

# TOWN OF ST. GERMAIN

OFFICE OF THE CLERK  
P.O. BOX 7

ST. GERMAIN, WISCONSIN 54558

[www.townofstgermain.org](http://www.townofstgermain.org)

## MINUTES SPECIAL TOWN BOARD MEETING: DECEMBER 2, 2015

1. **Call to Order:** Chairman Tom Christensen called the meeting to order at 7:02 P.M.
2. **Pledge of Allegiance**
3. **Roll Call, Establish A Quorum:** Tom Christensen, Marv Anderson, Doug Olson, Jim Swenson, John Vojta, Marion Janssen, Town Treasurer. Tim Ebert was also in attendance.
4. **Open Meeting Verification:** Mr. Christensen noted that he had posted the meeting agenda at three locations in town on December 1, 2015 before 4:30 P.M.
5. **Approval of the Agenda:** Motion Vojta seconded Swenson that the agenda be approved in any order at the discretion of the chairman. By a voice vote Yes – 5, No – 0. Motion carried.
6. **Citizens' Concerns:** There were none.
7. **Town Board Members' Concerns:** Mr. Christensen noted that he has received complaints about the lighting above the entrances to the community center. Mr. Vojta stated that Lois Ruediger wanted to know how much she is supposed to charge the families that will be staying in the community center over New Year's Eve.
8. **Discussion/Action Items:**
  - a. **Changing the Town's Accounting System to QuickBooks – Necessary steps in order to make the conversion and additional equipment that will need to be purchased:** Ms. Janssen stated that she needed to do more research. She needed to find the costs of computers, an audit, and the yearly costs involved. Mr. Christensen thought that since the \$14,000 had been put into the budget, if the cost was within that amount, the board would not need to take further action. Mr. Anderson thought that the board should make sure that the system was going to work before any money was spent. He also thought that any quotes should be in writing.
  - b. **Problems with the Big St. Germain Drive Culvert – Discussion of the problems with the installation of the culvert on Big St. Germain Drive and the plan of action that the Town will take to remedy these problems:** Mr. Christensen stated that there was a very big bump where the new culvert had been installed over Lost Creek on Big St. Germain Drive. And, the fire department hydrant was not working. Mr. Vojta thought that the board should hold any further payment until the problem is remedied. Mr. Christensen noted that the town held a performance bond. Mr. Christensen had contacted attorney Steve Garbowicz. Mr. Garbowicz stated that he felt that the terms of the contract had been voided and that the town had the right to a settlement. A letter from the DNR stated that the culvert was not down far enough and that it should be replaced with the culvert that had been specified in the contract. There are no shoulders on the road and the rip rap was just dumped over the edge. The culvert installation over Mud Creek on Old Hwy. C was acceptable. It appeared that the quality of the work was better. Mr. Anderson thought that the tone of the DNR letter was that either the problem is taken care of or the DNR will force the town to take care of it. He also thought that both the town and the DNR would have to sign off on the work. Mr.

Vojta also noted that the culvert had been dented. It was not known if the structural integrity of the culvert had been compromised. Mr. Anderson stated that the work had not been done according to the specs. Mr. Christensen noted that since the contract had been violated the town could find another contractor. Mr. Anderson thought that Legacy Construction should be given a chance to make it right. Mr. Christensen also thought that if the contractor wanted to be released from the contract that there could be another town board meeting to decide what to do. Mr. Vojta thought that any work should be done next spring. Mr. Anderson said that he thought that if it could be done now, it should be done now. Motion Anderson seconded Vojta that the town chairman be authorized to contact Mr. Schultz from Legacy Construction immediately to notify him that the town board is not accepting the project on Big St. Germain Drive and that it needs to be redone according to the specifications in the contract with a final inspection done by the town road foreman. By a voice vote: Yes – 5; No – 0. Motion carried. Tim Ebert noted that large pieces of blacktop and concrete had been buried as fill. The contract specified that it was to be disposed of, not buried on the site.

**9. Next Town Board Meeting Date:** The next town board meeting will be held on Monday, December 14, 2015 at 6:30 P.M. in meeting room #4 of the community center.

**10. Adjourn:** Motion Vojta seconded Olson that the meeting be adjourned. By a voice vote: Yes – 5; No – 0. Motion carried. Meeting adjourned 7:30 P.M.

---

Town Clerk

---

Chairman

---

Supervisor

---

Supervisor

---

Supervisor

---

Supervisor