *Lakes Committee* (1 year term): Alma/Moon – Dave Zelinski, Big St. Germain – Jim Harold, David Kunelius, John Pfister (alt.), Found – Dave Kloepfer, Chuck Their (chairman), Bob Schell (alt.), Little St. Germain – Tom Best, Lou Mirek, Lost – Jeff Heeler, John Peil, Linda Peil (alt.); *Zoning Board of Appeals:* Boyd Best (chairman), Jim Penkalski, Ray Weber, (two more members and two alternates are needed); *Room Tax Commission:* James Kelsey, John Pfister, David Weber, (another member is needed); *Public Works Committee:* Jim Lenz and Mary Platner, Fred Radtke (as a non-voting member); *Red Brick Schoolhouse Committee* –Leon Anderson, Jack Gardner, Verdelle Mauthe, Tom Martens. Approved.

**9.2 Fireworks Update – Funding and Location of Set-Off:** Ms. Nimz read a letter from the Northland Pines School District stating that due to insurance reasons, the town would not be able to shoot off the fireworks from the elementary school property this year. They will be shot from the new soccer field. The soccer field will not be seeded until after the Independence Day Celebration. There has been a \$230 donation from the Women’s Service Club. There have been pledges from the First National Bank and the Prime Timers.

**9.3. Removal of Lion’s Club Shelter Behind Chamber Office:** Ms. Nimz noted that since the shelter had been donated to the town, it was the opinion of the WTA attorney, that the town could remove the shelter. Motion Christensen seconded Radtke to remove the shelter building behind the Chamber Office saving the fireplace, if possible. Approved. The Lions Club told Ms. Nimz that there is a time capsule in the fireplace.

**9.4. Timber Project on Town Property by Golf Course:** Mr. Vojta presented a report from forest ranger, John Huppert. It stated that there was 27 acres of town property adjacent to the golf course that could thinned and selectively cut. The remaining 89 acres should be re-examined in 20 years. Mr. Christensen wanted more time to review the report. Motion Vojta seconded Radtke that the matter is tabled at this time, but that it is put back on the agenda for the July meeting. Approved.

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4

**9.5. Future Hours of Yard Waste Facility:** Motion Radtke seconded Vojta that the yard waste facility be open on the first Saturday in both July and August from 12:30 P.M. until 4:30 P.M. pending DNR approval. Approved. Once the town receives the approval from the DNR, the town board will have to set the hours for the whole year so that they can be published and posted in town.

**9.6. Community Center Heating Issue:** Jim Lenz will from the Public Works Committee will be meeting with an engineer this week to see what needs to be done with the heating system. Mr. Radtke asked that if the whole system needs to be replaced, the town should also look into air conditioning at the same time. The clerk asked Ms. Nimz if she had a copy of the letter from Tim Clark from last February that stated that the heating system merely needed to be maintained, and not replaced. Ms. Nimz stated that she had a copy of the letter.

**9.7. Road Maintenance, Status on Bids:** The notice for bids was in the paper this week. Ms. Nimz noted that the bids had to be in for the Public Works Committee meeting on July 2, 2007 at 2:00 P.M.

**9.8. Town Officials Compensation:** Mr. Vojta wanted to know why his and Mr. Radtke's gross pay were different. The clerk explained that the town board had approved a payment in lieu of Wisconsin Retirement for any elected official that was already retired under the WRS. Mr. Radtke is a retired teacher. His in lieu of WRS payment is added to his check each month.

**9.9. Re-Opening of the Red Brick Schoolhouse:** The Friends of the Red Brick Schoolhouse had asked that the Red Brick Schoolhouse be opened this summer for Centennial activities. Mr. Radtke felt that the building could be used for tours on July 24, 2007 without turning on the water. Mr. Radtke felt that it would be foolish to go through the expense of connecting the water and then have to disconnect it again this fall. The clerk reminded the board that according to the minutes from last fall, the move into the Community Center was supposed to be temporary until this spring.

**9.10 Financing of Upcoming Road Project:** Mr. Christensen noted that the finance committee had met to discuss the financing of the upcoming road project. Until there are some figures to work with, however, the committee was unable to arrive at any decision. Ms. Nimz again stated that the bids are due in no later than 2:00 P.M. on July 2, 2007.

