

TOWN OF ST. GERMAIN

OFFICE OF THE CLERK

P.O. BOX 7

ST. GERMAIN, WISCONSIN 54558

www.townofstgermain.org

MINUTES TOWN BOARD MEETING: JUNE 12, 2017

1. **Call to Order:** Chairman Tom Christensen called the meeting to order at 6:30 P.M.
2. **Pledge of Allegiance**
3. **Roll Call, Establish A Quorum:** Tom Christensen, Ted Ritter, John Vojta, Jim Swenson, Doug Olson Tom Martens, Town Clerk, Marion Janssen, Town Treasurer. There also 23 other people in attendance.
4. **Open Meeting Verification:** Mr. Christensen noted that he had posted the meeting agenda at three locations in town on June 10, 2017 before 6:00 P.M.
5. **Approval of the Agenda:** Motion Swenson seconded Vojta that the agenda be approved in any order at the discretion of the chairman. By a voice vote: Yes – 5, No – 0. Motion carried.
6. **Read and Approve Minutes of Past Meetings:** Motion Swenson seconded Olson to dispense with the reading of the minutes and that the minutes of the May 17, 2017 town board meeting are approved. By a voice vote: Yes – 5, No – 0. Motion carried.
7. **Citizen's Comments:** Marv Anderson noted that the Vilas County Board has been discussing the increased use of drugs in the area and a county wide EMC service, and increased the number of correctional officers in the jail.
8. **Report of the Standing Committees:**
 - a. **Golf Course:** No Report
 - b. **Public Works:** No Report
 - c. **Zoning:** Mr. Ritter reported that the Zoning Committee discussed the upcoming CUP and Board of Appeals hearings and requested Mr. Martens and Mr. Vojta to confirm their plans to proceed.
 - d. **Finance:** No Report
9. **Report of the Special Town Committees:**
 - a. **Lakes Committee:** No report
 - b. **Non-Motorized Trail Committee:** No report
10. **Report from Lake Districts and Other Organizations:** No report
11. **Discussion /Action Items:**
 - a. **Payment of Bills:** Motion Olson seconded Swenson that the public works, fire department and golf maintenance bills be approved. By a voice vote: Yes – 5, No – 0. Motion carried. Mr. Martens stated that with the power outage and the internet at the community center not working, he was not able to pay the remaining bills or was he able to print out a list of the bills that had been paid.
 - b. **Town Chairman's Report:**
 1. **Senior Meals at The Community Center:** Mr. Christensen stated that Lois Reudiger had notified him that Fibbers was no longer going to host the senior meals. It was the consensus of the board that Ms. Reudiger could schedule the meals at the community center.
 2. **Golf Course Report:** Mr. Christensen noted that Ms. Rogers Anderson and Mr. Becker had sent lengthy reports to each board member so he would not read them at this time.
 - c. **Funktion Design Studio:** Melody Hamlin and Rick Schroeder from Funktion Design Studio handed out four new options that were developed after the May 8, 2017 town board meeting. Option #1 is to do alterations on both the red brick schoolhouse and the community center at an estimated cost of \$2,340,000 to \$2,600,000; Option #2 is to do alterations to the community center and demolish the red brick schoolhouse at an estimated cost of \$2,000,000 to \$2,400,000; option #3 is to do alterations to the community center, add town hall space, and demolish the 1965 portion of the red brick schoolhouse at a cost of \$2,300,000 to \$2,650,000; option #4 is to demolish both the red brick schoolhouse and the community center and to construct a new facility at an estimated cost of \$3,175,000 to \$3,650,000. Ms. Hamlin estimated that all of the estimates were 25% high.
 - d. **Treasurer's Report:**

1. Bank Account Balances: : Balance General Account as of 05-31-2017: \$76,073.23; Room Tax Account \$13,936.50; Lakes Committee Account \$23,057.47; Lakes Committee CD \$15,651.15; Skateboard Park Fund \$2,845.14; Bike & Hike Trail \$11,521.13; First National Money Market \$141,116.71; Play Ground Equipment Fund \$3,049.04; Fire Department Restricted Acct \$6,468.49; Fireworks Donation Account \$6,496.84; Fire Dept.; Community Development \$49,944.55; Golf Course Gen Acct \$89,202.29; Golf Course Money Market \$54,525.41; Awassa Trail Funds Savings \$11,372.81

2. Room Tax Budget: Ms. Janssen prepared a room tax budget for 2017. The total expected receipts for the year are \$328,895.34.

3. Community Development & Fireworks Accounts: Motion Ritter seconded Vojta that \$11,000 be allocated from the community development account for the legal and engineering fees for the Big St. Germain Drive culvert and that up to \$2,000 be allocated for the Fern Ridge Property survey also from the community development account. By a voice vote: Yes – 5, No – 0. Motion carried.

