

TOWN OF ST. GERMAIN
P.O. BOX 7
OFFICE OF THE CLERK
ST. GERMAIN, WISCONSIN 54558
www.townofstgermain.org

MINUTES TOWN BOARD MEETING: MARCH 11, 2013

- 1. Call to Order:** The chairman noted that this was a duly called meeting in accordance with the Wisconsin Open Meeting Law. The meeting was called to order at 6:30 P.M.
- 2. Roll Call:** Walter Camp, Fred Radtke, William Bates, John Vojta, Tom Martens, Town Clerk, Marion Janssen, Town Treasurer. Marv Anderson was absent. There were also 14 other people present.
- 3. Approval of Agenda at the Chair's Discretion:** Motion Bates seconded Radtke that the agenda be approved in any order at the discretion of the chairman. Approved.
- 4. Approval of Minutes:** Motion Vojta seconded Bates that the minutes of the February 11, 2013 town board meeting be approved as written. Approved.
- 5. Financial Report:** Balance town general account as of 02-28-2013: (-\$17,373.51) room tax account \$31,997.38; lakes CD account \$15,532.13; lakes account \$15,849.92; skateboard park fund \$4,155.55; bike & hike trail account \$11,020.25; money market account \$404,036.89; playground equipment account \$4,389.74; debt reserve account \$214,477.90; fire department \$5,836.95; fireworks donation account \$4,043.21; community development account \$15,454.04; golf course general account \$18,983.63; golf course money market \$84,733.62; Road Improvement Fund \$27,694.09; Loan Reserve Fund \$57,640.02
- 6. Payment of Vouchers, Town, Fire Department, Golf Course:** Motion Vojta seconded Bates that vouchers 211-308, and 20981-21048 be approved, along with the following extra bills: Marion Janssen - \$212.24, toner, binders & supplies; Ahlborn Equipment \$ 107.82 – golf course chain, gloves, files, etc.; Horst Distributing, Inc. \$164.00 – golf course; WPS \$187.04 – golf course. Approved.
- 7. Chairman's Report:** Mr. Camp reported that he had written a letter to the Town of Woodruff thanking them for the use of a plow truck when ours was broken down. He also has offered the use of some of our equipment if they would ever need it. Mr. Camp also noted that Vilas County had asked if the town was going to participate in the county beaver program this year. The cost would be \$350.
- 8. Supervisor's Report:** There was none.
- 9. Town Committee Reports/Comments:**
 - A. Fire Department:** Tim Clark stated that there had been 42 calls from January 1st until now. There was an ice rescue class at Moon Beach on February 16th. The Annual Firemen's Fish Fry will be on April 28, 2013 at Golden Pines. About 100 people attended the Fun Day on February 9th. The association will be purchasing a hose bed cover for engine #1 for \$3,104 from the donation money. They will also be purchasing hose for the new brush truck for \$5,180. The association will be paying just under \$120,000 for the new brush truck. Mr. Clark is working on the ISO certification.
 - B. Public Works:** Mr. Camp stated that we now have the new plow for the loader. Mr. Ebert is advertising to sell the old plow. Mr. Vojta added that there should be motion on the agenda for the April meeting to sell the old plow. The #2 truck is leaking antifreeze into the engine. The engine was repaired, but it is still leaking. Both the town plow truck and loader ran into the Bo-Boen building today. It has been turned in to the town's insurance company. There was significant damage to the building. The crew will be sanding tomorrow. The culvert on Forest Primeval Road is plugged. Mr. Camp stated that the weight limits would not be put on until it is necessary.
 - C. Golf Course:** Margo Rogers Anderson, golf pro, reported that she had attended the Milwaukee Golf Show. She thought that about 10,000 people had gone through the show. A

TOWN OF ST. GERMAIN
P.O. BOX 7
OFFICE OF THE CLERK
ST. GERMAIN, WISCONSIN 54558
www.townofstgermain.org

golf bag and other products were raffled off. Ms. Rogers got around 500 new email addresses. Flyers with golf packages were also handed out. Course membership for 2013 is already 107 where for all of 2012 it was 111. The course could accept 30 to 40 more before there would have to be a cutoff. Ms. Rogers is looking into advertising through Golf Now and Golf Pipeline. The logging isn't visible from the tees. Some extra clearing has been done near #5 & #6 so that the greens receive more light and help with the black fly problem. The costs of the Milwaukee Golf Show were shared with the Chamber of Commerce.

