

TOWN OF ST. GERMAIN

OFFICE OF THE CLERK

P.O. BOX 7

ST. GERMAIN, WISCONSIN 54558

www.townofstgermain.org

MINUTES SPECIAL TOWN BOARD MEETING: MAY 24, 2013

1. Call to Order: The chairman noted that this was a duly called meeting in accordance with the Wisconsin Open Meeting Law. The meeting was called to order at 10:05 A.M.

2. Board Members Present: Walt Camp, Marv Anderson, Tom Christensen, Alan Albee, William Bates, Tom Martens, Town Clerk, Marion Janssen, Town Treasurer, Margo Rogers, golf pro, and Todd Renk, golf course superintendent, Tim Ebert, maintenance supervisor, and 3 other people were also present.

3. Approval of the Agenda: Motion Anderson seconded Bates that the agenda be approved in any order at the discretion of the chairman. Approved.

4. Agenda/Action Items:

A. Payment of Outstanding Vouchers: Motion Camp seconded Anderson that vouchers 21168 – 21194 be approved. Approved.

B. Restroom at Golf Course: Mr. Camp stated that if it was approved, Tim Ebert would be overseeing the construction of the new restroom. The old restroom has been removed, the concrete slab has been removed and the stumps and logs have been removed. Jim Harman has filled and compacted the hole. The new building would be 14' x 20'. The bathroom area would be 10' x 20'. There would be a four foot overhang. There would be one women's and one men's washroom.

Mr. Ebert read three quotes for materials: Menards \$9,908; Boone's \$11,262; Pukall Lumber \$7,731. There were also three quotes for concrete. They ranged from \$4,200 to \$4,550. The quote from Dennis Evenson included milling logs for beams. Scott Howard has agreed to do the septic work and rough-in plumbing in exchange for free golf. Phil Monday, golf course employee, would do the electric work. Mr. Christensen said that if we are going to be spending the money for the washrooms, we might as well also purchase all new fixtures and lights.

Motion Albee seconded Camp that the town proceeds with the replacement of the bathroom. Approved.

Motion Camp seconded Albee to accept the quote from Dennis Evenson for the concrete work. Approved.

Motion Albee seconded Anderson to accept the \$7,731 quote from Pukall Lumber for materials, the quote from J&K for \$5,850 for labor, the proposal from Scott Howard for the septic and rough-in plumbing, and to purchase the necessary fixtures. Approved.

C. Golf Course Conditions from Pro and Superintendent on Course Conditions, Information on Grass Seeding Machine for Possible Purchase or Rental: Golf Pro Margo Rogers-Anderson explained that the St. Germain course was in as good or better shape than most other courses in the area. There are quite a few people coming to St. Germain over the other courses. Ms. Rogers-Anderson said that the town needed to keep on top. The seeding and some sod needed to be done as soon as possible

TOWN OF ST. GERMAIN

OFFICE OF THE CLERK

P.O. BOX 7

ST. GERMAIN, WISCONSIN 54558

www.townofstgermain.org

so that the course would be in top shape for when most of the tourists got here. Mr. Camp stated that \$50,063.15 had been collected from logging, \$7,677 from the sale of the two old greens mowers and

sprayer, and that there was \$10,000 in the budget for equipment. Mr. Camp also stated that there would be a savings of \$16,658.99 from Mr. Spears contract over what Mr. Renk is being paid. Mr. Renk explained that he had looked for a seeding machine to borrow or rent. He was able to find one that rented for \$300 per day, but it takes three men to run it. Mr. Renk finally found a demo machine at Horst in Chilton. It normally sells for over \$20,000, but the town could purchase it for \$14,995. And, there would terms of \$2,500 down plus \$2,100/month until it is paid off at the end of the year. The seeding machine is run by one person. It also pivots so that the low spots also get seeded. Mr. Christensen asked what the plan would be if the course ran short of money to get through the winter. He asked if the town would borrow again. Mr. Camp stated that in the past, the town has loaned the course money from the Debt Reserve Account, all of which has been paid back. Mr. Albee was against purchasing the machine and thought that it should be budgeted for next year. Motion Bates seconded Anderson that the town purchase the walk behind over seeder from Horst for \$14,995 for the terms listed in the proposal. By a roll call vote: Mr. Anderson – yes; Mr. Camp – yes; Mr. Albee – No; Mr. Bates – yes; Mr. Christensen – No. Motion carried.

D. Procedure for Payment of Town Vouchers: Mr. Camp stated that at the last meeting, Ms. Janssen stated that it was illegal for the town to use the 3-signature stamp to sign the town checks. Mr. Camp checked with town attorney Steve Lucarelli and was told that it was not illegal. Each person on the stamp needs to agree to have his or her signature on the stamp. If Ms. Janssen wants to sign the checks separately, she has the right to do it. Mr. Camp stated that he didn't have any problem with having a stamp with both his and Mr. Martens' name on it. Mr. Albee said that he was against using a stamp with more than one signature. Motion Christensen seconded Anderson that Mr. Camp and Mr. Martens be authorized to use a signature stamp with both of their names on it and that Ms. Janssen would either sign each check or get a stamp with her name that only she would use. By a roll call vote: Mr. Christensen – yes; Mr. Bates – yes; Mr. Albee – no; Mr. Camp – yes; Mr. Anderson – yes. Motion carried.

4. Set Time and Date of Next Meeting: The next regularly scheduled meeting of the town board will be held on Monday, June 10, 2013 at 6:30 P.M. in meeting room #4 of the community center.

5. Adjournment: Motion Anderson seconded Bates that the meeting be adjourned 11:48 A.M... Approved.

Town Clerk

Chairman

Supervisor

Supervisor

Supervisor

Supervisor

TOWN OF ST. GERMAIN

OFFICE OF THE CLERK

P.O. BOX 7

ST. GERMAIN, WISCONSIN 54558

www.townofstgermain.org