4. End of the Year Carryover : Ms. Janssen noted that the available funds from the 2016 carryover are \$57,675.00.

- e. **Animal Control Officer's Report:** Don Baumann reported that he had issued four warning tickets, but that the problems had been taken care of without having to issue citations. The new ordinance seems to be working.
- f. **Appointment of the Deputy Animal Control Officer:** Motion Ritter seconded Swenson that Lynn Polaski be recognized as a volunteer deputy animal control officer to Don Baumann. By a voice vote: Yes – 5, No – 0. Motion carried.
- g. **Adoption and Advancement of Chapter 1, Zoning, Code of Ordinances to the County Board:** Motion Ritter seconded Swenson that zoning ordinance chapter one be approved for adoption and be forwarded for county review with final approval by the town board at its special meeting on June 21, 2017. By a voice vote: Yes – 5, No – 0. Motion carried.
- h. **Approval of a contract with MSA for them to come up with bid specs for chip sealing Town Roads:** Motion Christensen seconded Olson to contract with MSA to come up with bid specs for chip sealing town roads for \$4,000 with the money coming out of the community development account. By a voice vote: Yes – 3, No – 2. Motion carried.
- i. **Approval of a contract with MSA to do the DOT WISLR report for the Town:** Motion Christensen seconded Vojta to contract with MSA to do the DOT WISLR report for the town for \$3,500 with the money coming out of the community development account. By a voice vote: Yes – 5, No – 0. Motion carried.
- j. **Approval for a survey of the Fern Ridge property and determine how to pay for it:** Motion Ritter seconded Vojta to allocate up to \$2,000 for the Fern Ridge property survey with the money to come from the community development account. By a voice vote: Yes – 5, No – 0. Motion carried.
- k. **Accept new Town Roads, Awassa Ln and Eaglewatch Court:** Motion Christensen seconded Vojta that Resolution SG17-06-01, a resolution to accept Awassa Lane and Eaglewatch Court as new town roads be approved. By a voice vote: Yes – 5, No – 0. Motion carried.
- l. **Consider Wausau Home's request for reimbursement of the cost for the Title Insurance Policy for the new Town Roads:** Motion Vojta seconded Olson that \$525 be paid to Wausau Homes for reimbursement of the cost for the title insurance and recording fees for Awassa Lane and Eaglewatch Court. By a voice vote: Yes – 5, No – 0. Motion carried.
- m. **Decide status of Danny's Roadhouse Class B Combination License. Patricia Rabl has applied for it:** Mr. Martens introduced Patricia Rabl to the town board. Ms. Rabl has submitted an application for the Class B Combination at the former Danny's Roadhaus property. Ms. Rabl stated that they have not signed the offer to purchase for the property since they are waiting for approval of the license by the town board. Mr. Vojta was concerned that the board would be violating its Licensing Ordinance if it allowed Ms. Rabl to hold the license for whatever time it might take to build an establishment. Mr. Martens will send copies of the Licensing Ordinance to the town board. Motion Swenson seconded Vojta to table the request until the June 21, 2017 special town board meeting. By a voice vote: Yes – 5, No – 0. Motion carried.

- n. **Consider designating a Deputy Zoning Administrator:** Motion Ritter seconded Swenson that Marion Janssen be appointed Deputy Zoning Administrator in Tim Ebert’s absence. By a voice vote: Yes – 5, No – 0. Motion carried..
- o. **Approval of Lakes Committee request to place the AIS trailer on Town property in front of Hearthside Motel during the late summer:** Deferred to June 21, 2017 special town board meeting.
- p. **Closed Session – Adjourn to closed session in accordance with Section 19.85 (1) (c) (e) of the Wisconsin Statutes to discuss a new hire for the Public Works Department and the change order concerning the installation of the culvert on Big St. Germain Drive and ambulance service for the Town.**
 - (c) **Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.**
 - (e) **Consider or negotiating the purchase of public properties, the investing of public funds, or conducting other specific public business, whenever competitive or bargaining reasons require a closed session:** Motion Christensen seconded Vojta that the meeting be adjourned into closed session at 9:20 P.M. By a roll call vote: Mr. Olson – yes; Mr. Swenson – yes; Mr. Vojta – yes; Mr. Ritter - yes; Mr. Christensen – yes. Motion carried.

12. Reconvene to Open Session – Reconvene to open session to take such action as the Board deems appropriate, following consideration given in closed session: Motion Ritter seconded Olson that the meeting be reconvened into open session at 9:50 P.M. By a voice vote: Yes – 5, No – 0. Motion carried.

Motion Vojta seconded Olson to advertise for a fulltime public works employee at a rate of \$12 per hour with full benefits. By a voice vote: Yes – 5, No – 0. Motion carried. Mr. Ritter felt that the new employee should start at the lower end of the pay scale and be able to move up as he/she learns the job.

Motion Christensen seconded Ritter that the town board makes a counter-offer to Legacy to pay 50% of the town’s engineering fees and legal fees up to a cap of \$6,000. By a voice vote: Yes – 4, No – 1. Motion carried.

Motion Christensen seconded Vojta that Turner Staining & Painting be paid a down payment of \$1,500 for painting and repairing the cart barn and painting Mulligans. By a voice vote: Yes – 5, No – 0. Motion carried.

13. What Items From This Meeting Need To Be On The Website? Mr. Ritter will decide what items to put on the website.

14. Next Regular Town Board Meeting Date – Monday, July 10, 2017, 6:30pm

15. Adjourn: Motion Vojta seconded Olson that the meeting be adjourned. By a voice vote Yes – 5, No – 0. Motion carried. Meeting adjourned 9:56 P.M.

Town Clerk

Chairman Supervisor Supervisor

Supervisor Supervisor