

TOWN OF ST. GERMAIN

OFFICE OF THE CLERK
P.O. BOX 7

ST. GERMAIN, WISCONSIN 54558

www.townofstgermain.org

MINUTES TOWN BOARD MEETING: DECEMBER 14, 2015

1. **Call to Order:** Chairman Tom Christensen called the meeting to order at 6:32 P.M.
2. **Pledge of Allegiance**
3. **Roll Call, Establish A Quorum:** Tom Christensen, Marv Anderson, John Vojta, Jim Swenson, Doug Olson, Marion Janssen, Town Treasurer, Tom Martens, Town Clerk. There also 14 other people in attendance.
4. **Open Meeting Verification:** Mr. Christensen noted that he had posted the meeting agenda at three locations in town on December 12, 2015 by 5:00 P.M.
5. **Approval of the Agenda:** Motion Swenson seconded Vojta that the agenda be approved in any order at the discretion of the chairman. By a voice vote Yes – 5, No – 0. Motion carried.
6. **Read and Approve Minutes of Past Meetings:** Motion Anderson seconded Swenson to dispense with the reading of the minutes and that the minutes of the November 9, 2015, & November 13, 2015 town board meetings are approved as written. By a voice vote: Yes – 5, No – 0. Motion carried.
7. **Citizen's Comments:** There were none.
8. **Town Chairman Report and Concerns:** Mr. Christensen stated he had found out that the town needs a zoning committee as it has had in the past, but that there also needed to be a zoning commission to deal with the town's master plan. The same people could be on both the zoning committee and the zoning commission. Mr. Christensen has not received any answer on the dog issue. He has given the other board members samples of ATV ordinances from other towns. There are website companies that cater to towns.
9. **Town Supervisors' Reports and Concerns:** Mr. Vojta noted that he and the town fulltime employees had met today with a representative from Wisconsin Physicians Service to explain the health insurance coverage. There is also identity theft insurance available to the employees, elected officials and possibly anyone else in town who might be interested. Mr. Anderson noted that Attorney Steve Garbowicz has worked on some of the ATV ordinances.
10. **Town Clerk's Report and Concerns:** There were none.
11. **Town Treasurer's Report and Concerns:** Balance General Account as of 11-30-2015 \$86,547.97; Room Tax Account \$86,547.97; Lakes Committee Account \$29,046.68; Lakes Committee CD \$15,612.96; Skateboard Park Fund \$2,842.76; Loan Reserve Fund \$0.00; Bike & Hike Trail \$30,451.70; First National Money Market \$75,440.67; Play Ground Equipment Fund \$4,395.42; Debt Reserve Account \$0.00; Fire Department Restricted Acct \$11,934.76; Fireworks Donation Account \$3,512.77; Fire Dept. Vehicle/Equipment \$158,194.71; Community Development Acct \$36,805.71; Golf Course Gen Acct \$153,840.54; Golf Course Money Market \$54,453.12. Ms. Janssen also noted that she had appointed her son, Eric Janssen, as deputy treasurer. Mr. Janssen will need to sign the oath of office as well as be bonded.
12. **Fire Chief's Report and Concerns:** Fire Chief Tim Clark reported that there had been 12 calls last month. Mr. Clark noted that 300-400 people had attended the tree lighting. Some of the Christmas lights are out on the eaves of the fire station. The town board will have to approve the new fire chief at the January meeting. Tim Gebhardt has been elected as the new fire chief. Mr. Clark noted that some of the apartments at the Housing Authority are a concern. The matter needs to be addressed with the managing company.
13. **Report of the Standing Committees:**
 - a. **Golf Course:** Mr. Christensen reported that Ms. Rogers has reached an agreement with Angel On My Shoulder. Surge protectors will be installed. Ms. Rogers is working to expand the Facebook page and is looking at different websites. The membership letters will be going out soon. Mr. Becker has reported that the equipment building has been cleaned and organized. The snow mold product has been put down. The driving range problem has been corrected. Trees have been thinned

at the end of the driving range. There are more dead trees to be cut on the course. No trespassing signs will be put up. People are not to be walking on the cart path.

- b. Public Works:** Mr. Vojta reported that he had met with representatives from Legacy Construction, the DNR and the culvert manufacturer concerning the culvert over Lost Creek on Big St. Germain Drive. Legacy wants the town to accept the installation. They would put more material on top. The DNR wants the culvert to be replaced. Mr. Vojta and Mr. Ebert will check the dent that is in the culvert and also the fire department hydrant. The town will have to come up with a plan. Whatever is going to be done is on hold until next spring. If necessary, the town holds a performance bond from Legacy. Blacktop and concrete that was buried will have to be taken out.
- c. Finance:** There was no report.

