

TOWN OF ST. GERMAIN
P.O. BOX 7
OFFICE OF THE CLERK
ST. GERMAIN, WISCONSIN 54558
www.townofstgermain.org

MINUTES TOWN BOARD MEETING: APRIL 15, 2014

- 1. Call to Order:** The chairman noted that this was a duly called meeting in accordance with the Wisconsin Open Meeting Law. The meeting was called to order at 7:40 P.M.
- 2. Roll Call:** Walter Camp, John Vojta, Alan Albee, Tom Christensen, Marion Janssen, Town Treasurer, Tom Martens, Town Clerk. Mr. Anderson was absent. There were also 23 other people present.
- 3. Approval of Agenda at the Chair's Discretion:** Motion Vojta seconded Albee that the agenda be approved in any order at the discretion of the chairman. Approved.
- 4. Approval of Minutes:** The approval of the minutes was waived until the next meeting.
- 5. Financial Report:** Balance town general account as of 03-31-2014: \$74,435.11; room tax account \$20,584.77; lakes CD account \$15,565.69; lakes account \$28,947.56; skateboard park fund \$4,158.14; bike & hike trail account \$16,350.32; money market account \$295,254.47; playground equipment account \$4,392.12; debt reserve account \$401,408.57; fire department \$5,40.12; fireworks donation account \$1,050.61; community development account \$37,202.63; golf course general account \$47,179.35; golf course money market \$54,346.67; Loan Reserve Fund \$60,313.57; Fire Dept. Vehicle/Equip. \$48,129.00. Ms. Janssen noted that there were two checks from the last meeting that had included sales tax. She gave them back to the clerk to be rewritten. Ms. Janssen also noted that the golf course is paying too much for handicapped fees. We should only be paying what we collect. Mr. Albee asked if the town received a refund if we overpaid. Mr. Vojta thought that everyone should be deleted at the end of the year and that we should just start over in the following year. Mr. Camp will have Ms. Rogers take care of it. Ms. Janssen also added that the golf course is still paying American Express each month.
- 6. Payment of Vouchers, Town, Fire Department, Golf Course:** There were no new bills.
- 7. Chairman's Report:** There was no report.
- 8. Town Committee Reports/Comments:**
 - Fire Department:** Tim Clark reported that there had been 41 calls last month. The department has received a check for a little more than \$800 from the DNR. The association has purchased two defibrillators. The EMR refresher course has been completed. Fire inspections have started. The annual fish fry will be on April 27, 2014. Mr. Clark asked who was maintaining the water system at the fire department. It needs salt. Mr. Camp asked for a list of members and their drivers' license numbers for insurance purposes. Mr. Clark wanted to know where the \$1.5 million fire truck was that was mentioned in a letter to the editor in the Lakeland Times.
 - Public Works:** Mr. Camp said the transmission went out on the #1 truck. The cost would have been approximately \$10,000, however, since the town employees did the work, the cost should be about \$5,000.00. The repair section of the budget was increased for this year, but this expense was unexpected.
 - Golf Course:** Mr. Camp stated that Todd Renk had reported that the greens are in good shape. But, that could change with all of the freezing and thawing now. The front nine will be opened first. Hopefully, the driving range can open soon. Ms. Janssen noted that the town still has not paid for the snow blower.
 - Lakes Committee:** Mr. Christensen stated that Little St. Germain had missed out on their grant by one point. The district has enough money in their account to continue their treatment plan for this year.
 - Planning & Zoning Committee:** Mr. Christensen had nothing to report.

TOWN OF ST. GERMAIN
P.O. BOX 7
OFFICE OF THE CLERK
ST. GERMAIN, WISCONSIN 54558
www.townofstgermain.org

Housing Authority: Mr. Camp noted that the managing company was now handling the housing authority finances. There are also a few openings. The clerk noted that in the past, the town board appointed the members of the housing authority for a five year term on a rotating basis.

Cemetery Committee: The annual meeting is coming up shortly. The town board does not appoint the cemetery committee members.

9. Action Items (Approve, Disapprove, Table):

A. AED for Golf Course: Ms. Janssen stated that she thought that the community development fund could be used for the AED. Mr. Vojta said that the AED made by Zoll talks to you and is very simple to use. The Zoll AED costs \$1,719. Motion Vojta seconded Albee that the town purchase a Zoll AED for \$1,719 and a cabinet for it at a cost of up to \$500, with the money coming from the community development fund. Approved. Ms. Rogers would like CPR and AED training for the golf course employees.

B. Consider Bids for Chip Sealing for 2014 (recommendation from PW): Mr. Camp stated that the committee had received bids from Pitlik, Fahrner and Scott for the chip sealing. The Pitlik bid was the lowest. Mr. Anderson, however, has the bids. The crack seal bid was not opened. There were other contractors who wanted an extension until the roads cleared off. Motion Camp seconded Albee that the chip and crack seal bids be tabled until the next meeting. Approved. The chip sealing will be done over the crack sealing that had been done last year.

C. Presentation on Human Resource Training of all town employees and committee volunteers: Mr. Camp stated that the human resource person who was supposed to attend this month's meeting thought that the meeting was last night. She could not make the meeting for tonight.

D. Computer for Town Treasurer: Ms. Janssen said that she was getting prices for a new computer. Her computer has Windows XP. Microsoft is no longer supporting Windows XP.

11. Citizen's Concerns: Mr. Camp stated that there was going to be a meeting with Penny from the Chamber of Commerce concerning the Independence Day Parade next Monday at 7:00 P.M. Ms. Janssen said that more people are needed to take collections. Penny stated that there are roof and possible mold issues with the Chamber building. There will be a Holiday Parade in November.

Jim Lenz asked when there was going to be full audit of the town's books. Mr. Camp stated that it was not in the budget. He also added that an audit is not mandatory since the town has both a clerk and a treasurer. Motion Christensen seconded Albee that the audit be placed on the agenda for the next meeting. Approved.

Don Baumann stated that he had to take a cat to the shelter. It has been roaming around for several months. He also found out that there is an ordinance for barking dogs.

Motion Christensen seconded Albee that a review of the town, golf course and room tax budgets be added to the agenda for the next meeting. Approved.

Mr. Christensen asked if the committee appointments would be made at the next meeting. Mr. Camp asked that each board member send him a list of which committees they would like to serve on.

12. Set Time and Date for Next Meeting: The next town board meeting will be held on Monday, May 12, 2014, at 6:30 P.M. in meeting room #4 of the Community Center.

13. Adjournment: The meeting was adjourned 8:31 P.M.

TOWN OF ST. GERMAIN
P.O. BOX 7
OFFICE OF THE CLERK
ST. GERMAIN, WISCONSIN 54558
www.townofstgermain.org

Town Clerk

Chairman

Supervisor #1

Supervisor #2

Supervisor #3

Supervisor #4