

TOWN OF ST. GERMAIN

OFFICE OF THE CLERK

P.O. BOX 7

ST. GERMAIN, WISCONSIN 54558

townofstgermain.org

MINUTES TOWN BOARD MEETING: JULY 14, 2008

1. **Call To Order:** The chairman noted that this was a duly called meeting in accordance with the Wisconsin Open Meeting Law. The meeting was called to order at 5:00 P.M.
2. **Roll Call:** Peggy Nimz, John Vojta, Lee Christensen, Fred Radtke, Todd Wiese, Marion Janssen Town Treasurer and Tom Martens, Town Clerk
3. **Approval of Agenda:** Motion Vojta seconded Wiese that the agenda be approved in any order at the discretion of the chairman. Approved.
4. **Approval of Minutes:** Motion Vojta seconded Radtke that the minutes of the June 9, 2008 town board meeting, and the June 30, 2008 special town board meeting be approved as written. Approved.
5. **Approval of Treasurer's Report (Town and Golf Course):** Balance General Account as of 06-30-2008: \$11, 210.56; Lakes Account \$12,063.18; Lakes Committee CD \$15,000; Park Fund \$2,966.47; Rental Account \$2,685.17; Bag Account \$9,886.88; Room Tax Account \$15,644.99; Debt Reserve \$404,725.19; Bike & Hike Trail Acct. \$38,119.38, First National Money Market \$857,833.07, Playground Equipment Fund \$13,924.01. Golf Course Regular Account \$165,658.08; Money Market \$120,369.20. Motion Vojta seconded Radtke that the treasurer be approved as read. Approved. Ms. Janssen will check with Boyd Best concerning the other golf course accounts.
6. **Payment of Invoices:** Motion Vojta seconded Christensen that vouchers 16791 – 16875 be approved with the exception of #16869 and #16826 Approved. The check for Vogel Enterprises will be held until the Community Center window has been caulked and the check for the Town of Plum Lake will be voided. The EMS charge will be on the agenda for the August meeting.
7. **Communications:** Ms. Nimz noted that she had received a notice that the Oneida County Highway Department is going to blacktop corner of Hwy. J near Parkway Road. Ms. Nimz stated that Tim Ebert would meet with the Oneida County Highway Department to see if a portion of Parkway Road can also be included.

Mr. Vojta asked if UPS was still behind in the garage rental payments. They have missed three months. Ms. Nimz will check into why we haven't been paid.

8. Town Committee Reports:

8A. Fire Department: There was no fire department report.

8B. Planning & Zoning: Mr. Wiese reported that a CUP hearing had been held concerning a business in Leisure Estates. The application had been denied, but it will be revisited at the next meeting. The committee had determined that the proposed business was not even a listed business and, therefore, the application fee will be returned. Vilas County is slowly removing the cars from the property on Hug Road.

8C. Public Works: Ms. Nimz noted that she had emailed all of the board members a copy of the Public Works Report. She also stated that the three moms had given her a proposed sign for the Caring

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for Kids Park and a maintenance budget for the next two years. The Caring for Kids ribbon cutting ceremony will be on August 9, 2008 at 10:00 A.M. Ms. Nimz also reported that the mini truck was here. The new loader has been ordered and should be here next week. The committee is waiting for Pitlik & Wick to begin the roadwork. The bids for the new soccer field should be in next week. Beavers had plugged the culvert on Hwy. C. Workmen hired by the county opened the culvert and when the water rushed through, there was a washout on Old Hwy. C. The county also did damage to the Bike & Hike Trail near the culvert.

Mr. Radtke reported that the yard waste facility would be closed until fall. The Landfill Venture group is deciding whether to build a new cell or turn the facility into a transfer station.

8D. Parks & Recreation: Ms. Nimz reported that the fence at Vandervort Park should be completed this week and that the fence at the Skateboard Park had already been completed.

8E. Bike & Hike Trail: Clyde Owens stated that \$160.00 had been collected from the collection boxes. The town has also received \$5,402.24 from the recent brochure that had been sent out. The Kiosk has been completed. Ms. Janssen will write a thank you letter. Since phase II of the trail is partially funded by a Federal grant, Cedar Corporation and Northern Environmental have informed the committee that more forms need to be completed and that the trail might not be completed this year. The committee is still hopeful that work will be done this fall as oil prices keep rising.

