

TOWN OF ST. GERMAIN

OFFICE OF THE CLERK
P.O. BOX 7

ST. GERMAIN, WISCONSIN 54558

www.townofstgermain.org

MINUTES TOWN BOARD MEETING: AUGUST 9, 2010

1. **Call To Order:** The chairman noted that this was a duly called meeting in accordance with the Wisconsin Open Meeting Law. The meeting was called to order at 5:00 P.M.
2. **Roll Call:** Peggy Nimz, Walt Camp, Lee Christensen, Fred Radtke, John Vojta, Marion Janssen, Town Treasurer, Tom Martens, Town Clerk. There were also 9 other people in attendance.
3. **Approval of Agenda:** Motion Vojta seconded Christensen that the agenda be approved in any order at the discretion of the chair. Approved.
4. **Approval of Minutes:** Motion Radtke seconded Christensen that the minutes of the July 12, 2010 town board meeting and the July 12, 2010 closed session be approved as written. Approved.
5. **Approval of Treasurer's Report (Town, Golf Course and Fire Dept):** Balance General Account as of 07-31-2010: \$2,129.36; Lakes Account \$69,079.31; Lakes Committee CD \$15,421.34; Rental Account \$0; Bag Account \$0; Room Tax Account \$52,620.15; Debt Reserve \$111,318.72; Bike & Hike Trail Acct. \$64,573.17; First National Money Market \$77,256.98; Playground Equipment Fund \$5,783.53; Golf Course Regular Account \$31,832.01; Money Market \$0; CD \$0. Fire & Rescue Checkbook Balance \$21,744.45. Motion Christensen seconded Radtke that the treasurer's report be approved as read. Approved.
6. **Payment of Invoices:** Motion Christensen seconded Camp that vouchers 18586-19638 be approved. Approved.
7. **Communications:** Ms. Nimz noted that she had received a thank you note from the residents from Lost Lake who had appeared at the June meeting. She also had a note thanking Lois Reudiger for scheduling the pavilion. Mr. Vojta noted that he had received a complaint asking the town to repair the owner's boat. Mr. Vojta referred the man to the DNR.
8. **Town Committee Reports:**
 - 8A. **Fire Department:** Tim Ebert noted that there had been 33 calls last month. Members of the fire department and equipment are stationed at different areas in town during a severe storm warning so that all of the equipment is not in one place in case a storm hits in town.
 - 8B. **Planning & Zoning:** Mr. Vojta noted that there had not been a meeting last month. The next meeting will be on Monday, August 16, 2010 at 4:05 P.M. in meeting room #4 of the community center. The committee will review a plat. There will be a public hearing concerning setback changes tomorrow night at 7:00 P.M. in meeting room #4 of the community center.
 - 8C. **Public Works/Parks & Recreation:** Mr. Vojta reported that mowing of the shoulders is underway. The crew will begin to get the sand-salt mix for this winter into the new shed. Six new spots for handicapped parking will be added in the parking lots. Mr. Ebert found a trailer for the bulldozer for \$6,000 in Wausau. The committee decided to place boulders to block the path that has become a road between the senior housing and Hwy. 70. Mr. Radtke was against closing the road. Mr. Vojta will now be the chairman of the public works/parks/rec. committee Ms. Nimz will be vice chair. There was a discussion concerning vacation days and sick days for the employees. The town doesn't seem to have a record of the days. The clerk said that he couldn't keep track of what he doesn't have. Mr. Ebert said that he keeps track of the maintenance employees' days off.
 - 8D. **Emergency Preparedness:** Mr. Vojta had nothing to report.
 - 8E. **Bike & Hike Trail:** Mr. Radtke reported that the committee was just about ready to seek bids. They still hoped to have the trail blacktopped this fall.
 - 8F. **Golf Course:** Mr. Christensen reported that the course is in great shape and that play has been very good.
 - 8G. **Finance:** There was nothing to report.
 - 8H. **Housing Authority & Cemetery:** Mr. Christensen stated that there was nothing new to report. The next meeting will be tomorrow morning.

TOWN OF ST. GERMAIN

OFFICE OF THE CLERK
P.O. BOX 7

ST. GERMAIN, WISCONSIN 54558

www.townofstgermain.org

8I. Lakes: Mr. Camp reported that there would be a meeting with Onterra on Wednesday, August 11, 2010 at 7:00 P.M. in the community center. The committee will receive \$12 for every person who attends. Mr. Camp attended the Little St. Germain District board meeting and the Big St. Germain annual district meeting. Big St. Germain voted to tax themselves approximately \$.06/\$1,000 assessed valuation. The district is also concerned about the parking at the Big St. Germain boat landing. The DNR is considering either making more parking on their property on the other side of Big St. Germain Drive or purchasing the Ryberg property adjacent to the boat landing.

