

TOWN OF ST. GERMAIN

OFFICE OF THE CLERK

P.O. BOX 7

ST. GERMAIN, WISCONSIN 54558

www.townofstgermain.org

MINUTES TOWN BOARD MEETING: JULY 11, 2011

1. **Call To Order:** The chairman noted that this was a duly called meeting in accordance with the Wisconsin Open Meeting Law. The meeting was called to order at 5:02 P.M. Everyone stood for the Pledge of Allegiance.
2. **Roll Call:** Walt Camp, Fred Radtke, John Vojta, William Bates, Lee Christensen, Marion Janssen, Town Treasurer, Tom Martens, Town Clerk. There were also 14 other people in attendance.
3. **Approval of Agenda at the Chair's Discretion:** Motion Christensen seconded Bates that the agenda be approved in any order at the discretion of the chair. Approved.
4. **Approval of Minutes:** Motion Christensen seconded Radtke that the minutes of the June 13, 2011 town board meeting be approved as written. Approved.
5. **Approval of Treasurer's Report (Town, Golf Course):** Balance General Account as of 6-30-2011: \$44,129.61; Lakes Account \$26,607.37; Lakes Committee CD \$15,463.73; Room Tax Account \$11,926.28; Debt Reserve \$32,255.08; Bike & Hike Trail Acct. \$67,310.29; First National Money Market \$16,270.85; Playground Equipment Fund \$4,386.08; Fire Department Restricted Acct. \$5,816.29; Golf Course Regular Account \$23,660.99; Payroll Acct. \$0; CD \$1000.00.
6. **Payment of Invoices:** Motion Radtke seconded Bates that vouchers 19316-19408 be approved along with the following extra bills: Bartolotta \$24,600.00 – fireworks; Lawson Products \$66.08 – paint. Approved.
7. **Communications:** Mr. Camp stated that he had received a letter from Vilas County Forestry, Recreation & Land concerning a proposal for ATV routes in Vilas County. There was also a letter from West Bend Insurance stating that a claim had been filed concerning an injury to an employee from Woodland Auto on a piece of town equipment. Mr. Camp has filed an update for the United Way and also had a request from UPS for electronic payments. Mr. Camp also stated that an incident involving one of the volunteer firemen at the Independence Day Parade had been deferred to the Vilas County Sheriff Department. Mr. Camp is hoping for a resolution before it gets out of control. Mr. Camp has talked to both parties that are involved. He will also talk to the fire chief to try to get the matter resolved quickly.
8. **Citizens Comments on Items to be Considered by Town Board:** Gary Guymon asked about hours at the transfer station. Eagle Waste will be putting up there own sign showing that the hours will be: Sunday, 8 am to noon; Saturday, 8 am to 4 pm; and Wednesday, 8 am to 4 pm.
9. **Items for Consideration (Approve, Disapprove, Table):**
 - 9.1 **Hand Dispensers at Pavilion:** Mr. Camp stated that public works committee had recommended purchasing hand dryers for the pavilion. One of the committee members found where the dryers could be purchased directly for \$371 apiece. Mr. Camp stated that the committee thought that there should be one in each bathroom and that there should also be a spare. Mr. Vojta thought that there should be two in the women's bathroom. Motion Christensen seconded Radtke that the town

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purchases three hand dryers for \$371 and that two be put in the women's washroom and one in the men's. Approved.

9.2 Transfer Station Operation: Mr. Camp stated that Eagle Waste has offered to purchase the town's compactor. However, there will have to be a third party to determine the value. Otherwise, the compactor could be sold to the highest bidder. Mr. Christensen suggested that the board give Mr. Camp the authority to work out the best deal for the town. Eagle Waste will be putting up new signs. Mr. Camp also stated that Eagle Waste is charging by the bag, regardless of the size of the bag. He suggested that the people put more than one bag of garbage into a larger bag. Eagle Waste will accept bags up to around 30 pounds.

9.3 Approval of License for Yard Waste Facility: Motion Radtke seconded Vojta that the license for the yard waste facility be renewed. Approved.

10. Closed Session: It Is Anticipated a Motion will be Made and Seconded to Convene into Closed Session pursuant to Sec. 19.85(1)(e) for the purpose of discussion of Employee Contracts.

Motion Vojta seconded Bates that the meeting be adjourned into closed session at 6:40 P.M. By a roll call vote: Mr. Radtke – yes; Mr. Bates – yes; Mr. Vojta – yes; Mr. Christensen – yes; Mr. Camp – yes. Motion carried.

- a. **Open Session: Return to open session:** Motion Christensen seconded Bates that the meeting be reconvened into open session at 7:08 P.M.. By a roll call vote: Mr. Radtke – yes; Mr. Bates – yes; Mr. Vojta – yes; Mr. Christensen – yes; Mr. Camp – yes. Motion carried.
- b. **Action on Closed Session (if necessary):** There was none.

11. Town Committee Reports:

11A. Fire Department: Tim Clark reported that there had been 41 calls last month. There is still one problem with the new engine. Mr. Clark is still working on the new ISO classification. The department collected around \$35 towards fireworks donations.

