

TOWN OF ST. GERMAIN
P.O. BOX 7
OFFICE OF THE CLERK
ST. GERMAIN, WISCONSIN 54558
www.townofstgermain.org

MINUTES SPECIAL TOWN BOARD MEETING: AUGUST 18, 2014

1. Call to Order: The chairman noted that this was a duly called meeting in accordance with the Wisconsin Open Meeting Law. The meeting was called to order 4:15 P.M.

2. Roll Call: Walter Camp, Marv Anderson, John Vojta, Alan Albee, Tom Christensen, Marion Janssen, Town Treasurer, Tom Martens, Town Clerk, Margo Rogers-Anderson, golf pro, Todd Renk, golf superintendent. There were 2 other people present.

3. Discussion of Golf Course Budget: Mr. Martens handed out a summary and a detail of the golf course budget from January 1, 2014 thru August 17, 2014. He also handed out a list of the codes that he has been using for the golf course. Mr. Christensen handed out a spreadsheet of the golf course budget he had made from Mr. Martens' information. Ms. Rogers-Anderson handed out a statement of the golf course receipts thru August 17, 2014. The town board questioned several sections of the budget that were over budget, especially the wages for the golf course workers.

Ms. Rogers-Anderson and Mr. Renk had prepared a list of categories in the budget from which they thought the town board could transfer money to cover the sections that were over. They had come up with just under \$32,000. Mr. Vojta questioned whether or not there was over \$12,000 left in the irrigation repair category. Mr. Christensen explained that the \$12,000 insurance claim money had not been figured into the budget at all.

Ms. Rogers-Anderson and Mr. Renk stated that they did not have good copies of the codes. Some of the items in the budget are in the wrong categories. Ms. Rogers-Anderson, Mr. Renk and Mr. Martens will meet to get those items into the correct categories. They will also go over each category to try to project what will be left at the end of the year.

Ms. Rogers-Anderson noted that there had been 13 days in July and 23 days in June that were less than desirable for golf. The loss of those days theoretically meant a \$98,000 loss in revenue. Based on that, the course is doing very well this summer. Mr. Vojta stated that he has always thought that if the revenue projections for the budget were set lower, that the expenses would work themselves out.

Ms. Rogers-Anderson also handed out a list of incentives and promotions that she would like to implement for the remainder of the season. Ms. Janssen said that, if at all possible, the course should remain open longer this fall.

There will be a special town board meeting on Monday, August 25, 2014 at 5:00 P.M. to finalize revisions to the golf course budget. Mr. Albee also thought that Mr. Christensen's spreadsheet was easy to understand. He thought that the clerk should use Quickbooks rather than the WTA accounting program.

5. Adjournment: The meeting was adjourned 5:28 P.M.

Town Clerk

Chairman

Supervisor

Supervisor

Supervisor

Supervisor