

# TOWN OF ST. GERMAIN

OFFICE OF THE CLERK

P.O. BOX 7

ST. GERMAIN, WISCONSIN 54558

[www.townofstgermain.org](http://www.townofstgermain.org)

## MINUTES TOWN BOARD MEETING: SEPTEMBER 11, 2017

1. **Call to Order:** Chairman Tom Christensen called the meeting to order at 6:32 P.M.
2. **Pledge of Allegiance**
3. **Roll Call, Establish A Quorum:** Tom Christensen, Ted Ritter, John Vojta, Jim Swenson, Doug Olson Tom Martens, Town Clerk. Marion Janssen, Town Treasurer, was absent. There also 11 other people in attendance.
4. **Open Meeting Verification:** Mr. Christensen noted that he had posted the meeting agenda at three locations in town on September 9, 2017 before 5:00 P.M.
5. **Approval of the Agenda:** Motion Swenson seconded Olson that the agenda be approved in any order at the discretion of the chairman. By a voice vote: Yes – 5, No – 0. Motion carried.
6. **Read and Approve Minutes of Past Meetings:** Motion Olson seconded Ritter to dispense with the reading of the minutes and that the minutes of the August 16, 2017 and August 23, 2017 town board meetings are approved. By a voice vote: Yes – 5, No – 0. Motion carried.
7. **Citizen's Comments – Citizens are encouraged to share their concerns and ideas with the Board. Please limit your comments to five minutes or less:** Tim Clark wanted to know about the used ambulance. He stated that all of the discussions have been in closed session and that there has been nothing in the town board minutes concerning the ambulance. He thought that the board was putting the cart before the horse.
8. **Report of the Standing Committees:**
  - a. **Zoning:** Mr. Ritter reported that his concerns will be addressed later in the agenda.
  - b. **Finance:** Mr. Vojta that the committee had met and that the results of the meeting will be addressed later in the agenda.
9. **Report of the Special Town Committees:**
  - a. **Lakes Committee:** Mr. Ritter reported that all four lake districts had held their annual meetings over Labor Day Weekend. He noted that the town board representative was not at either the Alma-Moon meeting or the Little St. Germain meeting. Mr. Christensen stated that he was busy and could not make it to the meeting. Mr. Vojta added that Labor Day weekend might be convenient for people up for the weekend, but that it was not convenient for someone up with a business.
  - b. **Non-Motorized Trail Committee:** Mr. Swenson noted that some brushing had been done on the Awassa Trail and that the new portion of the trail would be cut in by mid –November.
10. **Report from Lake Districts and Other Organizations:** Mr. Ritter noted that the Little St. Germain District had voted down treating the algae problem with Aluminum Sulfate. Lost Lake voted to levy themselves \$30,000 again this year and for the next few years to repeat the curly pond leaf treatment.
11. **Discussion /Action Items:**
  - a. **Payment of Bills:** Motion Swenson seconded Olson that golf course account checks 15617-15650, general account checks 25017-25029 and direct deposit checks DD834-DD934 be approved along with public works bills as presented by Tim Ebert and \$5,877.36 to be paid to the Lost Lake Rehab District from the lakes account. By a voice vote: Yes – 5, No – 0. Motion carried
  - b. **Animal Control Officer Report by Don Bauman:** Mr. Bauman was not present.
  - c. **Public Works Report by John Vojta:** Mr. Vojta reported that the crew has been cold patching the town roads and mowing the shoulders.
  - d. **Town Chairman's Report**