8J. Room Tax: Mr. Radtke reported that the next meeting would be on Wednesday, August 11, 2010 at noon.

8K. Invasive Committee: Mr. Christensen stated that they would be meeting on the third Friday of the month. Ted Ritter has become qualified in land invasive species, but Vilas County is worried about liability.

8L. Vilas County Board Representative: Mr. Radtke noted that the town board could get county resolutions from the county clerk. Ms. Platner noted that the county does not have a contract with the Vilas County Humane Shelter. The dog license fees are put towards expenses when sheriff deputies have to pick up dogs. She suggested that the town find a private kennel as some of the other towns are doing. Ms. Platner also noted that the county is considering having property owners names on the tax listing website.

8M. Yard Waste: Mr. Radtke noted that the facility would be open for at least four weekends this fall.

8N. Landfill Venture Group: Mr. Radtke noted that the meeting adjourned into closed session to discuss employee issues.

9. Items for Consideration (Approve, Disapprove, Table):

9.1 Heat & Air Conditioning for Golf Pro Shop: Mr. Christensen explained that the heating and air conditioning at the Whitetail Inn is all on one zone. Jeff Seivert, owner of the Whitetail Inn, has not been turning the air conditioning on since he would have to cool the whole building all day long when the restaurant and bar are not open. He also has gone into the pro shop and found all of the doors and windows open. Mr. Vojta stated that the lease agreement says that the owner of the Whitetail Inn is to provide the heat and air conditioning. Right now, someone has brought a window unit for the pro shop. Mr. Vojta suggested that Mr. Seivert install a unit similar to the ones in the Community Center. Mr. Christensen is to talk to Mr. Seivert.

9.2 Golf Course Lease: Mr. Christensen noted that there are still two years to go on the present lease agreement. The original lease between the owner of the Whitetail Inn and the town is still the one that is being used. Mr. Christensen stated that changes needed to be made. The board suggested that Marion Janssen look at the lease agreement this fall. Ms. Janssen also stated that Mr. & Ms. Seivert have said that they would be happy to serve drinks to the golfers if the town board would extend their license to cover the golf course. Brian Baldwin has said that several golfers have complained about not being able to take drinks from the Whitetail Inn onto the golf course. Ms. Nimz thought that it would not take an entirely new lease. She thought that an addendum to the present lease would take care of the problems.

9.3 Golf Course Billing Procedures: Boyd Best is to provide a list of the bills that are to be paid from the golf course account similar to the list that is provided by the town clerk for the town bills each month. Ms. Janssen has gotten a stamp with the town chairman's, town treasurer's and town clerk's signatures. The golf course checks can be stamped just like the town checks. The golf course payroll will be paid on a biweekly basis just as it has been in the past. Boyd Best has been sworn in as a deputy clerk.

9.4 Front Door of the Pro Shop: Mr. Christensen noted that the door to the pro shop is not working properly. Since the building is a log building, the logs have settled. Mr. Vojta told Mr. Christensen that Mr. Seivert should be made aware of the problem so that he can take care of it.

9.5 Maintenance of the Hike & Bike Trail-Golf Course: Mr. Christensen stated that Steve Spears had used an old mower from the golf course to cut the grass along the Bike & Hike Trail. Ms.

TOWN OF ST. GERMAIN

OFFICE OF THE CLERK
P.O. BOX 7

ST. GERMAIN, WISCONSIN 54558

www.townofstgermain.org

Nimz noted that she had received complaints concerning a golf course employee doing the mowing. The board is of the opinion that the golf course employees are employees of the town just like the maintenance employees and that there will be times when they have to work together. Mr. Vojta stated that it would take one employee two to three-eight hour days to mow the trail.

9.6 Red Brick Schoolhouse Update – Walter Camp: Mr. Camp stated that he had talked to the WTA attorney concerning bids and donated work and materials for the Red Brick Schoolhouse. Mr. Camp was told that if either all of the labor, or all of the materials, or both were donated, there would be no need for bids. If the cost of a project is under \$5,000, no bid is necessary. If the cost is over \$25,000, there must be bids. If the cost is between \$5,000 and \$25,000, there must be a class I notice seeking bids. Mr. Camp was also told that the town did not need to use the lowest bidder. It had to be the lowest responsible bidder. The town can be its own general contractor. Mr. Vojta asked about state approved plans. Mr. Camp said that the roof project would need state approved plans.

