

TOWN OF ST. GERMAIN
P.O. BOX 7
OFFICE OF THE CLERK
ST. GERMAIN, WISCONSIN 54558
www.townofstgermain.org

MINUTES TOWN BOARD MEETING: APRIL 16, 2013

1. Call to Order: The chairman noted that this was a duly called meeting in accordance with the Wisconsin Open Meeting Law. The meeting was called to order at 6:00 P.M. Mr. Bates gave the oath of office to the newly elected officials.

2. Roll Call: Walter Camp, Marv Anderson, Alan Albee, William Bates, Tom Christensen, Marion Janssen, Town Treasurer, Tom Martens, Town Clerk. There were also 33 other people in attendance.

3. Approval of Agenda at the Chair's Discretion: Motion Anderson seconded Bates that the agenda be approved in any order at the discretion of the chairman. Approved.

4. Approval of Minutes: Motion Bates seconded Anderson that the minutes of the March 11, 2013 town board meeting be approved as written. Approved.

5. Financial Report: Balance town general account as of 03-31-2013: \$33,554.63 room tax account \$35,019.47; lakes CD account \$15,535.11; lakes account \$9,126.04; skateboard park fund \$4,156.06; bike & hike trail account \$11,020.71; money market account \$364,979.65; playground equipment account \$4,389.93; debt reserve account \$214,514.33; fire department \$5,837.20; fireworks donation account \$4,043.71; community development account \$15,455.94; golf course general account \$35,303.44; golf course money market \$23,940.48; Road Improvement Fund \$27,697.50; Loan Reserve Fund \$57,643.17. Ms. Janssen stated that she would get the information to Tim Ebert and to the golf course for certificates of insurance and 1099 reporting forms for the various contractors.

6. Payment of Vouchers, Town, Fire Department, Golf Course: Mr. Christensen questioned voucher #21111 to Buck Ridge Home Services. Mr. Camp explained that it was for the repair of the snowmobile building. Mr. Christensen questioned whether there or not there had been bids. Mr. Camp stated that the insurance company had told him to get one price. Mr. Camp got a quote from both Waldmann Construction and Buck Ridge Home Services. Mr. Christensen said that Jim Wendt had also wanted to submit a bid. Mr. Camp said that he took the lower of the quotes that he had gotten and submitted it to the insurance company. They had accepted the bid. Mr. Christensen stated that Meyer Insurance was going to submit Wendt's bid and that since it was lower than Buck Ridge's bid, the town probably would have to pay the difference. Mr. Christensen thought that all local contractors should have been notified. Mr. Albee asked if there was anything in place to keep track of money that was supposed to be paid to the town. Ms. Janssen said that she could keep a list of accounts receivable. Motion Anderson seconded Albee that vouchers 309-431, and 21049-21121, except voucher #21091 be approved. Approved. Mr. Christensen was against. Motion Camp seconded Anderson to pay voucher #21091 to Eagle Waste. Approved. Mr. Albee had left the room.

7. Chairman's Report: Mr. Camp reported that the Vilas County Health Department had issued a citation for 12 violations and ordered the occupants to vacate a home in town. Mr. Camp has signed & sent the Joint Powers Agreement with Vilas County. Mr. Camp has also received the license with Integrys for the 5K -Freedom Run this spring. Mr. Camp would like the town board to meet with the department heads and also the organizations in town to see what the town's needs might be for the next three to ten years. The result may be that the town board would have to ask for a referendum to exceed the town's levy limit.

8. Town Committee Reports/Comments:

A. Fire Department: Tim Clark stated that there had been 18 calls in March. Engine #1 is still leaking antifreeze into the oil. The engine is under warrantee. A new bed cove was paid for by the association. The generator at the fire department is leaking water into the oil. The golf course mechanic will have to check it again. The tanker pumps have been rebuilt. The fire department roof is leaking around the vents. The town crew will try to repair it again. The

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department donation account has a balance of \$13,458.34. The fish fry is April 22, 2013 at 7:00 P.M. The brush truck should be here in late May.

B. Public Works: Mr. Camp stated that the crew is trying to plow the slush from the town roads. The road limits are still on. Mr. Camp has made some exceptions for propane and septic pumpers, if they make the run at night and before 6:00 A.M. The crew is rebuilding the flatbed trailer. Mr. Ebert is getting proposals for crushing 5,000 yds. Of gravel. The town will also keep the sand. There should be enough sand for 4 to 5 years. There will not be sealed bids. Mr. Ebert is contacting three contractors. Work needs to be done on Section Sixteen Road, Lost Lake Drive, and the shoulders this summer. Mr. Albee asked if there was a policy for soliciting bids. Mr. Camp stated that roadwork would be bid out for sealed bids, but services do not need sealed bids. Mr. Christensen also asked about a bid policy. Mr. Anderson suggested a resolution to allow bids. At this point the meeting was suspended until the conclusion of the Annual Elector meeting.

