

**TOWN OF ST. GERMAIN**  
P.O. BOX 7  
OFFICE OF THE CLERK  
ST. GERMAIN, WISCONSIN 54558  
[www.townofstgermain.org](http://www.townofstgermain.org)

**MINUTES TOWN BOARD MEETING: DECEMBER 9, 2013**

**1. Call to Order:** The chairman noted that this was a duly called meeting in accordance with the Wisconsin Open Meeting Law. The meeting was called to order at 6:30 P.M.

**2. Roll Call:** Walter Camp, Marv Anderson, William Bates, Alan Albee, Tom Christensen, Marion Janssen, Town Treasurer, Tom Martens, Town Clerk. There were also 8 other people in attendance.

**3. Approval of Agenda at the Chair's Discretion:** Motion Anderson seconded Albee that the agenda be approved in any order at the discretion of the chairman. Approved.

**4. Approval of Minutes:** Not on agenda.

**5. Financial Report:** Balance town general account as of 11-30-2013: \$29,579.06; room tax account \$16,359.37; lakes CD account \$15,557.94; lakes account \$29,056.26; skateboard park fund \$4,157.10; bike & hike trail account \$15,756.17; money market account \$5,714.04; playground equipment account \$4,391.39; debt reserve account \$401,142.54; fire department \$5,839.15; fireworks donation account \$50.37; community development account \$36,652.44; golf course general account \$29,147.80; golf course money market \$93,926.09; Road Improvement Fund \$0; Loan Reserve Fund \$62,798.23; Spears Memorial Fund \$0; Fire Dept. Vehicle/Equip. \$8,125.01.

**6. Payment of Vouchers, Town, Fire Department, Golf Course:** Motion Bates seconded Albee that vouchers 1114-1203 and 21645-216696 is paid along with two bills to Nicolet College for \$2,422.71 & \$1,091.74 for classes and that vouchers 21656 to Water Systems & 21662 to Hicks be held. Approved. Mr. Christensen questioned several bills on the list. Mr. Martens explained that when he sent out the list he didn't realize that five of the check numbers had been doubled up. They were correct on the list that was handed out at the meeting.

**7. Chairman's Report:** There was none.

**8. Town Committee Reports/Comments:**

**A. Fire Department:** Tim Clark reported that there had been 18 calls last month. The door latches on engine #1 had to be replaced. The department is taking refresher classes. There are two new members. The generator is now not working at all. The dealer is in Green Bay. Someone needs to have it checked out.

**B. Public Works:** Mr. Camp stated that truck #2 is still having issues. A representative from the engine manufacturer is coming up. Other customers have also had problems with similar engines. With the early cold and snow, the crew didn't get the roots cut on the bike trail. Pitlik

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& Wick thought that a 1” overlay would be more cost effective. Mr. Camp hopes to have contracts for next year’s chip sealing and fireworks at the January meeting. Mr. Camp also noted that the crew didn’t plow last week when it snowed and then rained so that the roads wouldn’t become a sheet of ice. Mr. Christensen asked if the town cut the dead trees by Northwoods Rest Motel. Mr. Camp noted that the contract with Lumberjacks was for the trees by the town shop not the motel.

**C. Golf Course:** Mr. Bates reported that the membership rates were going to be raised by \$50; the carts by \$3.00; and the range balls by \$2.00. St. Germain is still cheaper than the nearest competition. Within the next year or two, the course is going to need to cap the membership. Margo is checking to see why the course keeps getting billed for handicapped fees. The red truck is at Woodland Auto. Mr. Christensen asked if Margo could provide a spreadsheet showing the different rates as compared to last year and next year. Mr. Albee asked if the income from the rate increases tied in with the course budget.

**D. Lakes:** Mr. Christensen noted that the committee had not met.

**E. Planning & Zoning:** Mr. Anderson reported that if there were no questions he had sent his report to each board member.

