

TOWN OF ST. GERMAIN

OFFICE OF THE CLERK

P.O. BOX 7

ST. GERMAIN, WISCONSIN 54558

townofstgermain.org

MINUTES SPECIAL TOWN BOARD MEETING: APRIL 16, 2008

1. **Call To Order:** Mr. Radtke noted that this was a duly called meeting in accordance with the Wisconsin Open Meeting Law. The meeting was called to order at 4:00 P.M.
2. **Roll Call:** Todd Wiese, Lee Christensen, Fred Radtke and Marion Janssen, Town Treasurer. John Vojta and Peggy Nimz arrived a few minutes after the meeting began.
3. **Approval of Agenda:** Motion Wiese seconded Vojta that the agenda be approved in any order at the discretion of the chairman. Approved.
4. **Items for Consideration (Approve, Disapprove, Table):**

- 4.1 **Review of Red Brick Schoolhouse Building Plans Submitted by William Kelly for the Purpose of Obtaining Bids to Apply for Grants:** Mr. Radtke noted that this meeting was for informational purposes only. He then gave a brief overview of the town since 1997. The town is seeking bids for the repair and renovation of the roof on the 1965 portion of the building. Grant writers will attempt to obtain money to complete the project. William Kelly, the engineer hired by Red Brick Schoolhouse, Inc. presented plans for the roof repair plus future design work suggested for the interior of the building.

Mr. Kelly noted that he felt that the roof needed to be done as soon as possible. The plans are for a hip roof to be placed over the existing roof. The sidewalls would be raised to meet the walls of the 1941 portion of the building. He did say, however, that a membrane roof could also be laid over the existing roof for less money. It has been the opinion of the Feasibility Committee, however, that to do the project correctly, the new hip roof should be constructed.

The plans need State approval. However, a State inspector does not need to inspect each step of the project. An inspector can do the inspections, but Mr. Kelly, as engineer for the project, can also supervise the construction. Mr. Kelly will also review the bids for the roof when they are submitted. Mr. Kelly also stated that before the project is started, all of his measurements will have to be confirmed.

Mr. Kelly also noted that the interior wall between the two east side classrooms would be removed. There would be two portable walls to allow for up to four smaller rooms or one large room. The capacity would be 99 people. If more people use the building, there is an entirely different set of requirements. Mr. Kelly suggested that if the town knows that there will be more people that the meeting is held elsewhere.

There would be two ADA accessible washrooms. There would be an elevator that would go to both the upper and lower level. The two small windows on the west side of the building would be replaced with windows that would more closely match those in the 1941 portion of the building.

There was a concern over the bill from Mr. Kelly for the plans. Mr. Radtke had submitted the \$150 bill for payment by the town. He stated that the grant application process could not even begin without the plans.

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5. **Adjournment:** Motion Wiese seconded Vojta that the meeting be adjourned. Approved. Meeting adjourned 5:00 P.M.

Town Clerk(from notes by Marion Janssen and the tapes)

Chairman

Supervisor

Supervisor

Supervisor

Supervisor