Motion Christensen seconded Albee that a discussion item is placed on the agenda for the May meeting to dismantle the public works committee and that the town board takes over the supervision of the public works department. Approved. Mr. Anderson asked who would manage the town employees. He didn't think that it would be a good idea to have the entire town board manage the employees. Mr. Camp liked the idea of private citizens being on the committee. Motion Anderson seconded Albee that a discussion item be placed on the agenda for the May meeting to discuss the possibility of having a second monthly town board meeting. Approved.

C. Golf Course: Mr. Camp stated that this is the 20th anniversary of the course. There would be a program for the middle school children. The latest opening for the course is April 30th. Unless things change very quickly, that record is going to be broken. Bob Stippich is making a piece of equipment for sweeping the bunkers. The brushes were donated by the Minocqua Country Club. Ms. Rogers's contract had been approved in January. Mr. Christensen asked if the golf course budget would be discussed at the next town board meeting. Recommendations will be coming from the golf course committee. Motion Christensen seconded Albee that a discussion item be placed on the agenda for the May meeting to dismantle the golf course committee and that the town board take over the supervision of the golf course. Approved. Mr. Anderson was against. The bathroom at hole #5 has settled beyond repair. Some of the fixtures have now cracked. There is also a dangerous drop off in the cart path. The golf course committee will be looking into the bathroom situation.

D. Lakes: There was no report.

E. Planning & Zoning: Mr. Anderson stated that the committee should have a draft of a nuisance ordinance for the June town board meeting. Right now, people concerned about blight and health issues can contact the Vilas County Health Department. There has been a variance request. A date for a public hearing will have to be set. Motion Christensen seconded Albee that the planning and zoning committee be appointed by the town board and not the town chairman. Mr. Martens noted that he had just received a reply from the WTA attorney today stating that the town planning commission, by statute, is to be appointed by the town chairman. The chairman is also to appoint the committee chairman. Mr. Christensen withdrew his motion and Mr. Albee withdrew his second.

F. Bike & Hike: There was no report.

G. Senior Housing: Mr. Anderson stated that Francine Byrns would come to a town board meeting to give an overview of the Housing Authority. The units are all full. The authority passed the Rural Development audit.

H. Finance: Mr. Anderson said that the committee had discussed using the skateboard account funds to make repairs at the skateboard park. Possibly money could also be used from the community development fund. There might be used equipment available. Mr. Anderson and

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Fred Radtke are working on the July 4th parade. There is a possibility of a military band, equipment and marchers.

I. Emergency Planning: There was no report.

G. Room Tax: Fred Radtke noted that the first quarter results will be available in May. The Chamber of Commerce will be providing its budget and a quarterly report in May. The room tax commission is separate from the town board. The commission selects its own officers.

H. Cemetery Committee: There was no report.

9. Citizens Comments on Agenda Items: There were none.

10. Action Items (Approve, Disapprove, Table)

A. Lease Agreement with Joy & Jeff Sievert for Golf Pro Shop: Mr. Albee stated that he would be more comfortable with a 5-year lease, with four, five-year options to renew. Mr. Christensen agreed. Mr. Camp noted that Mr. Sievert is not interested in a 5-year lease. He is also not agreeable to wait until next for a rent increase. Mr. Christensen thought that if the town were to build its own pro shop, the money saved from the rent payments could be used for mortgage payments instead. Motion Anderson seconded Bates to approve the pro shop lease agreement with Jeff & Joy Sievert as presented for a term of 10 years with three, five-year options to renew. Approved.

B. Constable Duties: The board reviewed the constable duties as presented by the personnel committee. The committee had added that a valid driver's license was required, the constable had to have automobile insurance, must have a trailer hitch and the proper wiring, and the constable had to be bondable. The board thought that all of those things were already necessary and didn't have to be mentioned again. Motion Camp seconded Bates that the constable duties be amended to include only item #4, an animal control officer. Approved. If at a later date, Mr. Eron completes traffic control training, the town board can revisit the constable duties to add traffic control to his list of duties.

C. Closed Landfill Monitoring Contract for 2013-2014: Mr. Camp noted that the town had a contract with MSA Engineering to monitor the four wells at the old landfill site. Mr. Albee thought that he could do some research to see if there might be a way to either eliminate the monitoring altogether or at least lower it down to only one time a year. The contract is for around \$7,000. Motion Camp seconded Anderson that the monitoring contract be tabled until the May meeting. Approved.

11. Citizens' Concerns: Brian _____ asked if there was a fine for stray dogs. Under the new county program, there will be a person who would issue tickets and fines. Fred Radtke said that the county had a person like that before, but then people would not pick up their dogs or cats, and the town would become responsible for the expense.

12. Set Time and Date for Next Meeting: The next regular monthly town board meeting will be held on Monday, May 13, 2013 at 6:30 P.M. in meeting room #4 of the Community Center.

17. Adjournment: The meeting was adjourned 10:25 P.M.

Town Clerk

Chairman

Supervisor #1

Supervisor #2

Supervisor #3

Supervisor #4

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