

# TOWN OF ST. GERMAIN

OFFICE OF THE CLERK

P.O. BOX 7

ST. GERMAIN, WISCONSIN 54558

[www.townofstgermain.org](http://www.townofstgermain.org)

## MINUTES SPECIAL TOWN BOARD MEETING: NOVEMBER 13, 2015

1. **Call to Order:** Chairman Tom Christensen called the meeting to order at 5:00 P.M.
2. **Pledge of Allegiance**
3. **Roll Call, Establish A Quorum:** Tom Christensen, Marv Anderson, Doug Olson, Jim Swenson, John Vojta, Marion Janssen, Town Treasurer, Tom Martens, Town Clerk. There were also four other people in attendance.
4. **Open Meeting Verification:** Mr. Christensen noted that he had posted the meeting agenda at three locations in town on November 12, 2015 before 2:00 P.M.
5. **Approval of the Agenda:** Motion Anderson seconded Vojta that the agenda be approved in any order at the discretion of the chairman. By a voice vote Yes – 5, No – 0. Motion carried.
6. **Citizens' Concerns:** There were none.
7. **Town Board Members' Concerns:** There were none.
8. **Discussion/Action Items:**
  - a. **Transfer Funds from Community Development to general account for fireworks:** Ms. Janssen stated that she had transferred \$12,000 from the room tax account for the fireworks. Mr. Vojta asked that Ms. Janssen give a better breakdown of what the money in each account was earmarked for.
  - b. **Overnight Community Center – There has been a request to have a sleepover at the Community Center:** Motion Vojta seconded Olson that a sleepover on New Years Eve in the community center for three to five families who will bring their own food and clean up afterwards be approved. By a voice vote: Yes – 5; No – 0. Motion carried.
  - c. **Quickbooks – Should the Town Switch over to Quickbooks?** Mr. Martens asked the board what they hoped to accomplish by switching the accounting system to Quickbooks. An audit will be necessary every year. A sum of \$14,000 was added to the legislative expense account in the 2016 town budget. The cost for future years should be a little less.
  - d. **Gun Show – There has been a request to have a gun show in the Community Center:** Motion Olson seconded Swenson that the gun show be approved in the community center. By a voice vote: Yes – 5; No – 0. Motion carried.
  - e. **Health Insurance – Review changes to the health insurance plan for next year and make a decision as to which plan to go with.** Motion Vojta seconded Olson that effective October 1, 2015 the health insurance deductible will be \$2,500 for the fulltime employees. By a voice vote: Yes – 5; No – 0. Motion carried.

**f. Committee Assignments – With the resignation of Alan Albee the Golf Course Committee and the Finance Committee have a vacancy that needs to be filled:** Motion Christensen seconded Olson that Jim Swenson replace Alan Albee on the Golf Course Committee; Doug Olson replace Jim Swenson on the Public Works Committee; Tom Christensen replace Alan Albee on the Finance Committee; John Vojta replace Alan Albee on the Big St. Germain Lake District; Tom Christensen replace Alan Albee on the Landfill Venture Group. By a voice vote: Yes – 5; No – 0. Motion carried.

**g. Budget Meeting – The Board will be working on and approving the 2016 Town, Room Tax & Golf Course Budgets:** Mr. Vojta asked that the clerk separate out the shop heat, lights and phone from the expense account. Mr. Ebert’s health supplement is on-going. Mr. Anderson suggested that Business Connections be paid \$50 for the answering service and \$75 for the building rental each month. The fuel for the fire department will no longer be separated out of the public works fuel account. The proposed tax levy for 2015 to be collected in 2016 will be \$894,860. There is no change from last year.

**9. Adjourn:** Motion Vojta seconded Anderson that the meeting be adjourned. By a voice vote: Yes – 5; No – 0. Motion carried. Meeting adjourned 8:40 P.M.

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Town Clerk

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Chairman                      Supervisor                      Supervisor

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Supervisor                      Supervisor