

# TOWN OF ST. GERMAIN

OFFICE OF THE CLERK

P.O. BOX 7

ST. GERMAIN, WISCONSIN 54558

[www.townofstgermain.org](http://www.townofstgermain.org)

## MINUTES TOWN BOARD MEETING: APRIL 11, 2016

1. **Call to Order:** Chairman Tom Christensen called the meeting to order at 6:30 P.M.
2. **Pledge of Allegiance**
3. **Roll Call, Establish A Quorum:** Tom Christensen, Marv Anderson, John Vojta, Jim Swenson, Doug Olson, Tom Martens, Town Clerk. Marion Janssen was absent. There also 14 other people in attendance.
4. **Open Meeting Verification:** Mr. Christensen noted that he had posted the meeting agenda at three locations in town on April 9, 2016 by 6:30 P.M.
5. **Approval of the Agenda:** Motion Anderson seconded Swenson that the agenda be approved in any order at the discretion of the chairman. By a voice vote Yes – 5, No – 0. Motion carried.
6. **Read and Approve Minutes of Past Meetings:** Motion Olson seconded Swenson to dispense with the reading of the minutes and that the minutes of the March 14, 2016 town board meeting are approved as written. By a voice vote: Yes – 5, No – 0. Motion carried.
7. **Citizen's Comments:** Phil Monday noted that ATV's have already been running on Old Hwy. 70 and Timber Lane. Mr. Christensen informed Mr. Monday that he should contact the Vilas County Sheriff's Department. The town roads have not yet been opened.
8. **Town Chairman Report and Concerns:** Mr. Christensen thanked Marv Anderson for his four years of service on the town board. Mr. Christensen also noted that he was going to try to hold the meeting to two hours.
9. **Town Supervisors' Reports and Concerns:** Mr. Anderson reported that he had given all of the information concerning a municipal court to Mr. Ritter. He also hoped that the board would follow through with the proposals for the Red Brick Schoolhouse and the adjacent property. Mr. Anderson also noted that he had checked with the surrounding towns and found that their road limits ranged from 4 to 6 tons. Mr. Anderson hoped that the board would reconsider raising the limit to ten tons next year. Tim Ebert doesn't think that several of the town roads would hold up to ten tons. Mr. Anderson also reported that he had received a letter from the DOT and other than normal maintenance; nothing would be done with STH155 at least until 2020. Mr. Anderson added that he was happy to serve on the town board for the past four years.
10. **Town Clerk's Report and Concerns:** Mr. Martens stated that the board of review would need to be convened at the May town board meeting so that it could be adjourned until such time as the assessment roll has been completed.
11. **Town Treasurer's Report and Concerns:** Balance General Account as of 3-31-2016: \$54,188.76 ; Room Tax Account \$17,370.51; Lakes Committee Account \$29,053.76; Lakes Committee CD \$15,620.66; Skateboard Park Fund \$2,843.47; Bike & Hike Trail \$28,425.25; First National Money Market \$278,869.51; Play Ground Equipment Fund \$4,396.52; Fire Department Restricted Acct \$11,937.75; Fireworks Donation Account \$3,790.25; Fire Dept. Vehicle/Equipment \$158,234.78; Community Development \$71,028.18; Golf Course Gen Acct \$65,862.03; Golf Course Money Market \$54,471.33; Awassa Trail Funds Savings \$2,289.50.
12. **Fire Chief's Report and Concerns:** Fire Chief Tim Gebhardt reported that there had been 56 calls for this quarter. The department has received reimbursement for damage done to equipment at the Hwy. G Landfill fire. The town crew has done maintenance at the fire house. The payment for the new tanker chassis will need to be made soon. There is an issue between the Plum Lake Ambulance service and the St. Germain Rescue and snowmobile service. The majority of the Plum Lake calls are to St. Germain. Without the calls to St. Germain, the Plum Lake Ambulance service may have difficulty continuing. The annual Firemen's Fish Fry will be on April 24<sup>th</sup> at Knockers.
13. **Report of the Standing Committees:**
  - a. **Golf Course:** Mr. Christensen reported that the course is in good shape. The driving range may open this Saturday. The new rough mower will be here soon. The balance of the cart batteries has been installed. With the new chip cards, something will need to be done if there are power outages.

**b. Public Works:** Mr. Vojta noted that the road limits are still in place. There is an oil leak in the rear axle of Tim Ebert's truck. Estimates range from \$6,600 to \$10,000. There is a possibility that the problem could be fixed with a weld from the inside.

**c. Finance:** There was no report.

**14. Report of the Special Town Committees:**

**a. Lakes Committee:** There was no report.

**b. Non-Motorized Trail Committee:** There was no report.

**15. Discussion /Action Items:**

**a. Payment of Bills:** Motion Anderson seconded Olson that general account checks 24185-24234 and golf course account checks 15060-15077 be approved along the following extra bills: R & R Products \$578.91-- golf course; Reinders \$292.87-- golf course; WPS \$29.94—golf course electric; Marion Janssen \$6.74—reim. Certified mail. By a voice vote: Yes – 5; No – 0. Motion carried.

**b. Conditional Use Permit for the Northeast Corner Property Located at Hwy 70, County O and Old Hwy 70:** The public hearing had been postponed until the Planning & Zoning Committee is appointed.

**c. Appointments for the Emergency Preparedness Plan:** Ms. Janssen said that the town chairman was the plan director. The UDC inspector could possibly be the site inspector. Mr. Anderson thought that the board should check to see what the other towns have done.