14 Report of the Special Town Committees:

- a. Lakes Committee:** There was no report.
- b. Non-Motorized Trail Committee:** There was no report.

15 Discussion /Action Items:

- a. Payment of Bills:** Motion Anderson seconded Vojta that vouchers 1108-1136; 1200-1209; 23396-23476 be approved along with the following extra bills: Margo Rogers Anderson \$992.07—bal. credits and unused gift certificates; Rob Manthei Custom Flooring \$2494.52—meeting room carpeting; Crum & Forster \$1795—storage tank pollution policy. By a voice vote: Yes – 5; No – 0. Motion carried.
- b. Appointment of Two Housing Authority Board Members:** Motion Christensen seconded Olson that Sue Kessro be appointed to the Housing Authority to fill Barb Zimmerman’s term which expires on September 1, 2017. By a voice vote: Yes-5; No-0. Motion carried. Motion Christensen seconded Olson that Peggy Anderson be reappointed to the Housing Authority for a five-year term which expires on September 1, 2020. By a voice vote: Yes-5; No-0. Motion carried.
- c. Bids for Bike Trail Connection to Highway 70 by the Pavilion Parking Lot:** Mr. Christensen noted that he had received two bids. Musson Brothers -\$5,500.00 and Pitlik & Wick-\$4,750.00. The DOT has already given the connection permit for the crossing. Motion Swenson seconded Vojta to accept the bid from Pitlik for installing the culvert for the bike trail crossing of STH70 for \$4,750.00 with the funds coming from the Bike & Hike Trail Account with the work to be done next spring. By a voice vote: Yes-5; No-0. Motion carried.
- d. Changes to the Specifications for Town Roads:** Mr. Olson had made some suggestions for changing the specifications for town roads. Mr. Vojta asked if the road specifications were part of an ordinance or if they were accepted by resolution. Mr. Martens thought that they had been approved by a motion at a town board meeting. Motion Anderson seconded Swenson that the matter be tabled until the January 11, 2016 meeting. By a voice vote: Yes-5; No-0. Motion carried. Mr. Olson will show the suggested changes to Tim Ebert.
- e. Trade a Mower at the Golf Course for a Sander and a Rake:** Motion Christensen seconded Anderson that we trade our 2004 Jacobsen Triplex in exchange for a used Cushman Topdresser heavy rate hopper attachment and the rear bunker rake assembly. By a voice vote: Yes-5; No-0. Motion carried. The trade would place the value of the Jacobsen mower at \$4,000. Mr. Anderson asked that Mr. Becker get written documentation from Horst Distributing with the details of the trade. Mr. Becker stated that would have the documentation.
- f. Request from Angel on my Shoulder for a Price Lock for their Golf Event:** Motion Christensen that the matter be tabled at this time. Mr. Christensen was not sure about the terms of the agreement between Angle On My Shoulder and Ms. Rogers Anderson.
- g. Purchase Computers for QuickBooks:** Mr. Christensen noted that there were two quotes for computers. Silver Bay \$5,619.30 and Computer Success \$2,852.50. Both of the quotes were for three computers, but the other items in the quotes varied. Mr. Christensen stated that he has found out that the town does not need a third computer. Motion Vojta seconded Olson that the town purchase two computers from Computer Success, per the terms of the quote, for \$1,977.50. By a voice vote: Yes-5; No-0. Motion carried. Motion Christensen seconded Anderson that the town purchase battery backups for the computers at a cost of approximately \$90 each. By a voice vote: Yes-5; No-0. Motion carried.

