

TOWN OF ST. GERMAIN

OFFICE OF THE CLERK
P.O. BOX 7

ST. GERMAIN, WISCONSIN 54558

www.townofstgermain.org

MINUTES TOWN BOARD MEETING: SEPTEMBER 14, 2015

1. **Call to Order:** Chairman Tom Christensen called the meeting to order at 6:32 P.M.
2. **Pledge of Allegiance**
3. **Roll Call, Establish A Quorum:** Tom Christensen, Marv Anderson, Jim Swenson, Marion Janssen, Town Treasurer, Tom Martens, Town Clerk. Alan Albee & John Vojta were absent. There were also 10 other people in attendance.
4. **Open Meeting Verification:** Mr. Christensen noted that he had posted the meeting agenda at three locations in town on September 12, 2015 by 5:00 P.M.
5. **Approval of the Agenda:** Motion Anderson seconded Swenson that the agenda be approved in any order at the discretion of the chairman. By a voice vote Yes – 3, No – 0. Motion carried.
6. **Read and Approve Minutes of Past Meetings:** Motion Swenson seconded Anderson to dispense with the reading of the minutes and that the minutes of the August 10, 2015, August 17, 2015, August 31, 2015 & September 8, 2015 town board meetings are approved as written. By a voice vote: Yes – 3, No – 0. Motion carried.
7. **Citizen's Comments:** Tim Clark noted that the eaves and flashing on the new shelter building needed maintenance. Mr. Swenson will look into it.
8. **Town Chairman Report and Concerns:** Mr. Christensen noted that he was just about finished with the ordinance for the Planning & Zoning Commission. MK Landscaping will be sending a clearer sketch of the landscaping for the Veterans' Memorial. Attorney Garbowicz would like the job descriptions removed from the golf pro and superintendent contracts. He would rather have them added as an attachment. Tim Clark will have tanker specs for the September 23rd meeting. The special meeting on September 23, 2015 will begin at 6:00 P.M., adjourn for the public hearing, and then reconvene again.
9. **Town Supervisors' Reports and Concerns:** Mr. Anderson reported that he had learned about a company called Delmore by which the town could more actively manage the town roads at a WTA meeting. He will give the information to Mr. Swenson. Mr. Anderson also noted that according to Sen. Tiffany, the prevailing wage law will end on January 1, 2017. In the future, the DNR may help pay for culverts, if the DNR has required that a culvert be replaced. Also, there is a change to the open meeting law in progress. One of the required notices could be a website.
10. **Town Clerk's Report and Concerns:** There was no report.
11. **Town Treasurer's Report and Concerns:** Balance General Account as of 8-31-2015 \$170,185.44; Room Tax Account \$22,611.00; Lakes Committee Account \$25,543.47; Lakes Committee CD \$15,607.06; Skateboard Park Fund \$2,842.40; Loan Reserve Fund \$0.00; Bike & Hike Trail \$25,883.61; First National Money Market \$125,412.00; Play Ground Equipment Fund \$4,394.87; Debt Reserve Account \$0.00; Fire Department Restricted Acct \$11,733.28; Fireworks Donation Account \$2,012.35; Fire Dept. Vehicle/Equipment \$158,176.28; Community Development Acct \$36,801.08; Golf Course Gen Acct \$174,496.43; Golf Course Money Market \$54,439.55
12. **Fire Chief's Report and Concerns:** Fire Chief Tim Clark reported that there had been 28 calls last month. The pumps have all been tested. There two recalls on the brush truck. The hydrant on STH155 has been moved. The hydrant by Little St. Germain River will also be moved. Kelly Ryan has donated his time. The towns near Eagle River are working for a county wide ambulance service.
13. **Report of the Standing Committees:**
 - a. **Golf Course:** Mr. Christensen reported that the golf course is in very good shape and that the fall work has begun. The nursery should be good to use in spring. Aaron Becker is trying out new rough mowers. A new mower could reduce the mowing time from 15 hours to 5 hours. The washroom landscaping should be completed this fall. There are five large pine trees that need to be cut. The irrigation system has held up this summer. There has been less rain than last summer, but Mr. Becker has used less water than last year. The irrigation system could now last until 2017.

Margo Rogers reported that the course events should be wrapping up on September 22nd. Ms. Rogers hopes to purchase six new carts for next summer. Ms. Rogers had a man use a drone to make a presentation of the golf course on the Facebook page.

