

TOWN OF ST. GERMAIN

OFFICE OF THE CLERK

P.O. BOX 7

ST. GERMAIN, WISCONSIN 54558

www.townofstgermain.org

MINUTES SPECIAL TOWN BOARD MEETING: MAY 17, 2017

1. **Call to Order:** Chairman Tom Christensen called the meeting to order at 6:30 P.M.
2. **Pledge of Allegiance**
3. **Roll Call, Establish A Quorum:** Tom Christensen, Ted Ritter, John Vojta, Jim Swenson, Doug Olson Tom Martens, Town Clerk. Marion Janssen was absent. There also 6 other people in attendance.
4. **Open Meeting Verification:** Mr. Christensen noted that he had posted the meeting agenda at three locations in town on May 16, 2017 before 5:30 P.M.
5. **Approval of the Agenda:** Motion Vojta seconded Swenson that the agenda be approved in any order at the discretion of the chairman. By a voice vote: Yes – 5, No – 0. Motion carried.
6. **Read and Approve Minutes of Past Meetings:** Motion Olson seconded Swenson to dispense with the reading of the minutes and that the minutes of the May 8, 2017 town board meeting are approved. By a voice vote: Yes – 5, No – 0. Motion carried.
7. **Citizen's Comments:** There were none.
8. **Report of the Standing Committees:**
 - a. **Golf Course:** Mr. Christensen noted that the committee had met on May 4, 2017. There are still some roots that need to be removed near the pro shop. The cart barn and Mulligans are ready to be stained.
 - b. **Public Works:** Mr. Vojta reported that the intersections on Tim Ebert's end of town have been swept. Most of the trees have been cleaned up and some of the potholes have been filled. The crew will start mowing before Memorial Day .
 - c. **Zoning:** Mr. Ritter stated that the zoning committee will hold a public hearing on June 12, 2017 at 5:30 P.M., prior to the town board meeting, to decide whether or not to recommend to the town board that chapters of the town code of ordinances should be adopted. Mr. Ritter will submit the notice to the News Review to be published on May 24, 2017 and May 31, 2017 to comply with State Statutes.
 - d. **Finance:** Mr. Vojta stated that the committee had not met.
9. **Report of the Special Town Committees:**
 - a. **Lakes Committee:** Mr. Ritter had nothing to report
 - b. **Non-Motorized Trail Committee:** Anne Small suggested that the hill on the back side of the yard waste facility be used as a sliding hill during the winter. Since Forest Road is a groomed snowmobile trail, it could not be used by vehicles. Something would have to be worked out so that vehicles would not have to park on Juve Road. Mr. Martens said that Ms. Small should make sure that there isn't any metal protruding out on that hill. At one time, cars and just about anything had been dumped at that spot. Ms. Small also noted that about ¾ mile of the new hiking trail on the Awassa Property had been brushed.
10. **Report from Lake Districts and Other Organizations:** Mr. Ritter reported that the Lost Lake District's application to apply herbicides had been approved. The lake level will have to be drawn down around six inches so that the chemicals don't wash over the dam. Mr. Christensen reported that the Little St. Germain District will be cutting weeds in No Fish Bay and South Bay around the piers and paths through the weed beds in July. The DNR is very restrictive.
11. **Discussion /Action Items:**
 - a. **Payment of Bills:** Motion Olson seconded Vojta that golf course account checks 15458-15464, and golf maintenance bills to Trapp Brothers \$513.38; Faulks Brothers \$1,194.64; Clesen Pro Turf \$616.79; Eagle Waste \$176.88; Ritchie Propane \$280.63 be paid. By a voice vote: Yes – 5, No – 0. Motion carried. The Eagle Waste and Ritchie Propane bills will be paid from the general account.

