

OFFICE OF THE CLERK
P.O. BOX 7
ST. GERMAIN, WISCONSIN 54558
www.townofstgermain.org

MINUTES TOWN BOARD MEETING: DECEMBER 11, 2017

1. **Call to Order:** Chairman Tom Christensen called the meeting to order at 6:32 P.M.
2. **Pledge of Allegiance**
3. **Roll Call, Establish A Quorum:** Tom Christensen, John Vojta, Ted Ritter, Jim Swenson, Doug Olson, Marion Janssen, town treasurer. Tom Martens, Town Clerk was absent
4. **Open Meeting Verification:** Mr. Christensen noted that he had posted the meeting agenda at three locations in town on December 9, 2017 before 5:30 P.M..
5. **Approval of the Agenda:** Motion Swenson seconded Olson that the agenda be approved in any order at the discretion of the chairman. By a voice vote: Yes – 5, No – 0. Motion carried. Mr. Vojta asked why public works was not on the agenda.
6. **Read and Approve Minutes of Past Meetings:** Mr. Martens didn't leave any minutes.
7. **Citizen's Comments – Citizens are encouraged to share their concerns and ideas with the Board. Please limit your comments to five minutes or less:** There were none.
8. **Report of the Standing Committees:**
 - a. **Zoning:** Mr. Ritter noted that the committee would be meeting this week. There were two items that would be discussed.
 - b. **Finance:** Mr. Vojta stated that the committee had not met.
9. **Report of the Special Town Committees:**
 - a. **Lakes Committee:** Mr. Ritter had nothing to report.
 - b. **Non-Motorized Trail Committee:** Mr. Swenson noted that he had received a donation of \$130 from the recycling club at the elementary school. Trails should be able to be groomed soon. The candlelight event will be coming up on February 10, 2018.
10. **Report from Lake Districts and Other Organizations:** No reports
11. **Discussion /Action Items:**
 - a. **Payment of Bills:** Motion Olson seconded Swenson that golf course account checks 15702-15714, general account checks 25152-25191 and direct deposit checks DD1113-DD1209 be approved. By a voice vote: Yes – 5, No – 0. Motion carried. Mr. Christensen also noted that Ms. Janssen had prepared the list of checks showing the individual invoices. He hoped that would also be done in the future.
 - b. **Animal Control Officer Report by Don Bauman:** Mr. Bauman reported that there have been 67 dog calls so far this year.
 - c. **Treasurer's Report:**

Town Bank Account Balances: Balance General Account as of 11-30-2017: \$ 144,427.02 ; Room Tax Account \$72,141.66; Lakes Committee Account \$15,685.34; Lakes Committee CD \$15,686.64; Skateboard Park Fund \$2,845.85; Bike & Hike Trail \$28,983.68; mBank Money Market \$81,210.34; Playground Equipment Fund \$81,210.34; Public Works Equipment Fund \$60,002.88; Fire Department Restricted Account \$7,550.34; Fireworks Donation Account \$2,648.72; Community Development Account \$26,096.44; Golf Course General Account \$98,412.05; Awassa Trail Fund Savings \$12,009.42.
 - d. **Town Chairman's Report**
 1. **Report from Ayers Associated – Closed Land Fill Ground Water Tests:** Mr. Christensen reported that he had received a report from Ayers Associated concerning the well monitoring at the old dump site. Four wells at the old dump and two private wells were monitored. The exceedances were lower this year than last. The plan had just been revised last year, so it

should be good for at least four more years. Mr. Christensen also noted that he had forgotten to add the ambulance contract and a review of a Lakeland Times article concerning an open meeting violation in Boulder Junction to the agenda. There will be a special meeting on Wednesday, December 20, 2017 at 5:00 P.M. to discuss those two items.