11B. Planning & Zoning: Mr. Bates stated that the committee would be working on a cemetery ordinance. The committee approved amendments to the Lake Content Resort Condominium plat subject to payment of the proper fees.

11C. Public Works/Parks & Recreation: Mr. Camp reported that Gary Guymon has volunteered to mow the soccer fields and ball fields using town equipment. That will free up the town crew to do other work. The Lost Lake Association is mowing Vandervort Park using an old town mower. The association has also built an announcers stand behind the backstop. Mr. Camp will ask the association if they would paint the bleachers. The town purchased a portable toilet for Vandervort Park and also for the Bike & Hike Trail. Mr. Camp stated that he was going to write a letter to the Department of Corrections commending the inmate for his work during the Independence Day Celebration. The public works committee toured the town roads. A five-year outlook is being prepared. Lost Lake Drive North and Half Mile Road are beyond repair and need reconstruction. There might be some TRIP money available.

11D. Emergency Preparedness: There was no report.

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11E. Bike & Hike Trail: Mark Hiller noted that the Chamber of Commerce was donating \$499 to the town for the work that was done on the parking lot behind the information booth. There will be a donation coming in from the 5K Run. Except for signage, gates, and some seeding, phase II is pretty much completed. Mr. Hiller estimated that there would be about \$17,000 left from the D.O.T. grant and \$17,400 from the Stewardship grant to use towards extending the trail to Old Hwy 70. Janke donated the topsoil that was left to the town.

11F. Golf Course: Mr. Christensen noted that some of the greens were still in rough shape. The fees have been increased to full price, however, players are being given a \$5 coupon to be used towards their next round of play. Ms. Janssen stated that the board needed to look at the courses income. With the reduced rates this spring, there might not be enough money to pay the bills let alone pay back the town for the bonding payment. Mr. Vojta said that the committee needs to look at the budget. Ms. Janssen suggested that a new budget be worked out for the remainder of the year. Mr. Bates added that golf courses in Minnesota have had the same problem with their greens this year. Mr. Camp stated that he was taking a more active roll at the golf course. Ms. Janssen also stated that the board needs to look into refinancing the last two years of the bonding issue. Motion Radtke seconded Camp that the town board receive a revised budget from the golf course committee by the next meeting. Approved. Mr. Vojta abstained.

11G. Finance: Ms. Janssen will check with the WTA attorney to see if the town can refinance the bonding debt. Ms. Janssen also wanted to know if the board wanted her to spend money to get an opinion from an attorney that specializes in bonds..

11H. Housing Authority & Cemetery: Mr. Christensen stated that the town used to pay for all of the mowing at the cemetery. He thought that the \$500 charge for removing the pile of dirt was excessive. He thought that the cemetery committee should charge the town for the fill. Mr. Christensen asked if there was a resolution that created the cemetery. The cemetery records are kept at Pat & Jerry Eliason's home.

11I. Lakes: Mr. Bates noted that AIS sign had been put up in front of the community center. He also noted that there would be an annual public meeting in August to conform to the requirements of the grant application.

11J. Room Tax: Mr. Radtke asked if there was enough money in the room tax account to pay for the fireworks. Ms. Janssen stated that there would be after the quarterly payments had come in .

11K. Invasive Committee: There was no report.

11L. Yard Waste: There was no report..

11M. Insurance: There was no report.

11N. Personnel: Mr. Radtke noted that he had written a temporary grievance procedure. Also, a temporary handbook needed to be typed.

11O. Libraries: There was no report.

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11. Citizens Concerns and Non-Appointed Committee Reports (3 minute maximum):

Carol Radtke: Ms. Radtke stated that 96 people attended the last Prime Timers meeting. The group completed the painting at the Caring for Kids Park. This weekend will be the Prime Timers Car Show and Kids Carnival. A new bus has been ordered.

Rosalie Sherwin: Ms. Sherwin stated that the minutes from the March 8, 2008 town board meeting were not on the website. She also stated that at the October 12, 2009 meeting she had said that there were not any antiques at the Red Brick Restoration, Inc. auction. Mr. Camp informed Ms. Sherwin that this was a meeting of the town board and that, in the future, she should limit her concerns to town board matters.

Phil Monday: Mr. Monday stated that last year there were seven more weeks of play in the spring.

Gary Guymon: Stated that he had checked and that the American Flag needed to be lighted at all times. Mr. Camp stated that the public works committee is checking with some of the organizations in town to see if they would cover the light bill.

Pat Falkenstern: Ms. Falkenstern stated that she thought that the questions at the golf course should get answered quickly.

12.Board Concerns: There were none.

13. Set Time & Date for Next Meeting: The next regularly scheduled town board meeting will be held on Monday, August 8, 2011 at 5:00 P.M. in meeting room #4 of the community center.

14. Adjournment: Motion Christensen that the meeting be adjourned. Approved. Meeting adjourned 7:10 P.M.

Town Clerk

Chairman

Supervisor

Supervisor

Supervisor

Supervisor