

# TOWN OF ST. GERMAIN

OFFICE OF THE CLERK  
P.O. BOX 7

ST. GERMAIN, WISCONSIN 54558

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## MINUTES TOWN BOARD MEETING: JUNE 13, 2011

1. **Call To Order:** The chairman noted that this was a duly called meeting in accordance with the Wisconsin Open Meeting Law. The meeting was called to order at 5:00 P.M. Everyone stood for the Pledge of Allegiance.
2. **Roll Call:** Walt Camp, Fred Radtke, John Vojta, William Bates, Marion Janssen, Town Treasurer, Tom Martens, Town Clerk. Lee Christensen was absent. There were also 22 other people in attendance.
3. **Approval of Agenda at the Chair's Discretion:** Motion Vojta seconded Radtke that the agenda be approved in any order at the discretion of the chair. Approved.
4. **Approval of Minutes:** Motion Radtke seconded Bates that the minutes of the May 9, 2011 town board meeting be approved as written. Approved.
5. **Approval of Treasurer's Report (Town, Golf Course):** Balance General Account as of 5-31-2011: \$78,130.38; Lakes Account \$30,244.61; Lakes Committee CD \$15,459.79; Room Tax Account \$11,546.04; Debt Reserve \$32,253.22; Bike & Hike Trail Acct. \$67,307.52; First National Money Market \$16,269.91; Playground Equipment Fund \$4,385.90; Fire Department Restricted Acct. \$5,816.05; Golf Course Regular Account \$32,756.72; Payroll Acct. \$0; CD \$1000.00. Motion Radtke seconded Bates that the treasurer's report be approved as read. Approved.
6. **Payment of Invoices:** Motion Radtke seconded Bates that vouchers 19240-19314 be approved. Approved. The constable expenses will be taken from the town board expense category of the budget.
7. **Communications:** Mr. Camp stated that he had talked to Vilas County Sheriff, Frank Tomlanovich concerning the town constable. Sheriff Tomlanovich was present to answer questions. The town board determines the duties of the constable. Neither the sheriff nor the constable has to be certified, since they are elected. The sheriff didn't have a problem with the constable making a traffic stop, however, the constable would have the same liability as a county sheriff deputy. Sheriff Tomlanovich said that the constable would be able to attend training sessions with the other deputies. He also said that, at times, he might call the constable for assistance. If that call were to be outside of St. Germain, the constable would be covered under the mutual aid agreement with Vilas County. The constable can carry a weapon. If the constable issues a citation concerning a town ordinance, the matter would go before Judge Neilsen in the Vilas County Circuit Court. The constable has a Vilas County call number and carries a pager. Mr. Camp stated that unless it is a life or death situation, the constable has been told not to make traffic stops.
8. **Citizens Comments on Items to be Considered by Town Board:** Gary Heeler stated that he felt that the town board should reconsider not having a portable toilet at Vandervort Park. Some days there are 60 to 100 people present for the softball games. Many of those people are from outside of town. He also stated that the Lost Lake Association may help with the pier and mowing.

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Chuck Their asked that the town board consider placing a permanent AIS sign along Hwy. 155. The Lakes Committee would pay the \$755 for the sign. The town board would determine the location.

Rosalie Sherwin asked why it has taken so long for the town board to put a handicapped door opener on the community center door.

Tim Clark asked who was going to maintain the AIS sign.

## 9. Items for Consideration (Approve, Disapprove, Table):

**9.1 AIS Signs on Hwy. 155 & Hwy. 70 & C:** Mr. Camp stated that the Lakes Committee had recommended that a permanent AIS sign be placed somewhere along Hwy. 155. Chuck Their thought that it should be placed across from the bait shop. There was also a discussion concerning placing a sign along Hwy. C. Mr. Vojta thought that the board should consider the sign along Hwy. 155 first and possibly the one along Hwy. C at a later date. Motion Camp seconded Bates to approve the AIS sign per the Lakes Committee recommendation. Approved. Mr. Vojta asked that the town board approve the wording. The sign is going to be 4' x 8'. The Lakes Committee will pay for the cost.