**d. Land Survey to Establish Boundaries: 1. Fifty Foot Strip Purchased in the Awassa Land Deal 2. Twenty Eight Acres North of the Town Shop:** Motion Swenson seconded Anderson to three bids for surveying the full perimeter of the fifty foot strip purchased in the Awassa Lane deal the the twenty eight acres north of the town shop, with the money coming from the community development fund. By a voice vote: Yes – 5; No – 0. Motion carried

**e. ATV Route on Kurtzweil Road:** The Town of Plum Lake has decided not open their town roads to ATV/UTV's. A portion of Kurtzweil Road is divided down the middle by the town line. Motion Anderson seconded Christensen that the town chairman is authorized to write a letter to the Plum Lake town chairman asking the town board to reconsider their decision for that portion of Kurtzweil Road, at least for the time being until something permanent can be worked out. By a voice vote: Yes – 5; No – 0. Motion carried. Mr. Christensen will send the letter to all three of the Plum Lake board members. If Plum Lake does not reconsider their decision, ATV's could ride the ditch line in both directions during the day.

**f. Town Web Site Reconstruction:** Ted Ritter stated that he would create a whole new town website. Mr. Christensen asked what would happen to it if Mr. Ritter was no longer on the town board. Mr. Ritter asked if the town owned the domain. Mr. Martens & Ms. Janssen noted that the town had paid a fee for the domain several years ago, but they didn't know if it wasn't being paid through Interpace now.

**g. Town Employees Pay Stub Distribution:** Mr. Vojta stated that members of the fire department have not received their pay stubs. Mr. Martens said that he had been giving them to the fire chief. There has not been a payroll so far in 2016. There is an option on QuickBooks to email check stubs, but there is no email service on the new computer at the community center. Mr. Christensen will have one installed.

**h. Road Sign Replacement for Roads Intersecting Hwy 155, County C and Hwy 70:** Motion Vojta seconded Olson to spend \$3,135 from the community development account for 55 road signs with six-inch white letters on a green background for \$57 apiece. By a voice vote: Yes – 5; No – 0. Motion carried

**i. Weight Limit Exemption Permits:** Motion Vojta seconded Olson to have the planning & zoning committee structure a weight limit permit with an annual fee of \$50 to \$75, with the money to go into a road improvement fund. By a voice vote: Yes – 5; No – 0. Motion carried. The permit would be for one hauler to one household or business.

- j. Town Road Specification Update:** Ted Ritter thought that the road specifications should be made into a town board policy rather than a resolution so that they could be updated more easily. Mr. Martens brought out the 1994 minutes showing the last official time that the road specifications had been updated. Motion Christensen seconded Vojta to accept Mr. Olson's road specification proposal for a 10 inch compacted gravel base with three inches of compacted blacktop on the main roads and with 2.5 inches of compacted blacktop on the secondary roads. By a voice vote: Yes – 5; No – 0. Motion carried
  - k. Chip Sealing – Finish Holiday Estates and Border Creek:** Motion Vojta seconded Anderson to accept the proposal from the public works committee and put out bids for chip sealing the following roads: Treasure Dr W-.30mi; Cottage Dr W-.33mi; Evergreen Dr W-.34mi; Rainbow Dr W-.30mi Rainbow Dr E-.33mi; Blue Bell Dr-.33mi; Memorial Dr-.33mi; Paradise Dr-.33; Lullaby Ln-.33; Border Creek-.40(over old chip/seal). Total miles 3.60 miles. By a voice vote: Yes – 5; No – 0. Motion carried
  - l. Asphalt Overlay – Lost Colony and Half Mile Rd:** Motion Vojta seconded Swenson to accept the proposal from the public works committee and put out bids for an asphalt overlay on the following roads: 1/2 mile Rd-.62; Lost Colony Rd-.81. . By a voice vote: Yes – 5; No – 0. Motion carried
  - m. Road Reconstruction – N Lost Lake Dr, Hemlock Ln and Hemlock Rd:** Motion Vojta seconded Swenson to accept the proposal from the public works committee and put out bids for the reconstruction of the following roads: Hemlock Ln-.21mi; Hemlock Rd-.38mi; N Lost Lake - 2.04mi; Vandervort-.19mi. and that a price for putting a septic line under the roadway to be specified in the bid. . By a voice vote: Yes – 5; No – 0. Motion carried.
  - n. Creation of a Golf Course Irrigation System Fund:** The original irrigation system at the golf course was used. Replacement parts are no longer available. A new control system and computer in the shop which operates using radio signals will be needed in the near future. Motion Christensen seconded Swenson to move the money from the golf course money market account to a new golf course irrigation system account. By a voice vote: Yes – 5; No – 0. Motion carried. The radio signals have been tested and they are good. The estimated cost should be under \$150,000.
  - o. Review New Ordinance Creating the Plan Commission:** Will be discussed at the next town board meeting.
  - p. Review Chapter One Zoning Ordinance:** Will be discussed at the next town board meeting.
- 16. Next Regular Town Board Meeting Date:** The next regular town board meeting will be held on Monday, May 9, 2016 at 6:30 P.M. in meeting room #4 of the Community Center. The Annual Elector meeting will be held on Tuesday, April 19, 2016 at 7:00 P.M. in the community center. There will be a special town board meeting held immediately after the elector meeting.
- 17. Adjourn:** Motion Anderson seconded Olson that the meeting be adjourned. By a voice vote Yes -5, No -0. Motion carried. Meeting adjourned 8:35 P.M.

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Town Clerk

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Chairman

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Supervisor

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Supervisor

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