**F. Cemetery Committee:** There was no report.

**G. Housing Authority:** Included in Mr. Andersons written report.

**H. Room Tax:** There was no report.

**9. Action Items (Approve, Disapprove, Table)**

**A. Appointment of Election Officials:** Mr. Camp noted that the Vilas County Democratic Party had submitted Terry Holmes, Doug Kaltenbach, Pat Kollauf, and Penny Marine for the election board. Don Nelson, Ruth Keen and Doug Olejniczak were submitted as alternates. The Vilas County Republican Party submitted Pat Rockafeld and Lois Rogacki. Mr. Martens asked the Judy Kaisler also be appointed to the board. Motion Anderson seconded Albee that the Republican and Democratic election board members be appointed as presented and the Judy Kaisler be appointed, however, Mr. Martens will check with the State Elections Board on the legality of appointing Ms. Kaisler. Approved. Mr. Martens will also check to see if board action is necessary to decrease the election board to five members rather than seven.

**B. Public Nuisance Ordinance Draft Review:** Mr. Anderson noted that the planning & zoning committee had spent many hours reviewing a generic sample of a nuisance that had been prepared for the WTA by Tom Harnish. Several sections had been deleted. Some of the sections refer to the Vilas County ordinance. Mr. Anderson also noted that the committee would like the town’s attorney to review the abatement and penalty section of the ordinance. Mr. Christensen

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stated that although he worked on the ordinance, he was not sure that he would vote to support it. Mr. Camp stated that he had concerns too. Mr. Anderson asked that the board read the ordinance again to decide if they even wanted to pursue the ordinance.

**C. Irrigation Pumps and Well Repair at the Golf Course:** Mr. Camp reported that VanHoozen Electric estimated that it would cost around \$18,000 to bring power in from the transformer. Todd Renk estimates that it would cost \$4,850 for a pump and \$8,675 for an irrigation package. Mr. Christensen questioned whether or not the company made the equipment so that it didn't need variable power. Mr. Camp stated that the insurance policy covered equipment breakdown. He thought that the course insurance would cover most of it. The consensus was that it wasn't clear what was needed. It was suggested that Mr. Renk check to see if there were other vendors that could bid. Motion Anderson seconded Albee to direct the chairman of the golf course committee to work with Mr. Renk to see if there were other options available and to table the matter at this time. Approved

**D. Resolution to Place Forest Lane Back on the Road Tax Map:** Mr. Camp noted that Forest Lane had been taken off of the road tax map several years ago. Mr. Christensen questioned if it would matter that the road is used as a snowmobile trail during the winter. Motion Anderson seconded Albee that Forest Lane be added back onto the town's gas tax map. Approved. Mr. Camp noted that the clerk would have to provide a legal description. Mr. Martens asked if a survey would be needed. Mr. Camp stated that Tim Ebert had the description.

**E. Building Set Back Approval and Date for Public Hearing:** Mr. Anderson explained that the planning & zoning committee is recommending amendments to sec. 1.15(3) of the St. Germain Zoning Ordinance which would change the building setbacks for lots under 1.5 acres in size. Sec. 1.17(2) would also be amended so that accessory buildings on lots less than 1.5 acres could have a maximum size of 672. Sq. ft. Motion Anderson seconded Christensen to approve the draft for the setback amendments. Approved. No hearing date was set at this time.

**F. Employee Complaint Report:** Mr. Bates noted that Mr. Camp had recused himself from the proceedings since he was a member of the fire department at the time. The remaining four town board members had met several times both with the town's attorney and without. Mr. Bates also noted that he has had several discussions with the insurance company and its attorneys. Mr. Bates read the following statement. The matter has been investigated and has been closed. The decision has been made that the town will take no further action will be taken. Motion Christensen seconded Bates that the town board take no further action after investigating the employee's alleged complaint involving fire department personnel. By a roll call vote: Mr. Camp – abstained; Mr. Christensen – yes; Mr. Bates – yes; Mr. Albee – yes; Mr. Anderson – yes. Motion carried.

**10. Set Time and Date for Next Meeting:** The next regular monthly town board meeting will be held on Monday, January 13, 2014, at 6:30 P.M. in meeting room #4 of the Community Center. .

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**15. Adjournment:** The meeting was adjourned 8:37 P.M.

\_\_\_\_\_  
Town Clerk

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Chairman                      Supervisor #1                      Supervisor #2

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Supervisor #3                      Supervisor #4