

TOWN OF ST. GERMAIN

OFFICE OF THE CLERK
P.O. BOX 7

ST. GERMAIN, WISCONSIN 54558

www.townofstgermain.org

MINUTES TOWN BOARD MEETING: MAY 8, 2017

1. **Call to Order:** Chairman Tom Christensen called the meeting to order at 6:30 P.M.
2. **Pledge of Allegiance**
3. **Roll Call, Establish A Quorum:** Tom Christensen, Ted Ritter, John Vojta, Jim Swenson, Doug Olson Tom Martens, Town Clerk, Marion Janssen, Town Treasurer. There also 21 other people in attendance.
4. **Open Meeting Verification:** Mr. Christensen noted that he had posted the meeting agenda at three locations in town on May 6, 2017 before 5:30 P.M.
5. **Approval of the Agenda:** Motion Vojta seconded Swenson that the agenda be approved in any order at the discretion of the chairman. By a voice vote: Yes – 5, No – 0. Motion carried.
6. **Read and Approve Minutes of Past Meetings:** Motion Swenson seconded Olson to dispense with the reading of the minutes and that the minutes of the April 17, 2017 and April 18, 2017 town board meetings are approved. By a voice vote: Yes – 5, No – 0. Motion carried.
7. **Citizen's Comments:** Mr. Martens stated that he had received a phone call from Jim's Rentals in Woodruff. Jim asked is Northwoods Toilets had moved to St. Germain and, if so, had they applied for a special use permit.
8. **Report of the Standing Committees:**
 - a. **Golf Course:** Deferred to May 17, 2017 special town board meeting
 - b. **Public Works:** Deferred to May 17, 2017 special town board meeting.
 - c. **Zoning:** Deferred to May 17, 2017 special town board meeting.
 - d. **Finance:** Deferred to May 17, 2017 special town board meeting
9. **Report of the Special Town Committees:**
 - a. **Lakes Committee:** Deferred to May 17, 2017 special town board meeting.
 - b. **Non-Motorized Trail Committee:** Deferred to May 17, 2017 special town board meeting
10. **Report from Lake Districts and Other Organizations:** Deferred to May 17, 2017 special town board meeting
11. **Discussion /Action Items:**
 - a. **Open the Board of Review:** Motion Christensen seconded Olson to open the Board of Review. By a voice vote: Yes – 5, No – 0. Motion carried
 - b. **Payment of Bills:** Motion Swenson seconded Olson that golf course account checks 15427-15457, general account checks 24840-24867 and direct deposit checks DD425-DD502 be approved. By a voice vote: Yes – 5, No – 0. Motion carried.
 - c. **Town Chairman's Report:**
 2. **Fern Ridge Property Purchase Update:** Mr. Christensen reported that the closing was scheduled for May 17, 2017 at Vilas Title in Eagle River.
 - d. **Fire Chief's Report:** Deferred to May 17, 2017 special town board meeting
 - e. **Report by Funktion Design Studio concerning the Red Brick Schoolhouse and the Community Center.** Melody Hamlin & Rick Schroeder from Funktion had out several documents: 1. Space Needs Assessment Programming; 2. Workshop notes; 3. Program Options; 4. Program Statement Existing; 5. Program Statement Proposed; 6. Town Hall Adjacencies; 7. Community Center Adjacencies; 8. Five site options ranging from renovating the existing buildings to demolishing the existing buildings and constructing an entirely new facility. Ms. Hamlin noted that the present facilities total 23,114 sq. ft. of space. The standard square footage would be 29,250 sq. ft. The program square footage is 26,925 sq. ft. Ms. Hamlin noted that the

Red Brick Schoolhouse was structurally sound. She also noted that all of the options are geared for a 40 plus year program and that one building would be more economical than two. The next presentation will be at the June 12, 2017 regular town board meeting.