**9.11 Skateboard Park Condition:** Mr. Radtke stated that he had visited the skateboard park and that it was badly in need of repair. He also stated that if those repairs were not made, the park should be closed. There were about 12 people present to ask that the town board give the group time to make the necessary repairs. Zach Rappa, the group's spokesman, stated that they were out of money. Anything that they had spent lately was out of their pockets. Ms. Nimz stated that the town could possibly help with some of the expenses. There probably would also be some service groups in town that would be willing to help. Motion Vojta seconded Christensen that the matter be tabled at this time.

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5

**9.12 Employee Contract Amendments:** Mr. Radtke noted that any personnel discussions should be done in closed session. Since this discussion was only concerning a change of hours, the remainder of the board felt that it could be discussed in open session. Mr. Christensen noted that John Shay's contract stated that his hours could be changed as needed. A contract amendment would not be necessary. Mr. Vojta asked that Mr. Shay be given something in writing stating when he is supposed to have the yard waste facility open.

**9.13 Liquor License Approval:** Motion Radtke seconded Vojta that the town clerk be given the authority to issue operator licenses and picnic beer licenses without calling a special town board meeting. Approved.

Motion Vojta seconded Radtke that the licenses for 2007 – 2008 be approved as presented with it being noted that Connie's The Place To Be and Legend's needed to pay their personal property taxes before their licenses could be issued. Approved.

## 10. Citizen Concerns and Non-Appointed Committee Reports (3 minute maximum);

**10.1. Prime Timers:** Verdelle Mauthe reported that there were now 310 members. 96 members attended the last meeting. The group is looking for 30 volunteers to work at the Pig In the Pines. They are also expecting a new mini bus this fall.

**10.2. Commission On Aging:** Verdelle Mauthe reported that the Commission On Aging was planning on offering meals on Mondays, Wednesdays, and Fridays.

**10.3 Claudia Barsness:** Ms. McGregor noted that the benches on the nature trail were in pretty bad shape. The board stated that the trail and benches belonged to Wisconsin Public Service.

**10.4 Ellen Allen:** Ms. Allen reported that the Friends of the Red Brick Schoolhouse would be having a reunion of all of the people that went to the Red Brick Schoolhouse from 1941 thru 1997. There would be tours of the Red Brick Schoolhouse. There will be refreshments served in the Community Center.

**10.5 Verdelle Mauthe:** Ms. Mauthe asked about the new billboards that have been put along Hwy. 155. She was concerned that there would be more and wanted the town to do something so that didn't happen. Ms. Mauthe was told that the Planning & Zoning Committee was considering a sign ordinance.

## 11. Board Concerns:

**11.1. John Vojta:** Mr. Vojta asked where Angel On My Shoulder obtained their liquor license. The clerk noted that he was told that Angel On My Shoulder would be giving the drinks away and, therefore, would not need a license. Mr. Vojta said that he had been told by some people who were there, that there was a charge for the drinks. Ms. Nimz noted that Angel On My Shoulder asked for a donation for the drinks, but there was no charge. The people in attendance were by invitation only.

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**11.2. Peggy Nimz:** Ms. Nimz noted that the public works employees would be working from 6:00 A.M. until 2:30 P.M. throughout the summer.

**11.3. Marion Janssen:** Ms. Janssen stated that she had several complaints about the meeting time being moved up to 5:00 P.M.

**12. Meeting Schedule:** The next regular town board meeting will be on Monday, July 9, 2007 at 5:00 P.M. in meeting room #4 in the Community Center.

**13. Board of Review:** Motion Christensen seconded Radtke that the Board of Review be adjourned to such time when the assessor has completed the assessment roll. Approved. The clerk reported that Paul Carlson, town assessor, had suggested Thursday, September 13, 2007 at 9:00 A.M. The board felt that it would work out better on a Monday. The clerk will check with Mr. Carlson.

**14. Adjournment:** Motion Radtke seconded Vojta that the meeting be adjourned. Approved. Meeting adjourned 6:49 P.M.

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Town Clerk

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Chairman

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Supervisor

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Supervisor

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Supervisor