8F. Red Brick Schoolhouse: Mr. Radtke noted it is very difficult to get donations since the town board has not made decision concerning the Red Brick Schoolhouse. Ms. Christensen stated that he felt that it was the obligation of the town board to fix the roof and maintain the building. Mr. Radtke reported that he has not seen any grant applications from Red Brick Restoration, Inc. Mr. Vojta is to draft a referendum question for the November General Election concerning the Red Brick Schoolhouse. The clerk noted that the question can't be whether or not to keep the building. That must be determined at an elector meeting. The question would have to ask whether or not money should be spent.

8G. Golf Course: Mr. Christensen stated that the course was slightly down from last year. When the weather is nice, play is good. The next committee meeting will be on July 21, 2008 at 11:00 A.M. There is nothing in the lease concerning maintenance of the grounds around the Whitetail Restaurant. The committee will be working on a policy for the future. Steve Spears has been doing the work, but his first priority is the golf course. Ms. Nimz asked who was responsible for the area under the deer. Work also needs to be done there.

8H. Finance & Personnel: Mr. Christensen stated that the board needed to have a budget workshop very soon. The board decided to have a workshop on Monday, August 4, 2008 at 5:00 P.M. Mr. Vojta will work on getting insurance quotes.

8I. Housing Authority & Cemetery: Mr. Christensen stated that there was nothing to report.

8J. Lakes: Mr. Wiese reported that \$15,000 had been transferred to a CD.

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8K. Room Tax: Ms. Janssen reported the next meeting is on August 12, 2008. Most of the delinquent accounts have been paid. Ms. Janssen is working with the rest.

8L. Vilas County Board Representative: Ms. Platner noted the Little St. Germain Lake District has asked for an expansion to include more property. Also, there has been a request for a Big St. Germain Lake Rehabilitation District.

Mr. Radtke reported that the people who have been using the county dock near Heckels to moor a boat for several years have been asked to move it. The dock is now open.

9. Items for Consideration (Approve, Disapprove, Table):

9.1 Extension of Riverview Drive for Access of Landlocked Property: Mr. Wiese noted that he received a request from a property owner at the end of Riverview Drive to have a road built into his landlocked property. Mr. Wiese also stated that he had a deed from 1976 deeding land to the town for highway purposes between the end of Riverview Drive and the landlocked property. The question is whether or not the town has the obligation to build a road into the property. Mr. Wiese will get a legal opinion.

9.2 Citgo Bulk Fuel Storage Tanks: Mr. Wise noted that he had received notice that Krist Oil intended to put an above ground bulk fuel storage tank adjacent to the Citgo station. Their intention is to install residential propane gas tanks and run trucks to keep them filled from the bulk fuel storage tank. There is nothing in the town ordinance to prohibit the business. The town could possibly draft an ordinance. The town could also refuse to grant a permit while in the process of drafting an ordinance. Motion Radtke seconded Christensen that the Planning & Zoning Committee should look into an ordinance or see if the Vilas County ordinance prohibits such an above ground bulk fuel storage tank in the Downtown Business District. Approved.

9.3 Joint Library Agreement with Walter E. Olson Memorial Library: Motion Christensen seconded Vojta to accept the Joint Library Agreement with Walter E. Olson Memorial Library as presented. Approved.

9.4 Establishment of Procedures for Financial Accounts for Town Activities/Organizations: There was a lengthy discussion concerning what should be done with the money that is remaining in the Caring for Kids Park account. Ms. Nimz and Ms. Janssen are of the opinion that the town should contribute the \$50,000 from the Baird Loan and then once all of the bills are paid, the balance should be left in the park account for future maintenance. Mr. Radtke is of the opinion that the bills should be paid from the donated money first. Then the town should contribute the balance from the Baird Loan. The clerk suggested that a date such as May 1st or May 15th be picked and that any money collected after that date should be left in the account. Motion Vojta seconded Radtke that the matter be tabled until the August meeting. Approved.

