

TOWN OF ST. GERMAIN

OFFICE OF THE CLERK

P.O. BOX 7

ST. GERMAIN, WISCONSIN 54558

www.townofstgermain.org

MINUTES TOWN BOARD MEETING: AUGUST 8, 2011

Call To Order: The chairman noted that this was a duly called meeting in accordance with the Wisconsin Open Meeting Law. The meeting was called to order at 5:00 P.M. Everyone stood for the Pledge of Allegiance.

Roll Call: Walt Camp, Fred Radtke, John Vojta, William Bates, Lee Christensen, Marion Janssen, Town Treasurer, Tom Martens, Town Clerk. There were also 11 other people in attendance.

Approval of Agenda at the Chair's Discretion: Motion Vojta seconded Christensen that the agenda be approved in any order at the discretion of the chair. Approved.

Clerk's Report – Approval of Meeting Minutes: Motion Vojta seconded Bates that the minutes of the July 11, 2011 town board meeting be approved as written. Approved.

Treasurer's Report Balance General Account as of 7-31-2011: \$49,652.76; Lakes Account \$26,608.50; Lakes Committee CD \$15,467.54; Room Tax Account \$41,324.57; Debt Reserve \$82,259.18; Bike & Hike Trail Acct. \$361.50; First National Money Market \$16,271.81; Playground Equipment Fund \$4,386.27; Fire Department Restricted Acct. \$5,816.53; Golf Course Regular Account \$44,274.09; Payroll Acct. \$0; CD \$1000.00. Mr. Radtke questioned why the treasurer withdrew \$67,000 from the bike & hike account. Ms. Janssen explained that she used the money to pay the last draw from Janke rather than using money from the line of credit. She thought that she would be saving the town the interest money. Mr. Radtke felt that the board should have been notified first. Mr. Camp stated that the 5K Run money was town funds and should be turned over to the treasurer immediately.

Payment of Bills, Town, Fire Department, Golf Course: Motion Vojta seconded Radtke that vouchers 19410-19474 be approved along with the following extra bill: Janke General Contractors \$28,715.92 – bike trail draw #7. Approved. The check to Eagle Waste is to be held for review. Motion Bates seconded Christensen that Golf Course vouchers 12139 – 12172 and the payroll vouchers be approved. Approved.

Chairman's Report, Town Communications: Mr. Camp had a handout from Eagle Waste. He asked that it be placed on the town's website. He also stated that the electors cut the budget at the last annual elector meeting and that to save money, the board decided to turn the transfer station over to a third party. As of September 1, 2011 the St. Germain bags will no longer be accepted at the transfer station. Eagle Waste and the town have agreed that the town would pay one dollar for each bag that has been used since Eagle Waste took over. There will also be a new traffic pattern at the transfer station. There will be one-way traffic that will form two lines. The attendant will help unload the trash, if necessary. There will not be a scale, but the fee will be \$3 for a 30-pound bag.

Mr. Camp also had a letter from the Department of Agriculture listing roads that will be closed in the Chequamegon/Nicolet National Forest.

Committee Reports:

1. Fire Department: There was no report.

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- 2. Public Works:** Mr. Camp noted that the handicap accessible door opener has been installed at the community center. Fahrner has done some of the work on the Juve Road, Muskellunge Creek Road and Capman Road. They will be back before the end of August to finish. The Town of Cloverland has asked the Town of St. Germain plow a portion of their town roads. The committee is figuring out a price. The Town of Cloverland would pay the expense of a separate piece of equipment. The town crew will reseed the soccer field that was damaged by the Vintage Snowmobile Races last winter. Mr. Vojta asked that Gary Guymon not cut the grass along Hwy. 70 on Mondays. The committee is also checking to see if the portable toilets and Vandervort Park and on the bike trail need to be handicap accessible.
- 3. Bike & Hike:** Mark Hiller stated that the project is at the end of the DOT portion of the bike & hike trail. There should be approximately \$2400 of the DOT grant that hasn't been used. Janke is to put up riprap to help prevent erosion into the wetlands. There is also some signage and seeding that needs to be done. Mr. Hiller stated that the trail should be marked in such a way that emergency crews can find a person by identifying the trail markers. Mr. Camp stated that the trail extension to Old Hwy. 70 could be a fall project for the town crew.
- 4. Personnel:** Mr. Radtke stated that an outline on an employee handbook would be discussed during the closed session.
- 5. Golf Course:** Mr. Christensen stated that play has been good when the weather has been good. The greens have improved and should be 100% by the end of the season. The crew has been instructed that there are to be no prebuys this year. It might be possible to do some logging to gain some money. Mr. Vojta noted that a study a few years ago showed that logging would not pay. A few trees could be trimmed and thinned. The committee would like to see play encouraged during the off-peak times. There cannot be any internet T-times until the course has high speed internet. A supplier would trade greens fees for software.
- 6. Public Housing:** Mr. Christensen stated that all of the apartments are full and that there is a waiting list.
- 7. Landfill Venture Group:** Mr. Camp stated that the LVG is addressing the fee structure. There is a letter of intent from Watersmeet, MI to join the LVG. Mr. Camp voted against Watersmeet. The clerk noted that St. Germain had paid around \$225,000 to join the LVG.
- 8. Planning & Zoning:** There was no report.
- 9. Lakes:** Mr. Bates noted that there will be an annual meeting on September 17, 2011 to satisfy the conditions of the Onterra grant. Mr. Camp attended both a Big St. Germain and a Little St. Germain district meeting.
- 10. Finance:** Mr. Vojta stated that he needed numbers from the various committees before he could schedule a meeting.
- 11. Room Tax:** Ms. Janssen stated that the next meeting would be next Wednesday at noon. Collections are up slightly.

