

TOWN OF ST. GERMAIN

OFFICE OF THE CLERK

P.O. BOX 7

ST. GERMAIN, WISCONSIN 54558

townofstgermain.org

MINUTES TOWN BOARD MEETING: NOVEMBER 12, 2007

1. **Call To Order:** The chairman noted that this was a duly called meeting in accordance with the Wisconsin Open Meeting Law. The meeting was called to order at 5:00 P.M.
2. **Roll Call:** Peggy Nimz, Todd Wiese, John Vojta, Lee Christensen, Fred Radtke, Tom Martens Town Clerk, Marion Janssen Town Treasurer, and 12 other people.
3. **Approval of Agenda:** Motion Vojta seconded Radtke that the agenda be approved in any order at the discretion of the chairman. Approved.
4. **Approval of Minutes:** Motion Radtke seconded Vojta that the minutes of the October 8, 2007, October 12, 2007 and October 22, 2007 and October 30, 2007 meetings be approved as written. Approved.
5. **Approval of Treasurer's Report (Town and Golf Course):** Balance General Account as of 10-31-2007: \$3,270.54; Money Market Account \$422.21; Lakes Account \$30,851.26; Park Fund \$1,332.83; Rental Account \$966.97; Bag Account \$2,338.79; Room Tax Account \$87,264.95; Debt Reserve \$5,073.37; Bike & Hike Trail Acct. \$2,230.38, First National Money Market \$1,214.31, Playground Equipment Fund \$151.30. Golf Course Regular Account \$55,014.43; Money Market \$47,470.62; Debt Reserve \$248,995.92; Rainy Day Fund \$106,150.00; Capital Improvement \$122,184.00. Motion Wiese seconded Christensen that the treasurer's report be approved as read. Approved.
6. **Payment of Invoices:** Motion Wiese seconded Christensen that vouchers 16182 – 16243 be approved along with the following extra bills; Tim Ebert. \$32.10--reim. for safety vest; Mike VanMeter \$32.10 --reim. safety vest; Meyer & Associates \$165.00 – treasurer tax bond. Approved.
7. **Communications:** There were none.
8. **Town Committee Reports:**
 - 8A. **Fire Department:** There were 19 calls this month. The 95% - 5% Homeland Security Grant has not been received, but it also has not been denied.
 - 8B. **Planning & Zoning:** Mr. Vojta noted that the committee approved the new list of road names for the GIS project. Mr. Wiese added that he has not heard from the owner of the property on Hug Road concerning the auto repair business that is being conducted.
 - 8C. **Emergency Preparedness Plan:** Mr. Vojta stated that there was nothing new to report.
 - 8D. **Public Works:** Ms. Nimz noted that Paul Bohnen had donated the use of a lift for the installation of the town Christmas lights along with the lights on the Christmas tree. The town trucks are now ready for the winter. The crew may start brushing the town roads now, but the work will continue into January when the State employee has been hired. Crispell-Snyder is still working on the roads in the town's condominium developments. The water tank is being removed from the basement of the Red Brick Schoolhouse to the Community Center. Ms. Nimz also noted that the county had no objections to any of the roads that have been submitted to them for the GIS project.

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8E. Parks & Recreation: Ms. Nimz reported that the Vogel Enterprise bill for the new soccer field had been reduced from \$6,000 to \$4,000 since none of the seeding had been done this summer.

8F. Bike & Hike Trail: Ms. Nimz noted that the Hike & Bike Trail letters were ready to be sent. The clerk is to purchase the stamps.

8G. Red Brick Schoolhouse: Mr. Radtke reported that another bid for the roof repair should be in tomorrow. He has received a bid for \$26,268. Mr. Radtke also added that he is finding out that the bids are coming in much cheaper from individual contractors rather than from one general contractor. Red Brick Restoration, Inc. needs town board approval before any grant work can be done.

8H. Golf Course: Mr. Christensen stated that the golf course revenues were about \$28,000 over last year. The course is closed and ready for the winter.

8I. Finance & Personnel: Listed later in the agenda.