9.5 Annual Beaver Program: The town board decided not to enter into the annual beaver program with Vilas County. Ms. Nimz offered that her husband and son would take of the beavers for \$50 per occurrence. The board asked that whoever does the work sign a hold harmless agreement.

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9.6 Public Works Mini Truck: Mr. Wiese noted that at the last meeting there had been a \$3,000 appropriation for a Hi-Jet mini truck. However, the best price that the public works committee could get was \$3,500. Motion Christensen seconded Vojta that a payment of \$3,500 be approved for the mini truck. Approved.

9.7 Set Date and Time for Public Hearing on the Abandonment of a Portion of Kelsey Court: Motion Vojta seconded Christensen that a public hearing be held on Monday, August 4, 2008 at 4:30 P.M. in meeting room #4 of the Community Center for the purpose of abandoning a portion of Kelsey Court. Approved.

9.8 It is Anticipated a Motion will be Made and Seconded to Convene into Closed Session Pursuant to Sec. 19.85(1)(e) for the Purpose of Discussion of Potential Land Purchase: Motion Nimz seconded Radtke that the meeting be adjourned into closed session at 8:12 P.M. Approved.

9.9 Adjourn Closed Session Pursuant to Sec. 19.85(1)(e) and Return to Open Meeting: Motion Vojta seconded Christensen that the meeting be reconvened into open session at 8:28 P.M. Approved.

9.10 Consideration of Moving September 8, 2008 Town Board Meeting to Another Date: Mr. Radtke had asked that the regular monthly town board meeting be moved to another date. The board decided to meet at the regular time and date.

10. Citizens Concerns and Non-Appointed Committee Reports (3 Minute Maximum):

10a. Verdelle Mauthe: Ms. Mauthe reported that she had been reelected at president of the Prime Timers. The Prime Timers will be getting a new van at a cost of \$54,000. The State and County will pay the entire cost. The group is also looking into building a garage on the town property adjacent to the town shop.

10b. Ellen Allen: Ms. Allen noted that her group, The Friends of the Old School, now had \$2,005 in their account.

11. Board Concerns:

Fred Radtke: Mr. Radtke asked that the lower portion of the old shelter building be painted to match the other town buildings. He also asked that the Prime Timers garage be placed on the agenda for the August meeting. Mr. Radtke suggested that the town board urge the County Board to approve a flood program so that the county residents could get flood insurance.

John Vojta: Mr. Vojta congratulated Ms. Janssen on her work with the fireworks donations.

Todd Wiese: Mr. Wiese stated that the inmates seem to be working out well. The new pavilion needs a second coat of stain. Mr. Wiese also noted that he had given a variance request to Boyd Best. As of this time, nothing has been done. After a reasonable amount of time, if the town doesn't act, the variance is automatically granted. We need to purchase bags for the transfer station. Lois Reudiger at Personal Connections needs to be informed about what to do about renting the town facilities.

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Peggy Nimz: Ms. Nimz noted that Jim Wendt was working on getting three fireworks bids. She also noted that a child had gotten a piece of wood chip in her foot at the Caring for Kids Park. The town might have to replace the chips.

Marion Janssen: Ms. Janssen noted that about \$3,000 had been collected for the fireworks.

Tom Martens: Mr. Martens thought that since it was time for a new fireworks contract the Chamber of Commerce should either pay for the fireworks, or at least one half of them.

12. Set Date & Time For Next Meeting. The next regular town board meeting will be held on Monday, August 11, 2008 at 5:00 P.M. in meeting room #4 of the Community Center. There will be a Public Hearing concerning the abandonment of a portion of Kelsey Court on Monday, August 4, 2008 at 4:30 P.M. in meeting room #4 of the Community Center. There will be a budget workshop held on Monday, August 4, 2008 at 5:00 P.M. in meeting room #4 of the Community Center.

13. Adjournment: Motion Vojta seconded Christensen that the meeting be adjourned. Approved. Meeting adjourned 8:48 P.M.

Town Clerk

Chairman

Supervisor

Supervisor

Supervisor

Supervisor