

TOWN OF ST. GERMAIN

OFFICE OF THE CLERK

P.O. BOX 7

ST. GERMAIN, WISCONSIN 54558

www.townofstgermain.org

MINUTES TOWN BOARD MEETING: JANUARY 9, 2012

- 1. Call to Order:** The chairman called the meeting to order at 4:20 P.M. Mr. Camp noted that this was a duly called meeting in accordance with the Wisconsin Open Meeting Law.
- 2. Board Members Present:** Walter Camp, Lee Christensen, Fred Radtke, John Vojta, William Bates, Tom Martens Town Clerk, Marion Janssen Town Treasurer. There were seven other people in attendance.
- 3. Approval of Agenda at the Chair's Discretion:** Motion Vojta seconded Christensen that the agenda be approved in any order at the discretion of the chairman. Approved.
- 4. Approval of Minutes:** Motion Vojta seconded Bates that the minutes of the December 9, 2011, December 14, 2011, December 22, 2011 and January 3, 2012 town board meetings be approved as written. Approved.
- 5. Approval of Treasurer's Report (Town, Golf Course and Fire Department):** Ms. Janssen explained that she had just received the bank statements and wouldn't have the treasurer's report until tomorrow.
- 6. Payment of Invoices:** Motion Bates seconded Christensen that vouchers 19801-19924 be approved along with the following extra bills: Verizon Wireless \$79.41—Ebert & VanMeter cell phones; Airgas \$62.16—tank rental; Clermont \$29.98—clerk ink cartridges; Chad Husza \$110.72—fire dept. combo SD set; Verizon wireless \$19.12—fire dept. cell phone; Knitt Hardware \$93.58—fire dept. supplies; St. Germain Health Care \$32.28—fire dept. supplies; Woodland Auto Clinic \$544.87—'98 Chevy repairs. Approved.
- 7. Communications:** Mr. Camp stated that he had received a letter from the Town of Woodruff saying that they would be hosting a training session for employees who would be operating equipment at gravel pits. Mr. Camp also stated that he had met with the Vilas County Trail Coordinator trying to work out an alternate route for the proposed trail along Hwy. 155 on the S-curves. Mr. Radtke noted that he had received thank you letters from a few of the golf pro/manager candidates. Mr. Camp also noted that there were funds available through the American Legion Northern Highland State Forest for town roads in the State Forest and that he had requested that St. Germain be put on the list of possible recipients.
- 8. Town Committee Reports:** Mr. Vojta asked about the public works committee report that Mr. Camp had sent to the board members. The golf course superintendent would report to the public works chairman for public works related items, not for golf course related items.

Mr. Vojta reported that the fire department had 23 calls last month. The department also did a defibrillator training session for the Prime Timers. The shelter by the skating rink was completed. Knitt's Hardware had donated the paint.

Mr. Christensen reported that Margo Rogers Anderson had been hired as the new golf course pro/manager. Her first official day of work will be January 16, 2012.

Mr. Radtke reported that the personnel committee had completed the employee handbook changes. The grievance procedure will be posted at the town shop, the golf course maintenance building and the pro shop. Mr. Camp asked that an addendum be attached to the employee handbook identifying the fulltime, salaried employees at the golf course versus the part time employees. There had been 25 applications for the golf course pro/manager position. The board then narrowed it down to seven people. One of them, however, had already taken another position, so the board interviewed six people. Each person was asked the same 14 questions. Each board member then rated each applicant from 1 to 5 with one being the best score. The applicant with the lowest score was Margo Rogers Anderson.

Mr. Radtke also noted that the yard waste committee was looking into the possibility of moving the facility to the transfer station site. That way, the pile of yard waste would be able to form compost that could either be used by the town or sold. Then after a few years, the site would be moved back to the Forest Road site to give the new pile a chance to compost. The town would have to get a \$500 permit from the DNR to move the site to the transfer station site. On days when the transfer station was open, the town would not have to have an attendant at the yard waste facility.