1. **Culvert on Big St. Germain Drive:** Mr. Christensen stated that Legacy was supposed to start work on replacing the culvert today, but that they didn't show up. Legacy has not returned Mr. Christensen's calls. The new culvert has not arrived. Mr. Christensen noted that the engineering firm that had been hired by Legacy has filed a lien against them. There was a discussion concerning the calling of the performance bond, but Mr. Ritter noted that the construction was not to be completed until September 30, 2017 and that the board should probably wait to begin the bond proceedings.
- e. **Discuss and approve how restrictive the Town should be regarding the use of Recreational Vehicles for camping on private parcels of land:** Mr. Ritter stated that he and at least one of the committee members are in favor of allowing camping on private residential lots as long as there is some kind of waste water containment. The committee will work on the issue and hopefully will have something to report for the December town board meeting.
- f. **Review the landscaping work being done at the Veteran's Memorial:** Mr. Christensen reported that master gardener, Kathy Kaltenbach, was working with the public works crew and golf course maintenance crew to get the old plants out and cut the sod around Veterans' Memorial. Bulbs should be planted by the end of the week. The lights need to be readjusted.
- g. **Approve new and revised ordinances for October adoption:**
  1. **Chapter 1, Zoning:** The board had several questions concerning the new definitions of lot front, lot back, and lot side. There were also questions concerning setbacks from both town roads and state and county highways.
  2. **Chapter 13, Public Nuisance:** The board questioned what permit the ordinance was talking about.
  3. **Chapter 14, Alcohol Control (following 3rd review):** The board questioned why the option to waive the open for business clause was removed from the ordinance. All three ordinances will be brought back for the October meeting.
- h. **Appropriate funds for the purchase of a used ambulance.** Fire Chief Tim Gebhardt noted that he had found a used state certified ambulance for \$30,000. Mr. Ritter stated that he didn't think that the board had made a decision yet. He also thought that the board was going to take the ambulance question to the voters. Mr. Vojta noted that the board had agreed to send people for classes to operate the ambulance. Tim Clark added again that all of the discussions had been in closed session. There was no action taken at this time.
- i. **Appropriate funds for the repair of Engine #2.:** Motion Ritter seconded Vojta to table item 11i until a more firm estimate of the cost is given. By a voice vote: Yes – 5; No – 0. Motion Carried.
- j. **Approve terms for joint ambulance service with the Town of Plum Lake:** Mr. Christensen noted that if St. Germain were to get an ambulance that the joint agreement with Plum Lake would need to work both ways. He also thought that any cancellation could be by either party, and not by a mutual agreement between both parties. The board was concerned about the Plum Lake town board's comment about being able to provide service for 80% of the calls. The Plum Lake board didn't seem to want to change that. Tim Clark noted that things had changed in Plum Lake since that meeting. There are nine or ten people who could operate the ambulance. Mr. Christensen said that the ambulance will be brought up at the annual budget hearing in November. Mr. Ritter asked that the town board sit down with the Plum Lake town board again. Mr. Christensen will contact Plum Lake with possible dates of September 26<sup>th</sup>, September 27<sup>th</sup>, and October 12<sup>th</sup>.
- k. **Consider topics for next outreach message:** Items that will be considered: The Veterans' Memorial; Snowplowing policy; Yard waste facility; Golf Course debt retirement; ATV/UTV trail closure at the end of October.
- l. **Town loan update including balances:** The balance on the People's Bank fire truck loan is \$131,853.67 prior to the October payment. The balance on the People's Bank Awassa Trail loan is \$299,789.97 prior to the October payment. The balance on the mBank road loan is \$473,991.33.
- m. **Approve extra payment on the Awassa Property Loan using the balance of the loan levy:** Motion Vojta seconded Olson that the remaining balance in the loan payment section of the town budget of approximately \$2,848 be applied to the Awassa Trail loan after the October payments have been made. By a voice vote: Yes – 5; No – 0. Motion Carried
- n. **Approve Special Bathroom Project Committee's next step to go out for bid:** Mr. Vojta asked what parameters the board wanted the committee to use when going out for bids. Mr. Christensen

was concerned because he thought that the bid items should be spelled out. Tim Clark agreed that different contractors will provide different products if they are not spelled out. Mr. Vojta said that the committee would get separate bids for the electrical, plumbing and building bids.

- o. Approve chip seal bid review and go out for chip seal bid:** The board decided to get bids now for chip sealing work to be done in the spring. Mr. Christensen will work on the paperwork as prepared by MSA Engineering. Motion Vojta seconded Olson that the town invite bids from Farhner, Pitlik & Wick & Scott for chip sealing per the study by MSA Engineering with Mr. Christensen filling in the blanks on the forms and the work to be done in the Spring of 2018. By a voice vote: Yes – 5; No – 0. Motion Carried
  
- p. Approve budget adjustments for Golf Course:** Motion Christensen seconded Swenson that the following adjustments be made to the golf course budget: Move \$1,000 from Acct. 6106 to Acct. 6112 and \$1,000 to Acct. 6115; Move \$500 from Acct. 6124 to Acct. 6125; Move \$300 from Acct. 6119 to Acct. 6120; Move \$2,400 from Acct. 6135 to Acct. 6137; Move \$200 from Acct. 6111 to Acct. 6128. By a voice vote: Yes – 5; No – 0. Motion Carried
  
- q. Approve budget adjustments for Fire Department:** No adjustments were made to the fire department budget.
  
- r. Approve Class B Combination license for GPINES, LLC., Lynn Upthagrove, agent:** Motion Vojta seconded Olson that a class B combination intoxicating liquor and fermented malt beverage license be issued to GPINES, LLC, Lynn Upthagrove, agent. By a voice vote: Yes – 5; No – 0. Motion Carried

**12. Next Regular Town Board Meeting Date – October 9, 2017:**

**13. Next Special Town Board Meeting Date – October 4, 2017:**

**14. . Town Board Budget Workshop – October 25, 2017:** The assessor’s open book session will be held on October 16, 2017 with the Board of Review to be held on October 23, 2017 at 6:30 P.M.

**15. Adjourn:** Motion Olson seconded Swenson that the meeting be adjourned. By a voice vote Yes – 5, No – 0. Motion carried. Meeting adjourned 9:16 P.M.

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Town Clerk

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Chairman

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Supervisor

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