**9.2 Road Maintenance Projects:** Mr. Camp stated that the town has a 5-year agreement with Fahrner to maintain town roads. Juve Road, Muskellunge Creek Road, Kleppe Road, Capman Road and Four Corner Lane need to either be prepped for chip sealing or chip sealed. The approximately \$50,000 is allocated in the budget for this year. Motion Radtke seconded Vojta that the roadwork be completed as suggested. Approved. Mr. Camp also noted that there are several roads that need major reconstruction. The town board will have to decide what it is going to do about them very soon.

**9.3 Electrical Light Timer for Memorial:** Mr. Camp stated that in an effort to save some money, the board is considering placing the Veterans Memorial lights on a timer. The question came as to whether or not the American Flag needed to be lighted at all times or not. Rod Ingram thought that the Lions Club might pick up the cost of the lights. Motion Radtke seconded that the matter be tabled at this time. Approved.

**9.4 Handicap Door Access to Community Center:** Mr. Camp noted that Rod Ingram had negotiated a price of \$1,950 plus the electrical installation for a handicapped door opener at the community center. The outside main door would have the opener. The inside door would be propped open. There would be a switch that would override the automatic lock device. Motion Radtke seconded Bates to go ahead and fix the door. Approved. The cost of the electrical was estimated to be from \$130 to \$150, but Rod Ingram stated that there would also have to be a relay added to the cost.

**9.5 Brushing at Golf Course along Hwy. C/70:** Mr. Camp noted that Jeff & Joy Sievert from the Whitetail Inn had asked that the town brush the area along Hwy. 70 and Hwy. C. The area is town property. Mr. Vojta reminded that Mr. Sievert had agreed to provide a hedgerow barrier of some kind between his property and the 10<sup>th</sup> tee. So far, it has not been done. Motion Vojta seconded Radtke to make the arrangements to do the brushing along Hwy. 70 & Hwy. C, with Mr. & Ms.

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Sievert to pay the bill and to preserve the agreement concerning the hedgerow barrier at the 10<sup>th</sup> tee. Approved. Mr. Vojta also asked that the board find out if Mr. Sievert can turn down the brightness of the marquee sign at the Whitetail Inn. Steve Spears and Tim Ebert will coordinate the brushing. Inmates will do the work from McNaughton.

**9.6 Vandervort Park Toilet Facilities:** Mr. Radtke noted that we are currently paying \$125/mo for the portable toilet facilities at Vandervort Park and the transfer site. Mr. Radtke has found a portable toilet that can be purchased for \$499 plus \$100 shipping. There would also be the cost of pumping by a local septic pumper. Motion Radtke seconded Bates that the town purchases a portable toilet for Vandervort Park for \$499 plus \$100 shipping. Approved. Mr. Radtke is to order the toilet. Mr. Vojta asked that an item be placed on the next agenda concerning the revenue side of Vandervort Park.

**9.7 Hand Driers at Pavilion Bathroom:** Mr. Camp stated that he had quotes for four different hand driers ranging from \$1656.25 to \$677. The cost of wiring and installing the hand driers was over \$1,000. Mr. Radtke made a motion to purchase the hand drier for \$1656, but the motion died for lack of a second. Mr. Vojta stated that he was uncomfortable making a decision at this time. Motion Bates seconded Camp that the matter be tabled until budget time. Approved.

**9.8 Bike Trail Extension to Old Hwy. 70:** Mr. Radtke explained that the general contractor for Phase II of the Bike & Hike Trail had given a quote of \$39,500 to extend the trail to Old Hwy. 70. The Bike & Hike Committee has a 50%-50% grant from the DNR. The cost to the town would be \$19,750. Mark Hiller stated that he figured that Phase II was going to come in around \$17,000 under budget. Mr. Camp added that at the last Public Works Committee meeting, the consensus of the committee was that the town crew could do the work except for the paving. The trail would cross from the south side of Hwy. 70 to the north side just to the east side of Elmer's mobile home. It would then stay on the north side of Hwy. 70 to Old Hwy. 70. There would be a small parking area on Old Hwy. 70. By doing this, there might be enough money left to do the spur trails to Jackson Lane, Halberstadt Road and South Bay Road. Mr. Hiller thought that the someone should check to see what the minimum standards for the base of the trail needed to be. Motion Bates seconded Radtke that the town crew proceed with clearing and gravel to Old Hwy. 70. Approved.

