

# TOWN OF ST. GERMAIN

OFFICE OF THE CLERK

P.O. BOX 7

ST. GERMAIN, WISCONSIN 54558

[www.townofstgermain.org](http://www.townofstgermain.org)

## MINUTES SPECIAL TOWN BOARD MEETING: JUNE 27, 2016

1. **Call to Order:** Chairman Tom Christensen called the meeting to order at 6:00 P.M.
2. **Pledge of Allegiance**
3. **Roll Call, Establish a Quorum:** Tom Christensen, Ted Ritter, John Vojta, Jim Swenson, Doug Olson, Marion Janssen town treasurer, Tom Martens, town Clerk. There also 5 other people in attendance.
4. **Open Meeting Verification:** Mr. Christensen noted that he had posted the meeting agenda at three locations in town on June 25, 2016 6:00 P.M.
5. **Approval of the Agenda:** Motion Olson seconded Swenson that the agenda be approved in any order at the discretion of the chairman. By a voice vote Yes – 5, No – 0. Motion carried.
6. **Citizen's Comments:** Bob Schell said that he would like to comment concerning the Found Lake picnic tables.
7. **Town Board Member Concerns:** Ted Ritter asked why Becher Hoppe was not on the agenda. Mr. Christensen explained that he had not heard from them. Mr. Vojta asked why attorney Steve Garbowicz and Lois Ruediger were not on the agenda. Mr. Christensen stated that he had been waiting to hear from Becher Hoppe and didn't know when they could attend a meeting. He was trying to have them all come to the same meeting. When the meeting was scheduled for Monday, there wasn't time to ask any of them to attend.
8. **Discussion /Action Items:**
  - a. **Chamber's request for Town Board Support at Grand Openings:** Mr. Ritter thought that it should not be made a policy, but that he wouldn't object to attending. He also thought that the business should be a business from St. Germain. Mr. Vojta thought that it would be a good gesture. The consensus was that the chamber can invite the entire town board, but the entire town board would not have to attend.
  - b. **Plan Commission first review of the Ordinance:** Mr. Christensen will forward the Plan Commission ordinance to attorney Steve Garbowicz for review. Mr. Ritter thought that since all of the ordinances had been approved with a name and number that if they were now going to be given chapter numbers that they should be reapproved with the new numbers.
  - c. **Review of the Non Zoning Ordinances on the Books:** Mr. Ritter was authorized by the town chairman to contact attorney Steve Garbowicz for guidance on how to enforce ordinances and to ask if Mr. Garbowicz is interested in representing us on ordinance enforcement matters.
  - d. **Budget Adjustments for the Golf Course:** Motion Christensen seconded Swenson that category 6106 of the golf course budget be raised by \$5,000 and that the carry over amount be lowered by \$5,000. Also, category 6026 should be raised by \$31.00; category 6306 should be raised by \$866.00 and category 6314 should be lowered by \$897.00. By a voice vote Yes – 5, No – 0. Motion carried.
  - e. **Appointments for the Emergency Management Plan:** The board decided that the public relations coordinator will be the current town chairman (Tom Christensen). The emergency management coordinator will be the current fire chief (Tim Gebhardt). The contractors to assess the situation Jon Koput, Steve Vogel, and Jon Reuling.
  - f. **Future of Planning and Zoning. Do we need to have Town Zoning Ordinances? Enforcement of the Ordinances, how do we do that?** Mr. Vojta asked if having local zoning ordinances was worth the cost and effort if they had to be enforced in court. He also asked what the residents received for the double charge since they have to pay for permits from both the town and county. Mr. Christensen added that Presque Isle has local zoning ordinances, but that they also have a municipal judge to enforce them. Mr. Ritter asked what the procedure is to write a citation. Can a citation be written by a member of the town board, or does it have to be someone who has been trained. Mr. Ritter will research the citation question and have a report by the July 11, 2016 board meeting.