TOWN OF ST. GERMAIN

OFFICE OF THE CLERK

P.O. BOX 7

ST. GERMAIN, WISCONSIN 54558

www.townofstgermain.org

9. Action Items (Approve, Disapprove, Table):

9.1 Zoning Fees for 2012: Motion Camp seconded Radtke that the town board approve example three of the proposed permit fees from the Planning & Zoning Committee. Approved. Mr. Vojta explained that last year, the taxpayers paid \$5,139.50 towards the cost of issuing zoning permits. The purpose of the fee increase was to move the cost to the people applying for the permits rather than the tax roll.

9.2 Revised Snowmobile Routes: Mr. Camp stated that Dale Mayo, Vilas County Trail Coordinator, wanted him to contact the property owners in Maplewood Subdivision one more time to see if they would reopen their property just for the remainder of this snowmobiling season. That would give the snowmobile club a chance to put the proposed trail along the S-curves on Hwy. 155 on hold until all alternate routes are investigated. No construction would begin until all avenues were considered. The permits have not been issued by the D.O.T. Mr. Camp will notify Mike Wendt from the D.O.T. that he should be notified before any permits are issued. The D.O.T. will be conducting a speed study on Hwy. 155. Nothing can be done until the study is completed. The town board can call a special meeting, if necessary.

10. Citizen Concerns and non-Appointed Committee Reports (3 minute maximum):

Pat Falkenstern: Ms. Falkenstern said that at the Annual Elector Meeting in November, someone had suggested to the board that the town board meetings should start later in the evening. Ms. Falkenstern read a list of town board meeting start times from neighboring towns. She also said that it was a person's right to be able to attend a town board meeting. Mr. Vojta said that the fire department was in the process of changing its by-laws so that more fire department members could attend the town board meetings. The town board was considering changing the meeting times.

Carol Radtke: Ms. Radtke noted that the Prime Timers would be holding their annual Snowflake Dance this Saturday.

Rosalie Sherwin: Ms. Sherwin stated that she had been told at a past town board meeting that she could only bring up town matters. She wanted to know why the Prime Timers were allowed to give a report at each meeting when they are not a town appointed committee.

12. Board Concerns: There were none.

11. Closed Session Pursuant to Sec. 19.85 (1)(c). Regarding Employee Compensation and Working Conditions: Motion Vojta seconded Bates that the meeting be adjourned into closed session at 5:20 P.M. By a roll vote: Mr. Radtke – yes; Mr. Bates – yes; Mr. Vojta – yes; Mr. Christensen – yes; Mr. Camp – yes. Motion carried.

12. Reconvene Into Open Session and May Take Action on Matters Discussed in Closed Session: Motion Vojta seconded Bates that the meeting be reconvened into open session at 6:18 P.M. By a roll vote: Mr. Radtke – yes; Mr. Bates – yes; Mr. Vojta – yes; Mr. Christensen – yes; Mr. Camp – yes. Motion carried

12.1 Action on Closed Session (If needed): Motion Vojta seconded Bates that the zoning administrator be paid a yearly salary of \$3,000 to be paid quarterly plus 25% of all permit fees issued. Approved. Mr. Vojta will talk to Mr. Ebert.

Motion Vojta seconded Bates that both Steve Spears and Tim Ebert are offered an insurance supplement of the amount that they received in 2011 less one-half of the difference between what they received in 2011 and the premium for the (Hsa) insurance policy being offered for 2012. Approved. Mr. Spears and Mr. Ebert also have the option of accepting the insurance offered by the town in lieu of the supplement.

13. Set Date and Time for Next Meeting: The next regularly scheduled town board meeting will be held on Monday, February 13, 2012 in meeting room #4 of the community center at a time to be determined.

14. Adjournment: Motion Bates seconded Christensen that the meeting be adjourned. Approved. Meeting 6:20 P.M.

Town Clerk

Chairman

Supervisor

Supervisor

Supervisor

Supervisor