- b. **Town Chairman's Report:** Mr. Christenesn reported that the Fern Ridge property transferred to the town today.
- c. **Fire Chief's Report:** There was none.
- d. **Treasurer's report of the month ending balances for Town bank accounts:** There was none.
- e. **Treasurer's report on first quarter Room Tax collection.** There was none.
- f. **Citizen Complaint about the condition of the property located at Christmas Tree Lane and Cottage Drive:** Mr. Ritter stated that he had received an email with a complaint of a lot of junk and garbage at a home on Cottage Drive W. and Christmas Tree Lane. Mr. Ritter added that the town has no ordinance to address the problem. Mr. Vojta suggested that the neighbor call the Vilas County Health Department. Mr. Ritter said that he would call the health department.
- g. **Final Board review of the Accommodations Tax Ordinance:** Motion Vojta seconded Swenson to approve the Accommodations Tax Ordinance for adoption as presented. By a voice vote: Yes – 5, No – 0. Motion carried. Any citations need to be approved by the town board.
- h. **Final Board review of the Town/Chamber Accommodations Tax Contract:** Motion Vojta seconded Swenson to approve the Town/Chamber Accommodation Tax Contract with the change that the town will retain 25% of the collections. By a voice vote: Yes – 5, No – 0. Motion carried.
- i. **Review of the Dog Licensing and Control Ordinance.:** Mr. Ritter stated that the Dog Licensing and Control Ordinance is already in the Code of Ordinances. Mr. Ritter added that the definition of the animal control officer should be added to the ordinance and that animal control falls under the Vilas County Code of Ordinances. Vilas County didn't like the range of forfeitures. Mr. Ritter has made the revisions in accordance to what the town board had agreed to do. Motion Ritter seconded Olson that the updated Chapter 11 be approved for adoption at the June 21, 2017 town board meeting. By a voice vote: Yes – 5, No – 0. Motion carried.
- j. **Review of the proposed thirty year lease of the new Chamber building to the St. Germain Chamber of Commerce:** A few changes still needed to be made to the agreement. It will be added to the agenda for the June 12, 2017 meeting. There will need to be a survey in order to get a legal description of the property for Exhibit A
- k. **Publishing a notice for a public hearing to update Code of Ordinances with new or revised Chapters 4, 11 and 12 at the June 21, 2017 special Board Meeting:** Mr. Ritter will publish a notice for the adoption of Chapters 1,2,3,4,11,12 at the June 21, 2017 town board meeting.
- l. **Publishing a notice for a public hearing concerning the thirty year lease of the new chamber building to the St. Germain Chamber of Commerce :** Mr. Martens will publish and post the notice for a special elector meeting to be held at 5:30 P.M. in the Community Center on June 21, 2017 for the purpose of discussing the 30-year lease between the Chamber of Commerce and the Town of St. Germain for the new chamber building and the land.
- m. **Road maintenance on the private sector of Forest Drive:** Motion Ritter seconded Vojta to table item "m" until the June 21, 2017 town board meeting. By a voice vote: Yes – 5, No – 0. Motion carried.
- n. **Bike/ATV trail on the 50' corridor between Community Area and Half Mile Road:** Motion Christensen seconded Olson to approve the ATV/UTV trail on the western side of the 50-foot corridor between the community area and Half Mile Road and to approve the bike and walking trail on the eastern side of the 50-foot corridor between the community area and Half Mile Road. By a voice vote: Yes – 5, No – 0. Motion carried.
- o. **Vilas County Deer Removal Program:** Motion Vojta seconded Swenson to decline the county deer removal program for the town roads. By a voice vote: Yes – 5, No – 0. Motion carried.
- p. **Request to have the Fern Ridge property surveyed:** Motion Ritter seconded Vojta to table item "p" until the June 12, 2017 town board meeting. By a voice vote: Yes – 5, No – 0. Motion carried.
- q. **4th of July Celebration expenses:** Mr. Swenson reported that the 4th of July Celebration budget was \$8,725. The committee has received \$4,850 in donations. Mr. Swenson asked that the town

pay the balance of \$3,875. The Independence Day Celebration money has come from the room tax account in the past. Motion Ritter seconded Olson to table item “q” until the June 12, 2017 meeting to see how much Ms. Janssen has allocated in the room tax budget for the celebration. By a voice vote: Yes – 5, No – 0. Motion carried.

- r. **Golf Course and Public Works Committees – Do we continue on with their present setup or do we do away with the formal committee structure and appoint Town Board Members to oversee the Golf Course and Public Works Department. If we continue with committees than consider a resolution concerning the authority of these committees. Also either appoints committees or Board members to oversee the Golf Course and Public Works:** Mr. Ritter had been concerned about having paid employees serving as voting members of a committee. Research from the WTA said that it was not a good idea to have paid employees as voting members on committees. However, it was the consensus of the board that the committees in St. Germain were only advisory committees and that no decisions were made by the committees. Motion Christensen seconded Olson to dismantle both the Golf Course committee and the Public Works committee and that John Vojta be in charge of the public works employees with Doug Olson as the backup and that Tom Christensen be in charge of the golf course employees with Jim Swenson as backup. By a voice vote: Yes – 4, No –1. Motion carried.
- s. **Consider forming an ad hoc committee to serve as community liaison to increase public awareness of the community facilities study:** Motion Swenson seconded Ritter not to form an ad hoc committee to serve as community liaison to increase public awareness of the community facilities study. By a voice vote: Yes – 5, No – 0. Motion carried.
- t. **Commercial Tree Services usage of the stump dump to dispose of tree/brush debris from Town resident’s property after a storm:** Motion Vojta seconded Ritter that item “t” be tabled until the June 21, 2017 meeting. By a voice vote: Yes – 5, No – 0. Motion carried.

12. Closed Session – Adjourn to closed session in accordance with Section 19.85 (1) (e) of the Wisconsin Statutes to discuss the change order concerning the installation of the culvert on Big St. Germain Drive.

(e) Consider or negotiating the purchase of public properties, the investing of public funds, or conducting other specific public business, whenever competitive or bargaining reasons require a closed session.

Motion Christensen seconded Ritter that the meeting be adjourned into closed session at 8:28 P.M. By a roll call vote: Mr. Olson – yes; Mr. Swenson – yes; Mr. Vojta – yes; Mr. Christensen – yes; Mr. Ritter – yes. Motion carried.

13. Reconvene to Open Session – Reconvene to open session to take such action as the Board deems appropriate, following consideration given in closed session: Motion Christensen seconded Ritter that the meeting be reconvened into open session at 9:13 P.M. By a voice vote: Yes – 5; No – 0. Motion carried. Motion Ritter seconded Vojta that if the bonding company will reimburse the town’s legal fees and the MSA Engineering fees, the town will remove paragraph #7 from the change order and proceed with Legacy. If the bonding company will not reimburse the town’s legal fees and the MSA Engineering fees, the town will proceed with another company and call in the bond. By a voice vote: Yes- 5; No – 0. Motion carried. Mr. Christensen thought that if the fees are not paid, there would have to be a special meeting to have attorney Garbowicz prepare a resolution.

14. What Items From This Meeting Need To Be On The Website? Mr. Ritter will decide what items to put on the website.

15. Next Regular Town Board Meeting Date – Monday, June 12, 2017, 6:30pm

16. Adjourn: Motion Vojta seconded Christensen that the meeting be adjourned. By a voice vote Yes – 5, No – 0. Motion carried. Meeting adjourned 9:20 P.M.

Town Clerk

Chairman

Supervisor

Supervisor

Supervisor

Supervisor