- g. **Purchase of Five Picnic Tables.:** Motion Vojta seconded Olson that five picnic tables are purchased for the pavilion by the chamber building at a cost of approximately \$1,000 with the money to come from the community development fund. By a voice vote Yes – 5, No – 0. Motion carried.
  - h. **Found Lake Association use of Tables at Vandervort Park:** Bob Schell stated that the request should have been for buffet tables and not picnic tables. Picnic tables are not loaned out to any other groups in town. Motion Vojta seconded Swenson that Found Lake and other groups in town can use the old tables that are stored at the town shop by contacting Tim Ebert. The tables have to be picked up and returned by the organization. By a voice vote Yes – 5, No – 0. Motion carried.
  - i. **Zoning Board of Appeals – Chris Marion Appeal of CUP Decision:** Mr. Ritter had previously suggested that the chairman contact attorney Steve Garbowicz since the Statutes are confusing on make-up of the board of appeals for towns with village powers. Mr. Christensen and Mr. Vojta said that they are comfortable with the board of appeals make-up as approved at the June 13, 2016 meeting since the town ordinance we are using was drafted by attorney William O’Conner. Mr. Ritter said that he was okay with that and dropped the issue. Mr. Marion’s request for an appeal is dated June 9, 2016. The adjacent property owners will have to be notified of the hearing.
  - j. **Status of Special Elector Meeting for Chamber Building:** The plans are not yet complete. The town board cannot schedule a public hearing on the building until everything has been completed.
  - k. **Status of Public Hearing to Vacate Dollar Road:** There will be a public hearing concerning vacating a portion of Dollar Road on Tuesday, July 19, 2016 at 6:00 P.M. in meeting room #4 of the Community Center. There will be a special town board meeting held immediately following the public hearing to make a decision. The clerk is to publish the notice in the Vilas County News Review on July 6, 2016 and July 13, 2016.
  - l. **Increase electrical power for Flea Market:** Mr. Swenson reported that there are a lot of vendors at the flea market who use generators. He felt that the noise was a problem for both the neighboring vendors and the customers. The consensus of the board was that Mr. Swenson should talk to the people running the flea market to see what they thought about the problem. The board took no action at this time.
  - m. **Supervisors contacting Town Employees about Issues:** Mr. Swenson stated that he had talked to Mr. Becker about a matter at the golf course. The employee contracts state that the pro is supposed to be contacted first. Mr. Becker said that he and Ms. Rogers have been working well together and that he didn’t see that there was a problem. Mr. Vojta thought that Ms. Rogers was wrong when she stated that even the town board members should come to her first if there is an issue. Mr. Vojta thought that if someone had a complaint that they should be able to talk to a town board member about it. Mr. Ritter agreed that anyone should be able to talk to a town board member. The board agreed that if a board member gets involved in an issue that board member should also contact someone from the committee that is involved. Ms. Jansen thought that there should be a personnel committee. Mr. Christensen stated that he would notify Mr. Vojta if he talks to Tim Ebert.
  - n. **Approval of the Last Two Liquor Licenses:** The board felt that since there is no signed copy of the provisional license ordinance that the clerk should not issue any provisional licenses. Motion Christensen seconded Swenson that a Class B Retail license and a Class C Wine license are issued to the Red Canoe on July 7, 2016 and that a Class B Retail license is issued to DJ’s Family Restaurant on July 8, 2016. By a voice vote Yes – 5, No – 0. Motion carried. Both businesses failed to apply for their licenses so that the clerk would have the required 15 day waiting period prior to reporting the licenses to the town board. The licenses for both businesses will expire on July 1, 2016. Neither business will be able to serve alcohol beverages until they are issued their new licenses.
  - o. **Approval of Eight Hundred Dollar Directional Signs for the Awassa Trails on Highway 70:** Motion Vojta seconded Swenson to pay up to \$800 for directional signs for the Awassa Trail along Hwy. 70 with the money coming from the Awassa Trail account. By a voice vote Yes – 5, No – 0. Motion carried.
9. **Next Regular Town Board Meeting Date – July 11, 2016 – 6:30 pm Community Center, Board Room #4.** There will also be a special town board meeting held on Friday, July 1, 2016 at 5:30 P.M.
10. **Adjourn:** Motion Olson seconded Swenson that the meeting be adjourned. By a voice vote Yes -5, No -0. Motion carried. Meeting adjourned 8:25 P.M.
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Town Clerk

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Chairman

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Supervisor

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Supervisor

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