- b. **Public Works:** Mr. Swenson noted that the committee is still working on the tree root problem on the bike trails. Fahrner is using something on Razorback Road that might work. The culvert bids need to be returned by September 28th. The town crew is going to replace the culvert on Forest Primeval Road. The culvert has been ordered. Mr. Ebert met with Mid-State to try to find the cause of the problems with his truck. Now they have said that they did find an exhaust leak. Mr. Anderson said that he is tired of the run around. The sign project has been put on hold for now.
- c. **Finance:** There was no report.

14. Report of the Special Town Committees:

- a. **Lakes Committee:** The lakes committee will meet next month.
- b. **Non-Motorized Trail Committee:** Mr. Swenson noted that the new trail signs should be here this week. The committee will be looking at the new 50' strip for a fat bike trail for this winter. The benches should be replaced by the end of September. The parking lot is being worked on. The \$4650 from the Freedom 5K run will be split between the Awassa Trail and the Bike & Hike Account. The DOT has approved the crossing from the bike trail to the community center. It will be put out for bids. The next meeting will be October 20, 2015.

15. Discussion /Action Items:

- a. **Payment of Bills:** Motion Anderson seconded Swenson that vouchers 838-935 & 23225 – 23298 be approved along with a bill to Aramark for \$160.40—shop rags, etc. & VanMeter clothing. By a voice vote: Yes – 3; No – 0. Motion carried.
- b. **Final Plat – Section 26, T40N, R8E – Government Lot 5 & 6 – A change needed to be made so one of the property lines have moved so the plat needs to be reapproved:** The board reviewed the revised plat. However, the change for the woodshed does not meet the town's side lot line minimum requirement. The final plat will be placed on the agenda for the next meeting.
- c. **Continuing Discussion regarding how the Town enforces its Ordinances – Possibility of sharing a Municipal Judge with the Town of Presque Isle:** Mr. Anderson reported that sharing the municipal justice with Presque Isle will not work. By law, the candidates for municipal justice would have to represent both towns. Presque Isle doesn't want to take the change of losing their current justice. However, Mr. Anderson also noted that it didn't mean that the municipal justice from Presque Isle couldn't look at our ordinances to see if they needed revisions. Mr. Christensen thought that the town could find a retired attorney in St. Germain, although, a law background would not be necessary. Mr. Anderson thought that it would cost under \$1,000 and that it might be possible to still start this year. Mr. Anderson will check with the WTA to see if the municipal justice had to be a resident of the town.
- d. **Beginning Work On The Red Brick Property Decisions:** Mr. Christensen stated that there was quite a bit of information on the town website concerning the Red Brick Schoolhouse. He asked if the other board members had read any of it. Mr. Martens said that he had received an email from Connie Conrad from an engineering firm, Becker Hoppe. Ms. Conrad told Mr. Martens that the firm had someone who specialized in projects such as the Red Brick Schoolhouse. Mr. Martens asked that before the board made any decisions concerning the school if a board member could contact Ms. Conrad to see what they might offer. Mr. Martens will get Ms. Conrad's contact information to Mr. Anderson. Mr. Anderson thought that there should be a plan in place for the Red Brick and Veterans' Memorial Park property.
- e. **Golf Course Budget Adjustments:** Mr. Christensen presented a spreadsheet with adjustments to the pro portion of the golf course budget. Wages for others was raised from \$45,000 to \$49,000. Range Balls was lowered to zero. Other supplies was raised from \$800 to \$2,600. Cart Rentals was raised from \$4,500 to \$5,100. Directional signs was raised from \$500 to \$576. The changes caused the proposed winter fund to be lowered from \$123,709 to \$118,033. Motion Christensen seconded Anderson to approve the adjustments to the golf course budget as presented. By a voice vote: Yes – 3; No – 0. Motion carried.
- f. **Budget Meetings for 2016 Budget:** The board discussed possible dates for a budget workshop, but no date was set. Mr. Christensen thought that only one budget workshop should be necessary.

16. Next Regular Town Board Meeting Date – October 12, 2015 at 6:30 P.M.

17. Adjourn: Motion Swenson seconded Christensen that the meeting be adjourned. By a voice vote Yes -3, No -0. Motion carried. Meeting adjourned 8:13 P.M.

Town Clerk

Chairman

Supervisor

Supervisor

Supervisor

Supervisor