- h. Continuing the Discussion Concerning the Red Brick Schoolhouse:** Mr. Anderson had handed out copies of a report from Becker-Hoppe concerning the Red Brick Schoolhouse. The report noted ADA concerns, but also noted that the basic structure of the building was sound. Mr. Anderson said that he thought that the main issue was a property issue. Just what should the property be used for. Should the Red Brick Schoolhouse be kept in its entirety, or should all or part of be removed. Mr. Martens said that he had met with the Becker-Hoppe representatives when Mr. Anderson was out of town. It seemed to Mr. Martens that the consensus was that the school had three things going for it: (1) it, along with a 1924 schoolhouse were the only buildings in St. Germain in 1941; (2) right now, the town doesn't have a dedicated office/meeting room space. The community center is open for community activities; (3) even though the building might not be old enough to gain historical status; the property had been donated by Kate Pier. Ms. Pier was a very prominent property owner and attorney in Wisconsin. Properties can gain historical status for other reasons than age. A motion by Mr. Anderson seconded by Mr. Christensen to have Becker-Hoppe give the town an estimate of the cost to determine a proposed use plan to include the 1941 portion of the building. The motion failed. Motion Anderson seconded Christensen that the town board contact Becker & Hoppe to do preliminary documentation with both structures as they currently stand and include that in an analysis and view of the property and ask them for a quote of what that will look like with the money to do that to come from the community development account. By a voice vote: Yes-5; No-0. Motion carried. Mr. Anderson and Mr. Martens will work with Becker & Hoppe. This will just be for them to give us an estimate of what it would cost to do this.
- i. Chris Marion's Request for Another Hearing Concerning the Zoning on his Property:** Mr. Christensen stated that Mr. Marion was asking for another hearing, with no additional fees, because one of the property owners within 300ft. of his property had not been notified of the hearing. Mr. Martens stated that he had notified all of the property owners who were listed on the Vilas County GIS map. However, one of those property owners has asked that his name not be placed on the website. Mr. Martens said that he didn't notice that the property tax ID number didn't have a name listed. Mr. Martens also stated that STH70 is 200' wide near Mr. Marion's property. The property owner who had been missed was at least 200' from Mr. Marion's property. The property owner's home is approximately 700' from where Mr. Marion would like to build his storage units. Motion Anderson seconded Swenson that Mr. Marion's request for another hearing be denied. By a voice vote: Yes-5; No-0. Motion carried
- j. Appointment of the Chair for the Finance Committee:** Motion Christensen seconded Swenson that John Vojta be appointed as chairman of the finance committee. By a voice vote: Yes-5; No-0. Motion carried.
- k. Appointment of Election Board Members:** Mr. Martens stated that, by law, the Democratic and Republican Parties must submit a list of names of people to serve on the election board every two years. He has received four names from the Democratic Party, but no names from the Republican Party. Motion Vojta seconded Anderson that Doug Olejniczak, Doug Kaltenbach, Terry Holmes and Penny Marine be appointed as Democrats to the election board and that Carol Young, Arlene Reickenbach, Marie Baumann, and Mary Lou Davis be appointed as Independents to the election board for a two-year term. By a voice vote: Yes-5; No-0. Motion carried.
- l. Bartender License Approval:** Mr. Martens stated that the application had been withdrawn. No action was necessary.
- m. Jerry Eliason Retirement from the Housing Authority:** Mr. Anderson noted that Mr. Eliason had been appointed to the Housing Authority in September of 1984. He has served continuously since then. Mr. Anderson also noted that the Dick & Don Eliason had donated the land for the Housing Authority units. Mr. Eliason's wife, Pat, and Francine Byrns and Nancy Neff were also present. Mr. Anderson presented Mr. Eliason with a plaque noting his service to the town along with a copy of the minutes from 1984 appointing Mr. Eliason to the Housing Authority.
- n. Sanctioning of the 2016 St. Germain Radar Run:** Motion Vojta seconded Anderson that the Town Board sanctions the following trails for the St. Germain Radar Racers Radar Run on Friday January 29, 2016 from 7:00am to 9:00pm and on Saturday, January 30, 2016, from 7:00am to 7:00pm: 1. Hearthside Inn to Thunderbird Pass; 2. St. Germain Rentals along highline to Elberts Condominiums; 3. Trail from West Bay of Little St. Germain Lake to Hwy 70 next to Little Saint Mobil Express Mart; 4. All marked trails on Little St. Germain Lake; 5. West one half of West Bay of Little St. Germain Lake. By a voice vote: Yes-5; No-0. Motion carried.

17 Next Regular Town Board Meeting Date: The next regular town board meeting will be held on Monday, January 11, 2016 at 6:30 P.M. in meeting room #4 of the Community Center.

18 Adjourn: Motion Swenson seconded Olson that the meeting be adjourned. By a voice vote Yes -5, No -0. Motion carried. Meeting adjourned 8:41 P.M.

Town Clerk

Chairman

Supervisor

Supervisor

Supervisor

Supervisor