

TOWN OF ST. GERMAIN

OFFICE OF THE CLERK
P.O. BOX 7

ST. GERMAIN, WISCONSIN 54558

www.townofstgermain.org

MINUTES TOWN BOARD MEETING: DECEMBER 9, 2011

- 1. Call To Order:** The chairman noted that this was a duly called meeting in accordance with the Wisconsin Open Meeting Law. The meeting was called to order at 3:00 P.M. Everyone stood for the Pledge of Allegiance.
- 2. Roll Call:** Walt Camp, Fred Radtke, John Vojta, William Bates, Lee Christensen, Marion Janssen, Town Treasurer (came in at 3:20), Tom Martens, Town Clerk. There reporters from both the Vilas County News Review and the Lakeland Times were also
- 3.** in attendance.
- 3. Approval of Agenda at the Chair's Discretion:** Motion Christensen seconded Radtke that the agenda be approved in any order at the discretion of the chairman. Approved.
- 4. Approval of Meeting Minutes:** Motion Vojta seconded Radtke that the minutes of the November 14, 2011 special town board meeting, November 15, 2011 regular town board meeting, and the November 30, 2011 special town board meeting be approved as written. Approved.
- 5. Financial Report:** Balance General Account as of 11-30-2011: \$77,673.13; Lakes Account \$11,065.05; Lakes Committee CD \$15,483.18; Room Tax Account \$7,984.47; Debt Reserve \$141,107.13; Bike & Hike Trail Acct. \$6,677.56; First National Money Market \$48,440.72; Playground Equipment Fund \$4,387.00; Fire Department Restricted Acct. \$6,817.58; Fireworks Donation Acct. \$4,293.64; Skateboard Account \$3,713.21; Community Development Acct. \$22,622.83; Golf Course Regular Account \$65,250.85 Payroll Acct. \$1,000.00.
- 6. Payment of Invoices, Town, Fire Department, and Golf Course:** Motion Bates seconded Christensen that town vouchers 19694-19747 & the golf course bills be approved as presented. Approved.
- 7. Committee Reports:** Mr. Radtke stated that 8 applications have come in so far for the golf course manager/pro position. Mr. Vojta said that it appeared that the \$160,000 loan would not be enough to hold the course over until money started to come in. Mr. Vojta also asked if the greens that were damaged last winter were going to be sodded next spring. The sand traps need to be cleaned. Mr. Vojta thought that the Kabota Tractor with a screen attached to the bucket might be a way to get the stones out of the sand. Steve Spears has looked at sand like is at Minocqua Country Club. It would cost around \$50,000 to repair all of the traps. Mr. Camp also added that the committee was looking into removing around 25 trees so that the driving range could be made longer. The course has had many complaints about the driving range not being long enough. There are now restrictions on the size of the clubs that customers can use on the range. The tree removal would be done to increase revenues at the course. Mr. Spears is select cutting trees on the course that are preventing grass growth, dropping pine needles on the greens, etc. Part of the problem last spring/summer was that some greens did not get enough sunlight to allow the grass to grow. This measure is being done to prevent some of the problems that we encountered last summer. Ms. Janssen cautioned about removing too many trees. She said that perhaps the trees to be cut should be marked first so that the committee could determine how it would look without the trees. It is estimated that the course could

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get around \$2,000 for the trees. Lumberjack has said that they would haul the trees to Pukalls. The committee might also look into doing more logging on the property.

It was agreed that the town crew would put bags over the bike & hike trail signs that are near the snowmobile trails. Mr. Radtke thought that it would be good idea to make a master list of everything that needed to be bagged and blocked off. Ms. Janssen asked that the donation money be picked up from the bike & hike trail boxes.

- 8. Approval/Discussion of Election Officials for 2012:** Motion Camp seconded Bates that Lois Rogacki, Lois Pietz, and Patricia Rockafeld (chief inspector) are appointed as Republicans to the election board and that Judith Kaisler (chief inspector), Shirley Shambo, Lorraine Washechek and Ellen Finch are appointed to the election board as independents. Approved.
- 9. Approval/Discussion of Pollution Insurance Policy for 2012:** Mr. Camp stated that the bill for the above ground storage tank insurance for 2012 is \$1416.25. Last year the bill was around \$3,800. Mr. Vojta wanted to compare this year's policy to next year's policy to see how there could be such a big drop in premium. Mr. Camp and Mr. Vojta compared the policies and found that the overall limits for 2011 was \$2,000,000 and for 2012 it is \$1,000,000. Mr. Vojta thought that the town should get an estimate of what it would cost to raise the limits. Mr. Camp thought that the policy should be approved as it is and that the increase could be worked out later. Motion Bates seconded Christensen to approve the pollution insurance policy for 2012. Approved. Mr. Radtke thought that the values assigned to the town buildings were too high and should be looked at by the insurance company.
- 10. Approval/Discussion of Employee Handbook:** Ms. Janssen thought that fulltime and part-time employees should be defined in the handbook. The board agreed that a fulltime employee is an employee who works 2080 hours/year should be added to the first paragraph. Motion Radtke seconded Bates that the Town of St. Germain Conditions of Employment be approved with the change. Approved. The handbook will be sent to Attorney Steve Lucareli for approval. The full town board will meet with the employees on Tuesday, December 20, 2011 at 4:00 P.M. in meeting room #4 of the community center to discuss the handbook.
- 11. Approval/Discussion of Resolution #2 from Landfill Venture Group:** Debbie Brown from the Landfill Venture Group has sent several emails asking about the status of resolution #2. Mr. Vojta stated that until he knew the terms under which a town could join the LVG, he could not vote on the resolution. Mr. Vojta and Mr. Camp will attend the next meeting. Motion Vojta seconded Bates that the matter be tabled at this time since the terms are so vague. Approved.
- 12. Approval/Discussion of Computer and/or software for Clerk:** Motion Bates seconded Radtke that the clerk be approved to get whatever is needed to handle the town finances and direct deposit payroll. Approved.
- 13. Approval/Discussion of Golf Course Budget for 2012:** Mr. Radtke thought that it was not a good idea to propose \$656,000 in income for the golf course in 2012 when it was only \$540,000 this year. Mr. Camp stated that the average income from 2007 to 2010 was about \$720,000. Steve Spears has said that it would help a lot if he could see how the budget was progressing each month. Several

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changes were made. The committee will prepare a clean copy of the budget. Motion Bates seconded Christensen that the golf course budget for 2012 be approved as amended. Approved.

14. Board Concerns: Mr. Camp stated that he had contacted Verizon concerning high-speed internet service for the north half of town. It appears now that it isn't going to happen until sometime in 2013. Mr. Radtke stated that there are some problems with the wage proposal for two of the employees for 2012. The matter will have to be discussed in closed session.

15. Set Time & Date for Next Meeting: The next regularly scheduled town board meeting will be held on Monday, January 9, 2012 at 5:00 P.M. in meeting room #4 of the community center. There will be a special town board meeting on Tuesday, December 20, 2011 at 4 :00 P.M. in meeting room #4 of the community center. There will be a special town board meeting on Wednesday, December 14, 2011 at 3:00 P.M, in meeting room #4 of the community center.

16. Adjournment: Motion Vojta seconded Bates that the meeting be adjourned. Approved. Meeting adjourned 5:38 P.M.

Town Clerk

Chairman

Supervisor

Supervisor

Supervisor

Supervisor