

TOWN OF ST. GERMAIN

OFFICE OF THE CLERK

P.O. BOX 7

ST. GERMAIN, WISCONSIN 54558

townofstgermain.org

MINUTES TOWN BOARD MEETING: JULY 12, 2010

1. **Call To Order:** The chairman noted that this was a duly called meeting in accordance with the Wisconsin Open Meeting Law. The meeting was called to order at 5:00 P.M.
2. **Roll Call:** Peggy Nimz, Walt Camp, Lee Christensen, Fred Radtke, John Vojta, Marion Janssen, Town Treasurer, Tom Martens, Town Clerk. There were also 25 other people in attendance.
3. **Approval of Agenda:** Motion Vojta seconded Christensen that the agenda be approved in any order at the discretion of the chair. Approved.
4. **Approval of Minutes:** Motion Vojta seconded Christensen that the minutes of the June 14, 2010 town board meeting and the June 15, 2010 public hearing be approved as written. Approved.
5. **Approval of Treasurer's Report (Town and Golf Course):** Balance General Account as of 06-30-2010: \$30,322.34; Lakes Account \$71,447.78; Lakes Committee CD \$15,417.54; Rental Account \$0; Bag Account \$0; Room Tax Account \$27,310.48; Debt Reserve \$51,299.98; Bike & Hike Trail Acct. \$64,560.43, First National Money Market \$103,178.23, Playground Equipment Fund \$5,783.29. Golf Course Regular Account \$22,881.30; Money Market \$0; CD \$0.00. Fire & Rescue Checkbook Balance \$22,373.21. Motion Camp seconded Christensen that the treasurer's report be approved as read. Approved. .
6. **Payment of Invoices:** Motion Christensen seconded Vojta that vouchers 18527 – 18583 be approved along with the following extra bills: Bartolotta \$12,600.00 – balance fireworks; Mary Platner \$7.40 – reim. copies zoning committee. Approved.
7. **Communications:** Mr. Christensen noted that he had received a complaint that the cemetery grass had not been cut for the Independence Day celebration. Ms. Nimz stated that she had received a thank you note from the Freedom 5K run. Ms. Nimz also stated that she had received a letter from Pat Falkenstern and Rosalie Sherwin complaining about the Red Brick Schoolhouse. Ms. Nimz had also received letters from District Attorney Al Mustakus and the Kane Co, IL Juvenile Court concerning damage that had been done. Mr. Vojta noted that the grass along the bike trail needed to be cut, but that the town doesn't have the right equipment to do it. Steve Spears will try to cut it with the golf course mower using an old blade. Mr. Vojta also was concerned about the rental of town facilities. He thought that the town board should look at the security deposits.
8. **Town Committee Reports:**
 - 9A. **Fire Department:** Tim Ebert noted that there had been 23 calls last month. The flea market is doing very well. There have been 300+ vendors each week.
 - 9B. **Planning & Zoning:** Mr. Vojta noted that the committee had approved the plat of Bayview Resort a Conversion Condominium. The committee had also reviewed chapters 1 – 10 of the town zoning ordinance book. He also noted that the zoning administrator needed to give his input. Since Mr. Ebert was going to be on vacation next week, the July 21, 2010 meeting will be cancelled. The Reynolds property on Juve Road and the blight problems on South Bay Road have been turned over to the county health department. Mr. Vojta also noted that Mary Platner had resigned from the P & Z Committee after 8 years of service. Ms. Platner has agreed to complete the preparation of the zoning ordinance formatting for the town's web page.
 - 9C. **Public Works/Parks & Recreation:** Ms. Nimz reported that there have been fewer calls concerning the fire numbering system. She had looked at having a private contractor do the town mowing, but there were liability issues. The crew will begin mowing shoulders next week. Ms. Nimz also noted that the committee would begin working on the 2011 budget. Mr. Vojta noted that the septic problem at the park had been a minor fix. The crew will start hauling gravel to repair the washouts on the town road shoulders.
 - 9D. **Emergency Preparedness:** Mr. Vojta had nothing to report.
 - 9E. **Bike & Hike Trail:** There was nothing to report. Ms. Nimz asked that the clerk and Mark Hiller work out the balance in the account by the August meeting.

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9F. Golf Course: Mr. Christensen reported that due to the recent rain, the course is in great shape. However, the rain has also brought disease to the grass. Steve Spears is working on a cure. Play has been erratic. Some trees need to be removed by the main sign. The junior development project is

working well. Marci Spears explained that all of the servers on the beverage cart have to be 18 years old. She also stated that several years ago it had been determined that the servers did not need to be licensed. Mr. Radtke asked that they be licensed. Starting next year all servers will be licensed. They will have to take the responsible servers course and have a background check.

