

TOWN OF ST. GERMAIN

OFFICE OF THE CLERK

P.O. BOX 7

ST. GERMAIN, WISCONSIN 54558

www.townofstgermain.org

MINUTES SPECIAL TOWN BOARD MEETING: JULY 19, 2017

1. **Call to Order:** Chairman Tom Christensen called the meeting to order at 6:30 P.M.
2. **Pledge of Allegiance**
3. **Roll Call, Establish A Quorum:** Tom Christensen, Ted Ritter, John Vojta, Jim Swenson, Doug Olson Tom Martens, Town Clerk, Marion Janssen, town treasurer. There also 16 other people in attendance.
4. **Open Meeting Verification:** Mr. Christensen noted that he had posted the meeting agenda at three locations in town on July 18, 2017 before 6:00 P.M.
5. **Approval of the Agenda:** Motion Swenson seconded Olson that the agenda be approved in any order at the discretion of the chairman. By a voice vote: Yes – 5, No – 0. Motion carried.
6. **Citizen's Comments - Citizens are encouraged to share their concerns and ideas with the Board. Please limit your comments to five minutes or less.:** There were none.
7. **Discussion /Action Items:**
 - a. **Payment of Bills:** Motion Vojta seconded Olson that the following bills be paid: Bob Schell \$1,500.00—reim. Coaster Factory; Noble Aviation \$300.00—Independence Day fly-over; Funktion design \$1,364.50—final contract payment. By a voice vote: Yes – 5, No – 0. Motion carried.
 - b. **First review of proposed new “Alcohol Control” ordinance presently known as the “License” ordinance:** Mr. Martens questioned the application procedure. It sounded as though the town board would have to stay in session each day until all of the applications were received. Ms. Janssen added that the personal property taxes needed to be paid before a license would be issued. There will be a second review in August.
 - c. **Confirm procedure for placing affidavits for newspaper notices on Town Google Drive:** Mr. Martens asked if the affidavits were for all postings and publications. The consensus of the board is that it would be easier to do the affidavits for all notices and publications instead of trying to figure out which ones needed them.
 - d. **Library Board Appointments:** Mr. Christensen stated that Mary Platner would like to be reappointed to the Walter Olson Memorial Library Board. Joyce Owens has also expressed an interest. The town chairman appoints the library board members without town board approval. Ms. Platner and Ms. Owens will be Mr. Christensen's appointments, if Ms. Owens agrees to serve.
 - e. **Juve Road access to the Fern Ridge Trails:** Mr. Swenson stated that parking for the Fern Ridge Trail along Hwy. 155 is quite dangerous. Mr. Ritter thought that parking along the highway should be eliminated altogether. Forest Drive is a groomed snowmobile trail during the winter. Mr. Vojta suggested moving the yard waste facility to the old dump site on Pedycourt Road. Moving the yard waste facility would require DNR approval. Mr. Vojta will contact Sherry Otto.
 - f. **Approval of the Chamber Lease Agreement:** Bruce Weber thought that Sec. #2 should read that the “Chamber of Commerce has the option to renew the lease after 30 years”. The lease says that the “lease may be renewed after 30 years”. Mr. Ritter thought that it could read “renew or renegotiate”. Referring to Sec. #9, Mr. Christensen thought that the lease could be reviewed every five years and renewed for 30 years. Ms. Janssen thought that there should be a resolution spelling out that the town is co-signing the loan. She also thought that the lease should say St. Germain Chamber of Commerce, Inc. Ms. Janssen also thought that there needed to be a document from the Chamber of Commerce authorizing Bruce Weber to sign the lease and the loan. Motion Ritter seconded Olson that the lease agreement with the St. Germain Chamber of Commerce, Inc. be approved with “Inc.” to be added as needed and with any typos to be corrected. By a voice vote: Yes – 5, No – 0. Motion carried. The lease will become effective 30 days from today.
 - g. **Yearly audit of the Town's books and accounting procedures and how do we pay for it.:** Motion Christensen seconded Swenson to go ahead with the 2016 audit at a cost of up to \$10,000

with the money coming out of the 2016 carry over balance. By a voice vote: Yes – 5, No – 0.
Motion carried.

h. Continuing discussion on what to do about the Red Brick School House and the Community Center

- 1. Review Square footage requirements:** The town board will review the square footage requirements of the Red Brick Schoolhouse and the Community Center in August. Funktion Design will update the spreadsheet and cost projections accordingly for an additional charge.
- 2. Referendum timing:** It was the consensus of the board that there should be a one-question binding referendum at the April 2018 Spring Election. The board will decide whether option #3 to remodel the 1941 portion of the Red Brick Schoolhouse, demolish 1965 portion and the community center and construct a new facility that would be connected to the school, or option #4 to demolish both the Red Brick Schoolhouse in its entirety and the community center and build an entirely new facility would be on the ballot.
- 3. Visiting other Town buildings in other communities:** Mr. Christensen will set up appointments with the other towns to visit their town buildings. The board will go as a group.

8. Closed Session – Adjourn to closed session in accordance with Section 19.85 (1) (c) (e) of the Wisconsin Statutes to discuss a new hire for the Public Works Department, Zoning Administrator’s Job Description as it relates to the Public Works Department and ambulance service for the Town.

(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

(g) Consider or negotiating the purchase of public properties, the investing of public funds, or conducting other specific public business, whenever competitive or bargaining reasons require a closed session Motion Christensen seconded Vojta that the meeting be adjourned into closed session at 8:06 P.M. By a roll call vote: Mr. Olson – yes; Mr. Swenson – yes; Mr. Vojta – yes; Mr. Christensen – yes; Mr. Ritter – yes. Motion carried.

9. Reconvene to Open Session – Reconvene to open session to take such action as the Board deems appropriate, following consideration given in closed session: Motion Vojta seconded Olson that the meeting be reconvened into open session at 9:21 P.M. By a voice vote: Yes – 5; No – 0. Motion carried.

10. Motion Vojta seconded Olson to extend an offer for employment, as discussed in closed session, to one of the applicants at \$12.00 per hour plus the customary benefit package. By a voice vote: Yes – 5, No – 0. Motion carried.

11. Next Town Board Meeting Date: The next regular town board meeting date will be Wednesday, August 16, 2017. The clerk will publish and post a notice. The board also scheduled the following meetings. Special board meeting August 23, 2017; Regular meeting September 11, 2017; Special board meeting September 6, 2017; Regular meeting October 9, 2017; Special board meeting October 4, 2017; Regular meeting November 13, 2017; Special meeting with budget workshop October 25, 2017. All of the above meetings will be at 6:30 P.M. The Annual Budget Hearing and Special Elector meeting will begin at 7:00 P.M. on November 15, 2017.

12. Adjourn: Motion Ritter seconded Olson that the meeting be adjourned. By a voice vote Yes – 5, No – 0. Motion carried. Meeting adjourned 9:23 P.M.

Town Clerk

Chairman

Supervisor

Supervisor

Supervisor

Supervisor