Motion Camp seconded Christensen that Mr. Camp and the town clerk work together to prepare documents and to advertise for bids to replace the 1965 roof on the Red Brick School Building, with a new hip roof with the State approved plans drawn by William Kelly, professional engineer. Mr. Vojta added that the board had never really decided what to do with the roof and that a hip roof might not be the most economical option. Mr. Camp thought that a flat roof was not a good option in this area. Mr. Radtke thought that a hip roof would aesthetically look better. He also said that the town board needed to decide what it was going to do. Ms. Nimz said that any work that was done would have to be done in 2011. Mr. Radtke thought that the town board should have a binding referendum with one question, keep the Red Brick Schoolhouse or not. Mr. Martens stated that the WTA attorney told him that a question like that needed to be asked at an elector meeting. Mr. Vojta will contact the WTA attorney. Mr. Camp thought that he could have the bids by the October meeting or possibly earlier for a special town board meeting in September. Payments could be deferred until next year.

By a roll call vote: Mr. Radtke – no; Mr. Camp – yes; Mr. Vojta – no; Ms. Nimz – no; Mr. Christensen – yes. Motion failed.

9.7 Approval of Sign Ordinance: Mr. Vojta stated that he had not received the information from Tom Christensen. The sign ordinance was tabled at this time.

9.8 Orion Lighting: Motion Vojta seconded Radtke that upon the recommendation of the public works committee, that the lights at the town shop be changed over to Orion Lighting fixtures at a cost not to exceed \$5,000. Approved. There are currently rebates available to offset part of the cost. There are nine fixtures in the shop, twelve in the cold storage area and six outside.

9.9 Handicap Accessibility to Community Center: Mr. Vojta stated that Brian Thompson from B & B Locks has not gotten the information to him. The handicapped accessibility was tabled at this time.

9.10 Stray Animal Care: Mr. Vojta stated that Dennis Nagel, town constable, has called him several times with no place to take stray animals. The board discussed purchasing a portable kennel for overnight use. The board also discussed hiring a private party to temporarily keep stray animals. It was the consensus of the board that it was the county's responsibility to take care of stray animals. It was decided that Ms. Nimz should write to the county board chairman concerning the stray animal problem. Mr. Vojta said that he and Dennis Nagel would attend a meeting if they were asked to do so.

10. Citizens Concerns and Non-Appointed Committee Reports (3 minute maximum):

Verdelle Mauthe: Ms. Mauthe noted that the Prime Timers would hold their annual volunteer party at Clearview Supper Club on September 22, 2010. They had a slide show on drug smuggling. The car show and craft show were a success. The annual picnic will be on August 24, 2010.

Ms. Mauthe thought that sick days and vacation days could best be kept track of with time cards.

TOWN OF ST. GERMAIN

OFFICE OF THE CLERK
P.O. BOX 7

ST. GERMAIN, WISCONSIN 54558

www.townofstgermain.org

Gary Guymon: Mr. Guymon said that vacation days and sick days could be shown on pay stubs. He also noted that the contractor had said that a hip roof for the Red Brick Schoolhouse would cost about \$30,000.

Ellen Allen: Ms. Allen stated that the Friends of the Old School had about \$3,500 in their account. They had made \$195 on their flea market.

11. Board Concerns:

Fred Radtke: Mr. Radtke stated that someone needed to get a handle on the payroll immediately. He also said that there needed to be more lighting in the parking lot between the community center and the pavilion.

Walt Camp: Mr. Camp stated that he would like to attend a budget workshop in Minocqua on September 14, 2010. There is a cost of \$55. The clerk is to write the check.

John Vojta: Mr. Vojta asked that if anyone knows of any damage to any town property that he be notified right away so that he can inform the insurance company.

Peggy Nimz: Ms. Nimz stated that she would like Mr. Vojta and Tim Ebert to attend a highway maintenance session in September. She also had some complaints concerning the placement of the bleachers during the Pig In The Pines.

12. Set Date & Time For Next Meeting: The next regular town board meeting will be held on Monday, September 13, 2010 at 5:00 P.M. in meeting room #4 of the Community Center. There will be a budget workshop on Wednesday, August 25, 2010 from 7:00 P.M. until 9:00 P.M.

13. Adjournment: Motion Vojta seconded Christensen that the meeting be adjourned. Approved. Meeting adjourned 7:28 P.M.

Town Clerk

Chairman

Supervisor

Supervisor

Supervisor

Supervisor