9G. Finance: There was nothing to report.

9H. Housing Authority & Cemetery: Mr. Christensen stated that there now three vacancies. Since that is below 10%, the committee can now apply for grants. The next meeting is tomorrow at 9:00 A.M. There was nothing to report about the cemetery.

9I. Lakes: Mr. Camp reported that as part of the grant process, there would be a meeting with Onterra on August 11, 2010 at 7:00 P.M. The committee will receive \$12 for each person that attends. The minutes of the Lakes Committee meetings are now on the town website. Restoration work has been done on the shore of Moon Lake at Moon Beach. There is still money available for 100% funding. There is also other money available on a 75 – 25% basis for shoreland restoration.

9J. Room Tax: There was nothing to report.

9K. Invasive Committee: Mr. Christensen stated that a memorandum of understanding had been drafted concerning communications with the DNR and other governmental units. The meeting at LUHS on June 29th was well attended. There is now funding available. The next meeting will be on July 16, 2010 in Woodruff.

9L. Vilas County Board Representative: Ms. Platner noted that the ADRC (Aging Disability Resource Center) is being formed. It will include Vilas, Oneida and Forest Counties and the two tribes. It is to help to get people to the correct resource. Mr. Vojta noted that the constable had called concerned that there was no place to take stray dogs. Ms. Platner stated that is was on the agenda for the meeting tomorrow.

9M. Yard Waste: Mr. Radtke noted that the facility would be open for at least four weekends this fall.

9N. Landfill Venture Group: There was nothing to report.

9. Items for Consideration (Approve, Disapprove, Table):

9.1 James Mailette -- Introduction: Sheriff candidate, James Mailette introduced himself. Mr. Radtke thought that it was inappropriate that Ms. Nimz has a political candidate on the agenda.

9.2 Lost Lake Drive Residents: Several Lost Lake residents were present to ask the town board to repair Lost Lake Drive North. Ms. Nimz explained that the road has been on the list of roads for the past several years, but that the money gets cut from the budget. The people were told that they should come to the budget hearing in November to ask to have the work done. The group also asked that the culvert on Forest Primeval Road be lowered. The way it is now, the water has formed a wetland that is breeding mosquitoes. Ms. Nimz explained that the DNR would not let the town lower the culvert. Jack Harman told the board that the last time roadwork was done, the culvert had been removed, but that when it was replaced, large rocks had fallen into the trench and, therefore, the culvert is now too high. Ms. Nimz will contact Vilas County Highway Commissioner, Jim Fisher. Perhaps the benchmark is wrong.

9.3 Approval of 2010/2011 Committee Members: Mr. Vojta provided a list of members for the Planning & Zoning Committee, but there seemed to be some confusion about the members of some of the other committees. Motion Vojta seconded Camp that the approval of the committee members be tabled until the next meeting. Approved.

9.4 Red Brick Schoolhouse Update – Walt Camp: Mr. Camp explained that he had contacted the list of contractors that Ellen Allen had presented at the last meeting. He wanted to get updated figures. A professional engineer, Chuck Hunter, stated that the chairlift was not necessary to make the building ADA compliant. Mr. Camp will meet with Mr. Hunter. The total estimate came to

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\$43,984. Ms. Nimz noted that the quotes were not final. The board would have to solicit bids once a decision was made. Mr. Camp also explained that he had received a letter from State Representative, Jim Holperin, stating that the prevailing wages for the area was determined from

information supplied by the local contractors. If the local contractors didn't supply their information, then the prevailing wage is determined from neighboring areas. Mr. Vojta thought that it was inappropriate for Mr. Camp to have the quotes sent to the town since the town board had not solicited the quotes. Mr. Camp said that he had explained to each of the contractors that this was for informational purposes only. Ms. Nimz stated that some of the local contractors were upset that they had not been contacted. Mr. Radtke noted that the state approved plans had expired. However, he thought that William Kelly could have them updated and reapproved at a nominal fee.

9.5 Date and Time for Public Hearing on Proposed Setbacks: Motion Christensen seconded Camp that a public hearing be held on Tuesday, August 10, 2010 at 7:00 P.M. in meeting room #4 of the community center to discuss proposed setback changes in the St. Germain Zoning Ordinance. Approved.

9.6 Golf Course Financial and Business Procedures: Ms. Janssen explained that she had contacted the WTA attorney to see what had to be done. She was told that the town clerk could appoint a deputy clerk to handle the bills and check writing for the golf course account. Ms. Janssen would also keep records just as she and the clerk do now for the town accounts. The checks can be signed by using a stamp. Brian Baldwin and Marci Spears will have to provide the receipts to Ms. Janssen on a daily basis. Ms. Janssen will also receive copies of the golf course bank statements. Ms. Janssen stated that this needed to be done to comply with the Wisconsin Statutes and for accountability. Mr. Martens will appoint Boyd Best as deputy clerk effective August 1, 2010.