- f. **Treasurer's report of the month ending balances for Town bank accounts:** Deferred to May 17, 2017 special town board meeting
- g. **Treasurer's report on first quarter Room Tax collection.** Deferred to May 17, 2017 special town board meeting
- h. **Citizen Complaint about the condition of the property located at Christmas Tree Lane and Cottage Drive.** Deferred to May 17, 2017 special town board meeting
- i. **Final Board review of the Accommodations Tax Ordinance.** Deferred to May 17, 2017 special town board meeting
- j. **Final Board review of the Town/Chamber Accommodations Tax Contract.** Deferred to May 17, 2017 special town board meeting
- k. **Final Board review of the Seasonal Road Weight Limits Ordinance.:** Mr. Christensen noted that Attorney Steve Garbowicz was satisfied with the ordinance. The UPS truck should make it under the 8T limit. Motion Vojta seconded Swenson to approve the Seasonal Road Weight Limits Ordinance with section 4.06(b) to read a 200 gallon propane maximum. By a voice vote: Yes – 5, No – 0. Motion carried
- l. **Review of the Dog Licensing and Control Ordinance.** Deferred to May 17, 2017 special town board meeting
- m. **Review of the proposed thirty year lease of the new Chamber building to the St. Germain Chamber of Commerce:** A few changes still needed to be made to the agreement. It will be added to the agenda for the May 17, 2017 meeting. There will need to be a survey in order to get a legal description of the property for Exhibit A
- n. **Publishing a notice for a public hearing to update Code of Ordinances with new or revised Chapters 4, 11 and 12 at the June 21, 2017 special Board Meeting.** Deferred to May 17, 2017 special town board meeting
- o. **Publishing a notice for a public hearing concerning the thirty year lease of the new chamber building to the St. Germain Chamber of Commerce** Deferred to May 17, 2017 special town board meeting
- p. **Road maintenance on the private sector of Forest Drive:** Suzanne Schmitz stated that Forest Drive in front of her home was in terrible shape. During the winter with the packed snow it was fine, but once the snow melted, the pot holes came back. She wanted to know what the town was going to do about it. Tim Ebert has been plowing the road in order to have a place for him to turn around. There also seems to be an agreement with the property owners to allow the snowmobile trail on the road if the town plows and maintains the road. Mr. Martens said that there is nothing that he knows of that has been written down. The Vilas County GIS map shows that the town owns the road in front of Ms. Schmitz's property. The matter is going to have to be reviewed at the courthouse. Motion Vojta seconded Christensen to table the matter for now and to check into whom actually owns the road. By a voice vote: Yes – 5, No – 0. Motion carried.
- q. **Bike/ATV trail on the 50' corridor between Community Area and Half Mile Road.** Deferred to May 17, 2017 special town board meeting
- r. **Vilas County Deer Removal Program.** Deferred to May 17, 2017 special town board meeting
- s. **Request to have the Fern Ridge property surveyed** Deferred to May 17, 2017 special town board meeting
- t. **4th of July Celebration expenses.** Deferred to May 17, 2017 special town board meeting
- u. **Golf Course and Public Works Committees – Do we continue on with their present setup or do we do away with the formal committee structure and appoint Town Board Members to oversee the Golf Course and Public Works Department. If we continue with committees than consider a resolution concerning the authority of these committees. Also either appoints**

committees or Board members to oversee the Golf Course and Public Works. Deferred to May 17, 2017 special town board meeting

- v. Appointment of the Cemetery Committee Representative and the Emergency Management Coordinator:** Motion Christensen seconded Vojta that Tom Christensen be appointed as the cemetery committee representative and that Tim Gebhardt be appointed as the Emergency Management Coordinator. By a voice vote: Yes – 5, No – 0. Motion carried
- w. Adjourn the Board of Review:** Motion Christensen seconded Olson that the Board of Review be adjourned until 6:00 P.M. on Wednesday, September 27, 2017 or until such time as the assessor has completed the assessment roll. By a voice vote: Yes – 5, No – 0. Motion carried
- x.** Motion Ritter seconded Vojta that the balance of the agenda is forwarded to the May 17, 2017 special town board meeting. By a voice vote: Yes – 5, No – 0. Motion carried

12. Closed Session – Adjourn to closed session in accordance with Section 19.85 (1) (c) (e) of the Wisconsin Statutes to discuss yearly evaluations for Golf Course Pro, Margo Rogers-Anderson and Superintendent Aaron Becker, also the change order concerning the installation of the culvert on Big St. Germain Drive and ambulance service for the Town.

(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

(e) Consider or negotiating the purchase of public properties, the investing of public funds, or conducting other specific public business, whenever competitive or bargaining reasons require a closed session.

Motion Christensen seconded Olson that the meeting be adjourned into closed session at 8:36 P.M. By a roll call vote: Mr. Olson – yes; Mr. Swenson – yes; Mr. Vojta – yes; Mr. Christensen – yes; Mr. Ritter – yes. Motion carried.

13. Reconvene to Open Session – Reconvene to open session to take such action as the Board deems appropriate, following consideration given in closed session: Motion Vojta seconded Olson that the meeting be reconvened into open session at 9:43 P.M. By a voice vote: Yes – 5; No – 0. Motion carried. Motion Vojta seconded Olson that the town chairman Tom Christensen be authorized to write a letter to the bond company on the Legacy matter requesting them to step in since Legacy is not agreeing to the terms of the change order as laid out by the bond company representative Mark Lee. By a voice vote: Yes- 5; No – 0. Motion carried.

14. What Items From This Meeting Need To Be On The Website? Mr. Ritter will decide what items to put on the website.

15. Next Regular Town Board Meeting Date – Monday, June 12, 2017, 6:30pm

16. Adjourn: Motion Vojta seconded Olson that the meeting be adjourned. By a voice vote Yes – 5, No – 0. Motion carried. Meeting adjourned 9:45 P.M.

Town Clerk

Chairman

Supervisor

Supervisor

Supervisor

Supervisor