

# TOWN OF ST. GERMAIN

OFFICE OF THE CLERK

P.O. BOX 7

ST. GERMAIN, WISCONSIN 54558

[www.townofstgermain.org](http://www.townofstgermain.org)

## MINUTES SPECIAL TOWN BOARD MEETING: JANUARY 13, 2011

1. **Call To Order:** Mr. Vojta noted that this was a duly called meeting in accordance with the Wisconsin Open Meeting Law. The meeting was called to order at 7:30 P.M.
2. **Roll Call:** Peggy Nimz, Fred Radtke, Walt Camp, Lee Christensen, John Vojta, Marion Janssen, Town Treasurer, Tom Martens, Town Clerk. There were six other people in attendance.
3. **Approval of Agenda:** Motion Christensen seconded Camp that the agenda be approved in any order at the discretion of the chair. Approved.
4. **Town Budget Workshop:**
  - 4.1 **Balance Budget:** Fire Chief Tim Clark expressed a concern about the balance in the fire department checkbook. He stated that not all of the money was town money. Some of it was from donations and car accidents. He also was concerned that there were still outstanding checks. If the town moved all of the money to the general account, there wouldn't be enough money to pay those bills. Ms. Janssen stated that the donations should go into a special account. They are not part of the budget. Mr. Clark asked what was going to happen to the money that was collected after a car accident. He wanted to know who was going to do all of the paperwork if the money was going to go into the town general account. He didn't feel that the fire should do the work if they were not going to be able to use the money. Ms. Janssen said that the town board should decide how the money is spent. Ms. Nimz asked that any fire department money be earmarked as fire department money in the town general account. Ms. Janssen noted that the town would need a quarterly report. She will be preparing an ordinance to open an account for any donations. The town treasurer and clerk will be paying all of the regular bills and payroll. Mr. Camp thought that the fire department and town funds should be separated.

Mr. Radtke opened a discussion concerning the town insurance. He stated that since the letter of agent of record had been sent, all bids were going through Schwartz & Shea. He felt that the town was not getting a true bid. Mr. Radtke stated that the bids should be requested through various agencies not through insurance companies. By going through an agency, the insurance companies can pass along discounts to the town. Mr. Vojta stated that when he tried to get a quote through Continental Western, they requested the letter of agent of record. Ridgeview also asked for the letter. They will only give bids to one agency. Mr. Vojta stated that he needed the letter for the agent of record in order to get a bid. Mr. Radtke asked why the town just didn't go to several different agencies for bids. Mr. Camp said that the town should put our requests for proposals. Mr. Vojta stated that he would contact Ridgeview and tell them to give bids to three different agencies. Mr. Camp said that the town needed to rescind the letter of agent of record. Brian Sherren suggested that the town board contact the WTA attorney and also to check with the Wisconsin Insurance Commissioner to see just what was going on.

Mr. Vojta talked about employee overtime. The employees have been taking comp time rather than being paid overtime. However, they could request to be paid. Mr. Vojta suggested that if the employees have to be called in after hours that they take an equal number of hours off the following workday. The contract now says that the employees can't take comp time during the

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winter. However, if no snow is being forecasted, perhaps they could work a four-day week during the winter.

Ms. Nimz brought up the pay for the town constable. She thought that he should be paid on a per call basis. She also thought that the position should be eliminated altogether. If there is no constable, the town chairman becomes the constable. The town needs a humane officer. The clerk will check to see what can be done since someone has already filed nomination papers for town constable for the spring election.

The town board went through the proposed 2011 budget. \$1000 was cut from the election category; \$1500 was cut from the attorney category; \$3000 was cut from the community center; \$21000 was cut from road maintenance; \$500 was cut from the streetlights. \$2000 was added to the fire protection area category; there was a discussion concerning raising the garbage bag collection category to \$16000; the clerk is to add a line for a carry over balance from 2010 to balance the budget.

Motion Nimz seconded Christensen to approve the 2011 budget as amended. Motion failed.

Motion Nimz seconded Christensen that the 2011 budget be tabled until the February 14, 2011 town board meeting. Approved.

- 5. Adjournment:** Motion Nimz seconded Christensen that the meeting be adjourned. Approved. Meeting adjourned 9:26 P.M.

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Town Clerk

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Chairman

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Supervisor

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Supervisor

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Supervisor

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Supervisor