9.7 Sign Ordinance Provisions: After a lengthy discussion, it was decided that the name of the ordinance would remain "St. Germain Sign Ordinance". Tom Christensen asked about the directional signs that are attached to trees. According to the ordinance, they all should be removed. Attorney Bill Doerr's suggestions concerning "off-premise" sign wording would be incorporated into the ordinance. A statement saying that the "fees would be reviewed annually by the town board" would be included both for the annual fee and the penalty. Tom Christensen stated that he was very upset with Mr. Radtke's email concerning the sign ordinance. He said that Mr. Radtke had sworn to uphold the constitution. Mr. Christensen thought that Mr. Radtke's comments about not allowing certain signs was unconstitutional.

9.8 Approve Sign Ordinance with Revisions: Motion Vojta seconded Nimz that the approval of the sign ordinance be tabled until the August town board meeting. Approved.

9.9 Independence Day Celebration 2011: Ms. Nimz stated that the Independence Day celebration has always been the Sunday before the 4th of July. Next that date will be July 3, 2011. The Independence Day celebration will be held on July 3, 2011.

9.10 Date and Time for 2011 Budget Workshop: There will be a budget workshop on Wednesday, August 25, 2010 from 7:00 P.M. until 9:00 P.M. in meeting room #4 of the community center.

9.11 Fall Yard Waste Facility Hours: The yard waste facility will be open at least for the four weekends in October. Depending on when the leaves fall, the dates may change.

9.12 Update on Part-Time Employee Hours: Ms. Nimz stated that next year she would like to put an ad in the paper seeking part-time employees who would work for, perhaps, six 40-hour weeks in the spring and then again as needed. She would also like to contract out for a cleaning service to clean the community center. Right now, the part-time employees have been called in on an as needed basis.

10. Citizens Concerns and Non-Appointed Committee Reports (3 Minute Maximum):

Verdelle Mauthe: Ms. Mauthe noted that there are now 381 members. Judy Berard has been elected president. The group made \$3,100 in donations during the past year.

Phil Monday: Mr. Monday asked what had ever happened with the three unsightly properties on South Bay Road.

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Tom Christensen: Mr. Christensen thought that the town board could have the town records audited. Sometimes, an auditor can come with suggestions on how to make things more efficient.

Gary Guymon: Mr. Guymon said that the Red Brick Schoolhouse would need the chairlift to be ADA compliant unless a ramp was constructed leading to the upper level.

Ellen Allen: Ms. Allen noted that the town board felt that in the past it would be too expensive to audit the golf course records.

Shirley Erickson: Ms. Erickson felt that the directional signs on the trees in Holiday Estates were necessary.

11. Closed Session: It is anticipated a motion will be made and seconded to convene into closed session pursuant to Sec. 19.85(1)(e):

11.1 Adjourn closed session pursuant to Sec. 19.85 (1)(e) and return to open meeting: Motion Vojta seconded Camp that the meeting be adjourned into closed session at 8:40 P.M. Approved.

11.2 Open Session: Return to open session: Motion Christensen seconded Vojta that the meeting be reconvened into open session at 8:55 P.M. Approved.

11.3 Action on Closed Session (if needed): No action was taken

12. Board Concerns:

Fred Radtke: Mr. Radtke stated that he has nothing but good comments about the fireworks. Ms. Nimz noted that there is another company that would like to bid on the fireworks.

Tom Martens: Mr. Martens thought that the board should check to see if the penalty portion of the sign ordinance can "be reviewed by the town board annually" or if it had to be a set amount.

John Vojta: Mr. Vojta stated that he receives numerous calls with complaints.

Marion Janssen: Ms. Janssen stated that she is upset that every six months there are about 30 checks missing from the fire department report.

13. Set Date & Time For Next Meeting. The next regular town board meeting will be held on Monday, August 9, 2010 at 5:00 P.M. in meeting room #4 of the Community Center. There will be a public hearing concerning proposed setback changes on Tuesday, August 10, 2010 at 7:00 P.M. in meeting room #4 of the community center. There will be a budget workshop on Wednesday, August 25, 2010 from 7:00 P.M. until 9:00 P.M.

14. Adjournment: Motion Radtke seconded Christensen that the meeting be adjourned. Approved. Meeting adjourned 9:05 P.M.

Town Clerk

Chairman

Supervisor

Supervisor

Supervisor

Supervisor