

TOWN OF ST. GERMAIN
P.O. BOX 7
OFFICE OF THE CLERK
ST. GERMAIN, WISCONSIN 54558
www.townofstgermain.org

MINUTES TOWN BOARD MEETING: MARCH 9, 2015

1. Call to Order: The chairman noted that this was a duly called meeting in accordance with the Wisconsin Open Meeting Law. The meeting was called to order at 6:30 P.M.

2. Roll Call: Walt Camp, John Vojta, Marv Anderson, Tom Christensen, Alan Albee, Marion Janssen, Town Treasurer, Tom Martens, Town Clerk. There were also 15 other people in attendance.

3. Financial Report: Balance General Account as of 02-28-2015: \$ 42,225.16; Room Tax Account \$ 20,838.37; Lake Committee Account \$ 31,077.98; Lake Committee CD \$ 15,595.46; Skateboard Park Fund \$2,841.70; Loan Reserve Fund \$38,284.40; Bike & Hike Trail \$25,160.24; First National Money Market \$ 468,607.45; Caring for Kids \$4,393.78; Debt Reserve Account \$ 379,668.59; Fire Department Restricted Account \$11,730.37; Fireworks Donation Account \$2,551.35; Fire Department Vehicle/Equipment \$108,150.67; Community Development Account \$ 36,792.23; Golf Course General Account \$ 58,936.28; Golf Course Money Market Account \$ 54,412.11

4. Approval of Previous Meeting Minutes: Motion Albee seconded Christensen that the minutes of the February 9, 2015 town board meeting be approved as written. Approved.

5. Report of Town Committees (Public Safety, Planning & Zoning Commission, Chamber, Constable, Golf Course, Lakes, Public Works):

a. Fire Department: Mr. Vojta asked that clerk why he was having all of the town employees complete a W-4 form and a direct deposit authorization. Mr. Martens stated that the W-4 forms were required by law. The direct deposit forms have not been updated since 2011. Several employees have either changed banks or have changed accounts. Their direct deposits do not go through.

b. Golf Course: Mr. Camp introduced Aaron Becker, the new course superintendent.

c. Lakes Committee: There was no report.

d. Public Works: Mr. Camp stated that meeting room #5 had been rearranged so that the registers were not blocked.

e. Planning & Zoning Committee/Commission: Mary Platner stated that at the February 16, 2015 planning & zoning committee meeting Gerald Hensen made a motion to approve the preliminary plat of Eagle Watch as presented by REI Engineering. Tom Christensen seconded the motion. The vote was unanimous. The bike & hike committee wants to ask Jay Schuette if he would agree to donate a portion of lot #26 to the town for a warming shelter for the cross country ski and snowshoe trails. There would be a permanent easement for the snowmobile trail written into the deeds of lots #1 & #2. Awassa Lane would need to be widened near the two existing pillars. Most of the route for the 5K run is on the town's property, but a portion of the handicapped portion runs over onto Eagle Watch property...

f. Hwy. G Landfill: Mr. Albee reported the Landfill Venture Group is well off financially. A new cell will be opened this summer. They will not have to borrow any money. Allegations were made by an employee, but the police and the Department of Justice found no grounds for charges.

g. Independence Day: Mr. Anderson reported that there have been two meetings. The parade is going to be moved to 3:00 P.M. There will be additional bands in the parade. There will be more family entertainment after the parade. There is also a plan to have punch cards at the local businesses during the month prior to the Independence Day Celebration to draw more people into the businesses. Prizes will be given during the celebration.

Mr. Anderson also reported that he had attended a WTA meeting at the Cloverland Town Hall concerning shoreland zoning. Dawn Schmidt mentioned that towns with zoning prior to 1967 would be exempt from some of the new requirements. The clerk noted that St. Germain had zoning prior to 1967. Mr. Anderson said that the town would have to make Ms. Schmidt aware of that.

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6. Update from Awassa Trails/Hike & Bike Chair Anne Small: Ms. Small gave a presentation showing the location of proposed cross country ski, snowshoe, bike & hike and snowmobile trails on the new town property. She listed several priorities for 2015 & 2016. Ms. Small also noted that equipment would have to be purchased to groom and maintain the trails. She had estimates ranging from \$5,000 to \$18,000. Ms. Janssen asked if money from the Bike & Hike Account could be used for the Awassa trails. She also thought that at least some of the work could be done by volunteers. Mr. Camp thought that Ms. Small should apply for grants now to see what the town could get. Mr. Vojta asked for a projection of what the annual costs of insurance, maintenance, etc. would be. Mr. Christensen thought that more work needed to be done to see just where things were going to go. He thought that it would be better to wait until the roads were cut in. He also thought that some of the work could be done by volunteers. Mr. Anderson thought that Ms. Small should take the top two things on her list and go for grants. Ms. Janssen said that there was a balance of around \$2,000 from the Integrys loan. That money could be used for signs and maps. She added that people have complained about getting lost on the current trails. Mr. Vojta asked that Ms. Small come back to the board with a list of priorities of things that could be done in stages.