8J. Housing Authority & Cemetery: Mr. Christensen reported that the town board had received a letter from Carl Herrmann stating that he and his wife were moving to Arizona and that he is resigning from the Housing Authority. The next Housing Authority meeting will be next month.

8K. Lakes: Mr. Wiese noted that he had given a request for vouchers and cancelled checks to the clerk and treasurer so that the committee could finalize the grant process for this year.

8L. Room Tax: Ms. Janssen stated that the 3rd quarter collections of \$106,000 were the largest ever. After she settles with the Chamber of Commerce, there will be approximately \$28,000 in the account. It is difficult to tell whether the increase in collections is from better business, or whether it is from more people with rentals coming forward to pay their share.

9. Items for Consideration (Approve, Disapprove, Table):

9.1 Approval of Caring for Kids Project Equipment Company: Motion Radtke seconded Wiese that Play World Systems be approved as the equipment company for the Caring for Kids project. Approved. The clerk noted that according to the minutes, the town board had not officially approved the project. Ms. Nimz noted that at this time that even though money that is being collected is being placed in a special town account, there would be no cost to the town.

9.2 Approval of Location for Caring for Kids Project: Motion Wiese seconded Vojta that location D from the drawing be accepted as the location for the Caring for Kids project. Approved. Location D is to the West and North of the tennis courts, between the ballpark fence and the tennis courts.

9.3 WISLR Determination and Submissions: Bob McMahon from Fahrner Co. was present to explain how the road ratings are determined for the WISLR report. Mr. McMahon noted that the roads are rated from 0 to 10 with 10 being the highest rating. He noted that roads can last up to 34 years if they are sealed and crack sealed on a regular basis. He also noted that roads can be brought up from a 6 or 7 rating with sealing. But, once roads fall below the 6 rating, often times they will need to be reconstructed or at the very least resurfaced. Studies have also shown that it is cheaper in the long run to regularly maintain roads than to just let them deteriorate and then have to reconstruct

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them. Mr. McMahon also stated that sealing will bring up a roads rating as long as the roadbed holds up. If clay pockets, etc., were not removed prior to the blacktopping of the road, sealing will not keep the road from failing. The WISLR report is due in Madison on December 15th..

- 9.4 Approval of Revisions to the Room Tax Ordinance:** Mr. Radtke noted that the Room Tax Ordinance will now be named the Accommodations Tax Ordinance. The revisions have all been approved by the committee and have been submitted to the town attorney. Motion Wiese seconded Christensen that the Accommodations Tax Ordinance revisions be approved as presented. Approved.
- 9.5 Approval for Yard Waste Facility Manned Hours for 2008:** Ms. Nimz noted that the Public Works Committee has recommended that the yard waste facility be open the 1st & 3rd Saturdays of April, May, October, & November. And it will be open on the first Saturday of June, July, August and September. The hours will be from 8:00 A.M. until 4:00 P.M. Mr. Vojta thought that at least in May and October, the facility should be open more. He suggested every Saturday, or possibly every other Wednesday. He also noted that the facility did not have to be manned. However, if anything is dumped other than leaves and brush, the town crew would have to remove it. Motion Christensen seconded Radtke that the yard waste facility be open for the hours for 2008 as suggested by the Public Works Committee. Approved. Mr. Vojta abstained. It was also noted that it would be up to the discretion of the chairman if it was found that the facility would have to be open more.
- 9.6 Approval for Vintage Snowmobile Races Track for February:** Mr. Radtke stated that he thought that the Vintage Snowmobile races should be held on the new soccer field in February. The consensus of the town board was that it should remain where it was last year. Motion Wiese seconded Vojta that the Vintage Snowmobile races will be held in the same location as last year. Approved. Mr. Radtke was against. It was noted, however, that if an underground irrigation system is installed that the snowmobile races will no longer be able to be held in that location.
- 9.7 Approval of Sanction of Little St. Germain Radar Runs 01/25/2008 & 01/26/2008:** Motion Wiese seconded Radtke that the town sanction the Little St. Germain Radar Runs on January 25, 2008 & January 26, 2008. Approved. Mark Hiller asked that Black Bear Lodge be an alternate site for the event. He was not sure whether or not it might be moved from West Bay to South Bay.
- 9.8 Approval of 2008 Golf Course Budget:** Motion Radtke seconded Wiese that the Golf Course Budget be approved as presented. Approved. Steve Spears noted that with the proposed capital expenditures the course should be pretty much set until 2013 when the bonding debt will be paid off.
- 9.9 Recommendations/Approval of Town Loan from Finance Committee:** The clerk handed out three scenarios from Baird Co. and two scenarios from M & I Bank for a \$1,300,000 loan. The clerk noted that in the end all five of the scenarios were pretty much the same. Mr. Radtke thought that the town should borrow \$2,000,000 to cover this years expenses along with the proposed roadwork for next year. Mr. Radtke also thought that the town should look into lease purchase agreements for the town equipment.

