

# TOWN OF ST. GERMAIN

OFFICE OF THE CLERK  
P.O. BOX 7

ST. GERMAIN, WISCONSIN 54558

[www.townofstgermain.org](http://www.townofstgermain.org)

## MINUTES SPECIAL TOWN BOARD MEETING: OCTOBER 12, 2016

1. **Call to Order:** Chairman Tom Christensen called the meeting to order at 6:01 P.M.
2. **Pledge of Allegiance**
3. **Roll Call, Establish a Quorum:** Tom Christensen, Ted Ritter, John Vojta, Jim Swenson, Doug Olson, Tom Martens, town clerk. Marion Janssen was absent. Brian Jopek from the Lakeland Times and Rick Schroeder and Melody Hamlin from Funktion were also present.
4. **Open Meeting Verification:** Mr. Vojta noted that he had posted the meeting agenda at three locations in town on October 11, 2016 by 5:30 P.M.
5. **Approval of the Agenda:** Motion Vojta seconded Swenson that the agenda be approved in any order at the discretion of the chairman. By a voice vote Yes – 5, No – 0. Motion carried.
6. **Citizen's Comments:** There were none.
7. **Town Board Member Concerns:** There were none.
8. **Discussion /Action Items:**
  - a. **Resolution to Borrow Money from mBank for 2016 Road Projects:** Motion Christensen seconded Vojta to adopt the Exhibit A Resolution provided by mBank to borrow \$500,000.00 for the repair and maintenance of North Lost Lake Drive, Hemlock Lane, Hemlock Road, Vandervort Road and Half Mile Road at an interest rate of 2.450% per annum and payable in one payment of accrued interest due on 9/30/2017 plus 4 equal payments of principal and interest in the amount of \$132,862.11 due on 9/30/2018 and on the same day of each year thereafter plus a final payment of the unpaid balance and accrued interest due on 9/30/2021 with prepayment privileges on any principal or interest payment date on or after October 28, 2016. By a voice vote Yes – 5, No – 0. Motion carried.
  - b. **Red Brick & Community Center Meeting with Funktion Studio:** Melody Hamlin gave an outline of the services that Funktion Studio would provide to the town. She thought that the entire study would take around two months. The charge would be \$5,000 plus reimbursable expenses. She also thought that it would take five trips to finalize the plan. Mr. Vojta suggested that the proposed chamber building should be included in the study. The other board members agreed. At one of the first stakeholder meetings, it would be determined whether or not the chamber would be included. If the chamber is included, there would be extra charges. Mr. Christensen hoped that everything would be in place by the April Annual Elector Meeting so that the board could make a presentation. Ms. Hamlin also would check to see if the DOT had any plans for the intersection of STH155 & STH70. She would also look into the possibility of grants. Motion Vojta seconded Ritter to move forward with the proposal from Funktion Studio for the community center, red brick schoolhouse and chamber building at a cost of \$5,000 plus reimbursable costs. By a voice vote Yes – 5, No – 0. Motion carried.
  - c. **Achieve Understanding of the Authority and Responsibilities of a Town Plan Commission:** Mr. Christensen stated that he believed that the duties of the Plan Commission would be to make and update a comprehensive plan and review new subdivisions. The members of the Plan Commission would be the same as the Planning & Zoning Committee. The board discussed the possibility of having a special committee to look at non-zoning ordinances. Brian Jopek added that the Plan Commission in Arbor Vitae also looks at new signs. Mr. Vojta thought that either the Plan Commission or another special committee could look at enforcement of the ordinances.
  - d. **Adopt Ordinance to Create St. Germain Plan Commission:** . Mr. Christensen wanted more time to look over the proposed ordinance for the Plan Commission. More copies of the current land use plan should be available in meeting room #5.

**9. Closed Session – Adjourn to closed session in accordance with Section 19.85 (1) (e) of the Wisconsin Statutes to consider the replacement of the Lost Creek culvert on Big St. Germain Drive.**

**(e) Deliberating or negotiating the purchase of public properties, the investing of public funds or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.** Motion Christensen seconded Vojta that the meeting be adjourned into closed session at 7:16 P.M. By a roll call vote: Mr. Olson – yes; Mr. Vojta – yes; Mr. Swenson – yes; Mr. Ritter – yes; Mr. Christensen – yes. Motion carried.

**10. Reconvene to Open Session – Reconvene to open session to take such action as the Board Deems appropriate, following consideration given in closed session:** Motion Ritter seconded Olson that the meeting be reconvened into open session at 7:45 P.M.. By a voice vote Yes – 5, No – 0. Motion carried.

**11. Adjournment:** Motion Vojta seconded Swenson that the meeting be adjourned. By a voice vote Yes – 5, No – 0. Motion carried. Meeting adjourned 7:46 P.M.

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Town Clerk

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Chairman

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Supervisor

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Supervisor

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Supervisor