7. Action Items:

a. Approval of Monthly Vouchers: Motion Albee seconded Vojta that vouchers 211-228, 300-310 & 22797-22839 be approved. Approved.

b. Equipment request (sprayer) for Golf Course: Course superintendent, Aaron Becker, stated that a sprayer and the irrigation system, in his opinion, were the two most important pieces of equipment at the golf course. He stated that the present sprayer was quite old and that it did not give uniform applications of the chemicals. Mr. Becker had a quote from Reinders for a Toro 5800 sprayer from Reinders for \$46,141.63. It could be financed with 0% interest for three years, which would result in payments of about \$15,400 per year. There is only \$10,000 in the equipment budget. Mr. Becker said that he thought that he could save about \$2,000 from the chemical budget. The board wanted to know where the remaining \$3,400 would come from. Another option would be to finance the sprayer through Reinders for five years at a higher interest rate resulting in payments closer to the \$10,000 mark. Or, the town could finance the sprayer through a local bank. It would take from 2 to 4 weeks to get the sprayer. Mr. Becker stated that he would not need it until early May. Mr. Vojta asked if the new sprayer could be mounted on the old chassis. The controls would not work. Mr. Becker said that the old tank and boom could be sold for \$500 to \$700. The old dump box could be remounted on the Cushman chassis to give the golf course a hydraulic dump vehicle. Ms. Janssen and Mr. Martens thought that there was enough money in the town funds to pay for the sprayer. Motion Anderson seconded Albee to authorize the purchase of the Toro 5800 sprayer from Reinders and to have a special meeting to finalize the mechanism of the financing and to go to Reinders for an additional discount. Approved.

c. Memorandum of Agreement Approval for Eagle Watch: Tom Radenz from REI stated that the only change in the memorandum was that Awassa Lane would be a public road rather than a private road. Mr. Albee questioned the blanks in the draft. Mr. Radenz stated that the dates and permit numbers would be entered as soon as there was final approval. Motion Anderson seconded Christensen To approve the Memorandum of Agreement for Eagle Watch with the contingency that the appropriate dates and permit numbers from the DOT and County be entered. Approved by a unanimous voice vote.

d. Fireworks Contract for 2015: Motion Albee seconded Christensen that the fireworks contract with Krueger for \$15,000 for 2015 be approved as presented. Approved. Ms. Janssen noted that help was needed with collecting donations. Mr. Vojta asked if there had been bids. Mr. Camp noted that there had been a three-year agreement with Krueger. This is the last year of the agreement.

e. Planning & Zoning Committee/Commission designation: Mary Platner stated that according to the ordinance, the approval of the Eagle Watch plat was illegal since it was to have been approved by the Planning Commission. Ms. Platner also added that when members are appointed to the commission, they need to understand the ordinances. The town needs to adopt a resolution to change from the Planning & Zoning Committee to the Planning Commission. The first appointments would be for a staggered number of years. After that, the appointments would be for three years. The name change does not need to be approved by the county. Ms. Platner suggested

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that each member be given a \$25 stipend for attending each of the 12 meetings per year. Mr. Christensen said that two other attorneys have said that an ordinance creating the Plan Commission would be necessary and it was not a simple name change. Mr. Anderson asked how many attorney opinions were necessary before a right answer was found. Mr. Christensen also said that he had purchased a CD called the "Role of the Plan Commission" from the Wisconsin Towns Association. He suggested that the town board members meet at the fire department to view the training session CD. The meeting would have to be posted. There would be no agenda or action. It will just be a training session. The training session will be on March 17, 2015 at the fire department at 5:00 P.M.

10. Set Time/Date for Next Meeting: The next regular town board meeting will be held on Monday, April 13, 2015 at 6:30 P.M. in meeting room #4 of the community center. There will be a special planning commission training session on Tuesday March 17, 2015 at 5:00 P.M. at the fire department.

9. Adjournment: The meeting was adjourned 9:10 P.M.

Town Clerk

Chairman

Supervisor

Supervisor

Supervisor

Supervisor