**9.9 Vilas County Beaver Control:** Motion Radtke seconded Vojta that the town reject the Vilas County beaver control proposal for \$350. Approved.

**9.10 Doug Knapp/Fireworks/Music/Collection of Donations:** Doug Knapp will once again provide the music for the Independence Day Celebration. The fee will come out of the Room Tax Account. Ms. Janssen asked who was in charge of lining up the entrants in the parade. Right now, it seems as though nobody is doing it.

**9.11 Approval of Beer, Liquor, Cigarette and Operator Licenses for 2011-2012:** Motion Vojta seconded Bates that the beer, liquor, cigarette and operator licenses for 2011-2012 be approved as presented with the addition of and operator license for Marion Janssen and Fred Radtke and a special picnic beer license for the Prime Timers for July 16, 2011. Approved.

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**9.12 Issue Clerk Authority to Issue Operator & Beer Picnic Licenses without Board Approval for 2011-2012:** Motion Vojta seconded Camp that the clerk be authorized to issue operator and special picnic beer licenses without board approval except if the clerk has concerns with a background check. Approved.

**10. Closed Session: It Is Anticipated a Motion will be Made and Seconded to Convene into Closed Session pursuant to Sec. 19.85(1)(e) for the purpose of discussion of Employee Contracts.**

Motion Vojta seconded Bates that the meeting be adjourned into closed session at 7:45 P.M. By a roll call vote: Mr. Radtke – yes; Mr. Bates – yes; Mr. Vojta – yes; Mr. Camp – yes. Motion carried.

- a. **Open Session: Return to open session:** Motion Vojta seconded Radtke that the meeting be reconvened into open session at 8:35 P.M.. By a roll call vote: Mr. Radtke – yes; Mr. Bates – yes; Mr. Vojta – yes; Mr. Camp – yes. Motion carried.
- b. **Action on Closed Session (if necessary):** There was none.

**11. Town Committee Reports:**

**11A. Fire Department:** Tim Clark reported that there had been 29 calls last month. There are still some problems with the new engine. Mr. Clark needs to send more information for the new ISO classification. Mr. Vojta suggested that the department start a paper trail for all of the problems that they are having with the new fire engine. It was suggested that either Mr. Camp write a letter. Mr. Vojta suggested that the town's attorney review the letter.

**11B. Planning & Zoning:** Mr. Bates stated that the committee would be working on a blight and light ordinance. He also said that there is a book of ordinance templates.

**11C. Public Works/Parks & Recreation:** Mr. Camp stated that dirt from the cemetery had been hauled to the old landfill site to fill in some of the low spots. Topsoil is also being hauled to cover the fill dirt. The Bo-Boen Snowmobile Club will pay for damage to the soccer fields. It was noted that the pavilion bathrooms are settling. Eagle Waste will begin to operate the transfer site on June 15<sup>th</sup>. Mr. Bates asked that Nancy Neff be compensated for all of the extra work she has done at the transfer site. Mr. Camp will write a letter to the fire department auxiliary letting them know that there will be a dumpster for cardboard available at the flea market. The cardboard must be broken down. If the vendors continue to dump their unwanted items into the dumpsters, they will be asked not come to the flea market anymore.

**11D. Emergency Preparedness:** There was no report.

**11E. Bike & Hike Trail:** Mark Hiller noted that Janke is supposed to finish seeding and installing the signs this week. The paving and shoulders should be done next week. The concrete pads will be put in at the end of the month. Gates will be put up to stop vehicular traffic. Janke wants to sell the topsoil. Mr. Camp suggested that Janke give some of the topsoil to the town in lieu of paying the fees for dumping stumps into the town's yard waste facility.