D. Lakes: There was no report.

E. Planning & Zoning: There was not a quorum for the last meeting. There will probably be one or two cases that will have to go before the Board of Appeals in the near future.

F. Bike & Hike: Mr. Radtke asked if the donation box by South Bay Road had been emptied. Someone had put a check into it and was wondering why the check had not been deposited.

G. Senior Housing: Mr. Vojta stated that his company would once again donate it's time to shovel the roofs and clear the sidewalks.

H. Finance: Mr. Vojta stated that Mr. Anderson was going to have several things for the agenda but apparently forgot to get them to Mr. Camp. The committee had discussed how to finance the balance of the greens mowers and also carry over balances.

I. Emergency Planning: There was no report.

G. Room Tax: Mr. Janssen stated that she was currently collecting money for the first quarter of 2013.

10. Citizens Comments on Agenda Items: There were none.

11. Action Items (Approve, Disapprove, Table)

A. Lease Agreement with Joy & Jeff Sievert for Golf Pro Shop: Motion Vojta seconded Camp that the lease agreement be tabled at this time. Approved. There were several concerns. Mr. Vojta thought that the contract should be for five years with the option to renew it every five years, up to 20 years. Mr. Radtke questioned whether item #8 meant that the paint would have to be changed back to its original color. Ms. Janssen thought that the plowing and mowing should be spelled out. There should probably be a separate zone for the heat in the pro shop. The interior logs need to be oiled. Ms. Janssen will also check to see just how the ownership of the building is held. Item #11 should say that the sale of the property does not terminate this lease. Each party has the right of first refusal. Lessor shall maintain fixtures and maintain the interior and exterior of the building should be added to item #7. The first payment should be April 1, 2013, not May 1, 2013.

B. Constable Duties: Mr. Camp said that since there would be a new constable next month, he thought that the board should review the duties of the constable. Mr. Radtke stated that he liked the duties as they were listed. Mr. Vojta thought that if the duties were going to be limited to animal control, the constable should still be made available for traffic control for emergency situations and also major events in town. Ms. Janssen thought that a valid driver's license, auto insurance, salary, and mileage, should be added to the sheet. Motion Vojta seconded Bates that the constable duties be tabled at this time. Approved.

C. Fuel Usage from Non-town Entities: Motion Vojta seconded Bates that the fuel usage be tabled at this time. Mr. Martens stated that he had a bill for the Prime Timers and Fire Department. He asked what price he should charge. The consensus of the board was that the price of the latest purchase should be charged.

12. The board may go into closed session per Sec. 19.85(1)(c)(d)(e) Wis. Stat. Reconvene from closed session and take action as necessary that may come out of the closed session: Motion Bates seconded Radtke that the meeting be adjourned into closed session pursuant to

TOWN OF ST. GERMAIN
P.O. BOX 7
OFFICE OF THE CLERK
ST. GERMAIN, WISCONSIN 54558
www.townofstgermain.org

Sec. 19.85(1)(c)(d)(e) Wis. Stat. 8:13 P.M. By a roll call vote: Mr. Bates – yes; Mr. Vojta – yes; Mr. Radtke – yes; Mr. Camp – yes. Motion carried.

Motion Camp seconded Bates that the meeting be reconvened into open session 8:35 P.M. By a roll call vote: Mr. Bates – yes; Mr. Vojta – yes; Mr. Radtke – yes; Mr. Camp – yes. Motion carried.

13. Action as a Result of Closed Session: There was no action.

14. Citizens' Concerns: Luella Sherren stated that about \$800 had been collected at the benefit dinner for the Red Brick Schoolhouse last week.

15. Board Concerns: Mr. Radtke thought if light bulbs were burning out very frequently at the pro shop that it should be checked out right away.

16. Set Time and Date for Next Meeting: The Annual Elector Meeting will be held on Tuesday, April 16, 2013 at 7:00 P.M. in the Community Center. The regular monthly town board meeting will be held on Tuesday, April 16, 2013 at 6:00 P.M. in meeting room #4 of the Community Center.

17. Adjournment: The meeting was adjourned 8:39 P.M.

Town Clerk

Chairman

Supervisor #1

Supervisor #2

Supervisor #3

Supervisor #4