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Brad Viegut from Baird Co. was present. He explained that even though Baird Co. could not offer a loan without a prepayment penalty, if the town needed to borrow more money in the future, the new loan could also be structured anyway that the town board might desire.

Mr. Vojta thought that the town should borrow the full \$3,600,000 that had been discussed at previous meetings. He stated that since the money could be invested at a higher interest rate than at which it was borrowed, the money could be used to offset part of the loan payment. He also felt that any money not spent during the three-year period could be used to pay down the debt.

Motion Wiese seconded Vojta that the town board accepts the Baird Co. plan for \$3,600,000. By a roll call vote: Mr. Radtke – No; Mr. Christensen – No; Mr. Vojta – Yes; Mr. Wiese – Yes; Ms. Nimz – Yes. Motion Carried.

Mr. Viegut also noted that what he had presented was just a plan. He had not presented an actual proposal. He will be contacting the town clerk to work out details on three different proposals. The town board will have to decide if they want equal payments, an equal mill rate, or if there should be a higher payment in the beginning with the payments decreasing over the life of the loan.

10. Citizens Concerns and Non-Appointed Committee Reports (3 Minute Maximum):

10A. Marion Janssen: Ms. Janssen suggested that the Hike & Bike Trail letters be sent out later in the spring when people are thinking more about hiking and biking.

10B. Ellen Allen: Ms. Allen asked that the town do something with the potholes at the intersection of Rocky Run Road with Hwy. 70. The board noted that Rocky Run Road was not a town road.

10C. Mary Platner: Ms. Platner noted that she was concerned about the AIS coordinators position with the county.

Closed Session for Employee Contracts:

Motion Radtke seconded Christensen that the meeting be adjourned into closed session at 7:32 P.M. Approved.

Motion Radtke seconded Chrsitensen that the meeting be reconvened into open session at 8:10 P.M. Approved.

11. Board Concerns:

12A. Fred Radtke: Mr. Radtke noted that he would like to see the County Board report added back onto the agendas. He noted that in the resolution to approve the AIS position, it stated that when the grant money ran out, that the position would end. There will be a meeting tomorrow to discuss the AIS coordinator. Mr. Radtke also noted that the county's accountant found that there was a \$9.4 million balance in the county funds. \$800,000 of that money may be used to lower the county levy for next year. There will be a proposal at the Tuesday meeting to use whatever is necessary to eliminate the county levy altogether for 2007. Mr. Radtke also noted that he did not attend the WTA meeting in Green Bay. He presented a check for \$100, which he had been paid for expenses.

12B. Peggy Nimz: Ms. Nimz noted that she had contacted the town attorney concerning Woodland Drive. The attorney advised that as long as the town was not deliberately causing harm, and since Woodland Drive was not a town road, the town did not have to plow or maintain the road.

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12. Set Date & Time For Next Meeting: There will be a special town board meeting held on Wednesday, November 14, 2007 at 7:00 P.M. in meeting room #4 of the Community Center to approve a proposal from Baird Co. for the \$3,600,000 loan. The next regular town board meeting will be held on Monday, December 10, 2007 at 5:00 P.M. in meeting room #4 of the Community Center.

13. Adjournment: Motion Wiese seconded Christensen that the meeting be adjourned. Approved.
Meeting adjourned 8:17 P.M.

Town Clerk

Chairman

Supervisor

Supervisor

Supervisor

Supervisor