**11F. Golf Course:** Mr. Camp noted that the grass seed is starting to grow on the greens. The Angel On My Shoulder golf outing went well. Compensation to the town will have to be discussed for future events. Play is down due the to the weather.

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**11G. Finance:** Mr. Radtke asked how much had been borrowed from the Bike & Hike line of credit. Mr. Martens said that Mr. Radtke would have to check with the treasurer.

**11H. Housing Authority & Cemetery:** Mr. Bates noted that the town should have a cemetery ordinance. Without an ordinance, someone could bury someone on his property, move away, and the town would become responsible for the cemetery. The clerk is to bill the cemetery committee \$500 for moving the dirt.

**11I. Lakes:** Mr. Bates noted that the committee had talked about the AIS signs. Volunteers are manning the boat landings. Big St. Germain was shocked by the DNR. It showed approximately 4 walleyes per acre. Lost Lake is considering becoming a lake district.

**11J. Room Tax:** Mr. Radtke stated that the next meeting would be in July. The chamber would have to be notified one year in advance if the town were to decide to change the contribution to 70%.

**11K. Invasive Committee:** There was no report.

**11L. Yard Waste:** Mr. Radtke handed out a report indicating that there had been 421 drops this spring. The attendants earned a total of \$420. The cost per drop was 99 cents.

**11M. Insurance:** There was no report.

**11N. Personnel:** Mr. Radtke noted that the personnel committee would be working on employee handbooks since the Walker budget repair bill will put an end to contract negotiations.

**11O. Libraries:** Mr. Camp noted that St. Germain accounts for 48.7% of the library usage in Plum Lake. Ed Johnston will give a report on the Walter Olson Library. Walter Olson library can't force the town to pay anything. However, if the town does not contribute to the Walter Olson Library, it could be forced to pay a larger share to the Plum Lake Library.

## 11. Citizens Concerns and Non-Appointed Committee Reports (3 minute maximum):

**Verdelle Mauthe:** Ms. Mauthe reported that Kurt Krueger will be the next speaker. He will talk about his nature photography. Of the 15,542 volunteer hours, the St. Germain Prime Timers contributed over 6,000 hours or 44%.

**Rosalie Sherwin:** Ms. Sherwin asked the clerk for a copy of the tape from the May 9, 2011 meeting. Ms. Sherwin stated that Fred Radtke has always said that he was against the Red Brick Schoolhouse, otherwise, she would not have signed his nomination paper. She also wanted to know who was insuring the Prime Timers things in meeting room #6.

**Pat Falkenstern:** Ms. Falkenstern asked for copies of the financial statements from the Friends of the Old School. She also stated the Ellen Allen is using her business EIN number and that doesn't make her group non-profit. Ms. Falkenstern also wanted to know why the golf course doesn't put money away to pay its bills rather being behind. Mr. Christensen has always stated that everything is going find. She also wanted to know what happened to Ms. Nimz 48-hour rule.

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## 12. Board Concerns:

**Fred Radtke:** Mr. Radtke asked that all committee minutes be sent to all board members.

**Tom Martens:** Mr. Martens asked if beer was being sold from the pro shop. If it was, it was not licensed to sell the beer. Beer can be sold on the golf course by the town, but the license for the Whitetail Inn, does not include the pro shop as part of the premises.

**William Bates:** Mr. Bates would like to see a copy of the 5-year plan for the golf course. He also would like to see money put back into the golf course.

**13. Set Time & Date for Next Meeting:** The next regularly scheduled town board meeting will be held on Monday, July 11, 2011 at 5:00 P.M. in meeting room #4 of the community center.

**14. Adjournment:** Motion Bates seconded Radtke that the meeting be adjourned. Approved. Meeting adjourned 9:22 P.M.

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Town Clerk

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Chairman

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Supervisor

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Supervisor

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Supervisor