

TOWN OF ST. GERMAIN

OFFICE OF THE CLERK

P.O. BOX 7

ST. GERMAIN, WISCONSIN 54558

www.townofstgermain.org

MINUTES SPECIAL TOWN BOARD MEETING: DECEMBER 22, 2011

1. **Call to Order:** The chairman called the meeting to order at 4:00 P.M. Mr. Camp noted that this was a duly called meeting in accordance with the Wisconsin Open Meeting Law.
2. **Board Members Present:** Walter Camp, Lee Christensen, Fred Radtke, John Vojta, William Bates, Tom Martens Town Clerk, Marion Janssen Town Treasurer. Tim Ebert, Mike VanMeter, Steve Spears, Bob Stippich, Tom Christensen and Wally Giest were also present.
3. **Approval of Agenda at the Chair's Discretion:** Motion Vojta seconded Bates that the agenda be approved in any order at the discretion of the chairman. Approved.
4. **Citizens Concerns:** Tom Martens brought up the proposed rerouting of the snowmobile in front of his home at 2220 Hwy. 155. He felt that it would be a very dangerous crossing and that there were better, safer alternatives. Tom Christensen stated that two property owners had closed their property on Maplewood Drive. The trail was a corridor trail and they had to find another route. Mr. Christensen stated that Mr. Martens suggestion of using the opposite side of Hwy. 155 wouldn't work because there was a culvert and high line pole where the trail would cross over Hwy. 155 to Lost Lake Drive South. Mr. Martens thought that the trail could cross over before the power pole and that the line of sight would still be much better than at the proposed crossing. Mr. Martens also stated that he had offered the club a permanent easement across his lot on Hwy. 155 next to fire number 2015. Mr. Christensen stated that he was trying to contact the owners of the lots to the west of Mr. Martens' lot. The town board stated that it would do what it could to help, but that it was a Bo-Boen Club issue. The board also said that it would open a town road if it would facilitate a safer trail.
5. **Board Concerns:** Ms. Janssen stated that Paul Carlson, the assessor, had classified a property as taxable where it should have been tax exempt. The town will have to pay the \$223.10 bill. The board said that Mr. Carlson would have to correct the mistake.
6. **Payment of Bills Presented by Town Clerk:** Motion Camp seconded Vojta that vouchers 19753-19759 are paid and that voucher 19760 to Gary's Truck Repair be held for clarification. Approved.
7. **UDC Inspector Position:** Mr. Bates noted that he had received three applications for the UDC Inspector position: RC Inspection Agency, Richard Clem; Baas Inspections; Northwinds Inspections, Darin Pagel. All of the qualifications were very similar. There was a slight variation in the permit fees. Mr. Pagel carries errors and omissions insurance, the other two do not. The board felt that there might be some conflict of interest problems with Baas Inspections since he also works for a local contractor. Motion Bates seconded Vojta that Darin Pagel, Northwinds Inspections continue as the UDC Inspector for the Town of St. Germain. Approved. The board and Mr. Pagel will work out a year-to-year contract.
8. **Discussion of Employee Handbook with Town Employees:** Since the employee handbook contains items concerning employee compensation, the board decided to move the discussion into closed session.
9. **Closed Session Pursuant to Sec. 19.85 (1)(c). Regarding Employee Compensation and Working Conditions:** Motion Vojta seconded Bates that the meeting be adjourned into closed session at 4:30 P.M. By a roll vote: Mr. Radtke – yes; Mr. Bates – yes; Mr. Vojta – yes; Mr. Christensen – yes; Mr. Camp – yes. Motion carried.
10. **Reconvene Into Open Session and May Take Action on Matters Discussed in Closed Session:** Motion Vojta seconded Bates that the meeting be reconvened into open session at 7:45 P.M. By a roll vote: Mr. Radtke – yes; Mr. Bates – yes; Mr. Vojta – yes; Mr. Christensen – yes; Mr. Camp – yes. Motion carried.

Motion Radtke seconded Bates that corrections are made to the employee handbook as discussed in closed session. Approved.

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11. Adjournment: Motion Vojta seconded Christensen that the meeting be adjourned. Approved. Meeting adjourned 7:46 P.M.

Town Clerk

Chairman

Supervisor

Supervisor

Supervisor

Supervisor