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12. Cemetery: Mr. Bates stated that the committee is studying sample resolutions.

13. Town Historical Committee: Mr. Camp stated that he is going to form a town historical committee with Mr. Bates as chairman and Mr. Vojta as vice-chair. The clerk will also be on the committee.

Citizen's Comments: **Verdelle Mauthe** noted that 105 had attended the last Prime Timers meeting. There are currently 330 members. The group is going to be having a golf outing, attending a Brewer's game, going on a bike ride, and having a picnic.

Gary Guymon suggested that the town look into a discount from the common carriers.

Phil Monday asked that bikers use the bike trail and not the town roads.

Ellen Allen stated that Red Brick Schoolhouse, Inc., and Friends of the Old School are going to combine into one committee called Supporters of the Old School. They would like to pool their money and put into a special town account. The group is looking for new members. The cost will be \$10 for singles and \$15 for couples.

Items to be Considered by the Board:

- 1. Grievance Procedure/Resolution:** Mr. Radtke stated that he would like to see the WTA's and Vilas County's version before the town makes any decisions. Motion Radtke seconded Christensen that the matter be tabled at this time. Approved.
- 2. Insurance:** Mr. Radtke suggested that the town seek bids from EMC, Meyer Insurance, Horton, Rural, and Community Insurance. He thought that the board didn't do a good job seeking bids the last time. He thought that the companies should be given direction. Mr. Christensen noted that the premiums varied greatly over the past several years. Mr. Vojta said that it must have been something with the reporting since the premiums have been quite consistent. Mr. Radtke also said that insurance companies raise the premiums after they get your business. Mr. Vojta noted that the premiums from EMC have gone down. Motion Radtke seconded Bates that the town seeks bids for insurance. Approved. It will not be necessary to publish notices since this is considered a service. Mr. Camp stated that he would not vote on anything having to do with the town insurance. Mr. Camp will, however, give out the necessary information.
- 3. Adjourn to Closed Session Pursuant to Sec. 19.85 (1)(c,e,i)**

Motion Radtke seconded Vojta that the meeting be adjourned into closed session at 6:47 P.M. By a roll call vote: Mr. Radtke – yes; Mr. Bates – yes; Mr. Vojta – yes; Mr. Christensen – yes; Mr. Camp – yes. Motion carried.

 - a. Open Session: Return to open session:** Motion Vojta seconded Radtke that the meeting be reconvened into open session at 8:24 P.M.. By a roll call vote: Mr. Radtke – yes; Mr. Bates – yes; Mr. Vojta – yes; Mr. Christensen – yes; Mr. Camp – yes. Motion carried.
 - b. Action on Items Discussed in Closed Session):** Motion Radtke seconded Vojta that the budget repair bill Wisconsin Retirement Deduction be deferred until the end of the current contract for the town crew and golf course and until the end of the current term for elected officials. Approved.

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12. Board Concerns: Mr. Camp stressed that the finance committee needed to meet in the very near future.

13. Set Time & Date for Next Meeting: The next regularly scheduled town board meeting will be held on Monday, September 12, 2011 at 5:00 P.M. in meeting room #4 of the community center. There will be a budget workshop held on Wednesday, September 14, 2011 at 7:00 P.M. in meeting room #4 of the Community Center. There will be a two-hour time limit.

14. Adjournment: Motion Vojta seconded Christensen that the meeting be adjourned. Approved. Meeting adjourned 8:29 P.M.

Town Clerk

Chairman

Supervisor

Supervisor

Supervisor

Supervisor