- e. **Fireworks Contract for July 1, 2017:** Mr. Christensen noted the Krueger had increased the cost of the fireworks contract by \$2,500. A show equal to this year's show would cost \$17,500. Motion Ritter that no more than \$15,000 is used from room tax money for the fireworks. The motion died for lack of a second. Motion Ritter to approve the contract with Krueger for \$15,000. Motion died for lack of a second. Motion Vojta seconded Ritter to table item 11e. of the agenda until such time as the chairman gets a detailed description of both a \$15,000 show and a \$17,500 show from Krueger.
- f. **Sanction the necessary areas for the upcoming Radar Run on Little St. Germain Lake, February 2 & 3, 2018:** Mr. Christensen withdrew his motion to sanction the radar run. Motion Ritter seconded Swenson to table item 11f. until the December 20, 2017 special meeting.
- g. **Appoint Election Board for 2018-2020 term:** Motion Christensen seconded Ritter to appoint . Connie Wenzel, Carol Young, Karen Grace, Patricia O'Neil, and Arlene Rieckenberg as independents and Doug Olejniczak, Doug Kaltenbach, Judy Napierala, Judy Maloney, Barb Machon as democrats to the election board for 2018-2020. By a voice vote: Yes – 5, No – 0. Motion carried. Mr. Martens had not received any nominations from the republican party.
- h. **Town Credit Card, Debit Card or assignment of Checking Account for EFTs – What is the best system for the Town when making online purchases and purchases from stores that do not offer 30-day accounts?.** Mr. Christensen stated that there are several times almost every month where town employees have to be reimbursed for using their personal credit cards for town expenses. Mr. Christensen added that he had contacted the Wisconsin Towns Association attorney to see if the town could get credit cards. He was told that there would have to be a policy in place. Ms. Rogers & Mr. Becker thought that a limit of \$2,000 would work for them. Mr. Christensen will talk to Mr. Ebert. Mr. Ritter volunteered to look over the suggestions from the WTA and would have something for the January meeting.
- i. **Big St. Germain Drive Culvert Expenses – Request from Legacy Construction to release funds..:** Mr. Christensen had prepared a spreadsheet indicating that the town is \$18,106.82 in the whole, so far, with expenses that should be paid by Legacy. Contach, MSA engineering and the county have been paid, but everything else on Mr. Christensen's list has not been paid. Contach has signed off on the first culvert, but Legacy has it. Both Mr. Christensen and Mr. Vojta stated that it is time to call in the bond company. Mr. Christensen will contact attorney Steve Garbowicz to see how to proceed. Several local laborers need to be paid for their time. Mr. Vojta suggested that the town could write off the time and material used by the town employees, but Mr. Christensen didn't agree with that and wants Legacy to pay for all of the expenses.
- j. **Disposition of the Golf Cart that went into a Pond Last Summer:** Mr. Christensen stated that one of the golf carts had gone into one of the ponds last summer. The operator claims that the brakes failed. The cart has been repaired for \$700, however, it is questionable as to whether or not it will continue working. The town insurance policy would cover the cart with the \$500 deductible. The cart would be replaced with a new cart. Mr. Vojta asked if anyone had looked over the waiver that the operator had signed. He thought that needed to be addressed first. Mr. Christensen stated that if the town filed a claim with the insurance company, the insurance company would decide if it wanted to file suit against the operator. Motion Ritter seconded Christensen that the town file an insurance claim for the cart that had gone into the pond. By a voice vote: Yes – 5, No – 0. Motion carried Motion Swenson seconded Vojta that the town repurchase the damaged cart for no more than \$600. By a voice vote: Yes – 5, No – 0. Motion carried
- k. **Adopt Code of Ordinances updates for: Chapter 1 – Zoning, Chapter 12 – Accommodations Tax, Chapter 13 – Public Nuisance, Chapter 14 – Alcohol Control:** Motion Ritter seconded Swenson: I move to adopt the following to the St. Germain Code of ordinances:

Revisions to Chapter 1, Zoning as approved for adoption by the Town Board on October 9, 2017;

Revisions to Chapter 12, Accommodations Tax as approved for adoption by the Town Board on July 10, 2017;

New ordinance, Chapter 13, Public Nuisance as approved for adoption by the Town Board on October 9, 2017;

New ordinance, Chapter 14, Alcohol Control as approved for adoption by the Town Board on October 9, 2017 to repeal and replace Licensing Ordinance 95-1 and Alcoholic Beverage Consumption on Town Property Ordinance SG-04-8-1. By a voice vote: Yes – 5, No – 0. Motion carried

12. Next Regular Town Board Meeting Date – January 8, 2018: Mr. Christensen stated that he had received an email from a resident asking the board to discuss a possible sex offender ordinance. Mr. Ritter stated that he would not have a problem with a discussion being placed on a future agenda. Another item for a future agenda would be a storm water ordinance. The architect working on the chamber building asked if the town had such an ordinance. The consensus of the board was not to worry about it now. Mr. Ritter suggested contacting the WTA.

13. Adjourn: Motion Swenson seconded Olson that the meeting be adjourned. By a voice vote Yes – 5, No – 0. Motion carried. Meeting adjourned 8:10 P.M.

Town Clerk

Chairman

Supervisor

Supervisor

Supervisor

Supervisor