

# TOWN OF ST. GERMAIN

OFFICE OF THE CLERK

P.O. BOX 7

ST. GERMAIN, WISCONSIN 54558

[www.townofstgermain.org](http://www.townofstgermain.org)

## MINUTES TOWN BOARD MEETING: MARCH 12, 2018

1. **Call to Order:** Chairman Tom Christensen called the meeting to order at 6:30 P.M.
2. **Pledge of Allegiance**
3. **Roll Call, Establish A Quorum:** Tom Christensen, John Vojta, Ted Ritter, Jim Swenson, Doug Olson, Tom Martens, Town Clerk. Marion Janssen, Town Treasurer. There were also 17 other people in attendance.
4. **Open Meeting Verification:** Mr. Christensen noted that he had posted the meeting agenda at three locations in town on March 10, 2018 before 5:00 P.M.
5. **Approval of the Agenda:** Motion Vojta seconded Olson that the agenda be approved in any order at the discretion of the chairman. By a voice vote: Yes – 5, No – 0. Motion carried
6. **Read and Approve Minutes of Past Meetings:** Motion Vojta seconded Olson to dispense with the reading of the minutes and that the minutes of the February 12, 2018 town board meeting are approved, with the following correction: In section 11g, Fire Chief Tim Ebert should be changed to Fire Chief Tim Gebhardt. By a voice vote: Yes – 5, No – 0. Motion carried.
7. **Citizen's Comments – Citizens are encouraged to share their concerns and ideas with the Board. Please limit your comments to five minutes or less:** Jack Bourgeois noted that on the town website, the Funktion Design Studio proposal indicates that three buildings will be demolished. Mr. Bourgeois wanted to know why the town was going to be demolishing the chamber building. Mr. Vojta stated that the proposal did not include the chamber building. Mr. Christensen thought that Funktion probably was referring to the 1941 and 1965 portions of the Red Brick Schoolhouse as two separate buildings. Mr. Christensen will contact Melody Hamlin from Funktion to have that changed. Bob Schell asked about the upcoming elector meeting. Mr. Christensen stated that the Annual Elector Meeting will be held on the third Tuesday in April. In May there will be special informational meetings concerning the new building project. A special elector meeting will be called in June to vote on the proposal. Phil Monday stated that ATV's were already running on the town roads. Mr. Christensen asked if Mr. Monday had called the sheriff.
8. **Report of the Standing Committees:**
  - a. **Zoning:** Mr. Christensen stated that the committee had been meeting monthly. Mr. Ritter added that the committee would be working changes in the State Budget concerning short term rentals. The committee was also waiting to see what Vilas County's plans concerning RV's turned out to be.
  - b. **Finance:** Mr. Vojta noted that the finance committee had just met prior to this meeting to approve the minutes from the February 8, 2017, September 7, 2017 and the February 5, 2018 finance committee meeting minutes.
9. **Report of the Special Town Committees:**
  - a. **Lakes Committee:** Mr. Ritter had nothing to report.
  - b. **Non-Motorized Trail Committee:** Mr. Swenson stated that the committee was looking at more trails for the property. He also noted that it was a gentlemen's agreement that people didn't use the trail when the temperature was above 32 degrees. Below freezing, the trail will stay solid. Above freezing, Mr. Swenson said that the trail becomes soft and mushy.
10. **Report from Lake Districts and Other Organizations:** There were none.
11. **Discussion /Action Items:**
  - a. **Payment of Bills:** Motion Olson seconded Swenson that golf course account checks 15751-15768, general account checks 25382-25426 and direct deposit checks DD209-DD310 be approved along with the following bills: Ahlborn Equipment \$1,110.28 – ambulance supplies; Aramark \$98.64—shop rags, etc.; Menards \$84.96—fire department; Pomp's Tire \$891.52—town shop; St. Germain Sport Marine \$38.82—fire department fuel; Quill \$64.29—treasurer ink

cartridges; Printing Innovations \$99.00—room tax envelopes. By a voice vote: Yes – 5, No – 0. Motion carried.

**b. Town Chairman's Report**

**1. Golf Course Report:** Mr. Christensen reported that the golf pro suggested that memorials at the golf course not be permanent and that they be uniform signs that would fit on the tee sign posts. Ms. Rogers Anderson suggested a fee of \$175 for the first year with a fee of \$130 per year for each year after the first year. Or, someone could purchase a 10 year memorial for \$1,000. The memorial would remain as long as it is paid for. The town board would have to adopt a resolution for the memorials. Ms. Rogers Anderson has also prepared a book with course pictures and information through Shutterfly. Mr. Becker has prepared a booklet what the maintenance department has done throughout the winter.

**2. Next Funktion Meeting for the Red Brick/Community Center – March 22, 2018, 6:00 PM:** The next meeting with Funktion Design Studio is scheduled for March 22, 2018 at 6:00 P.M.

**3. Meetings I Spoke at – Women's Service Group and Prime Timers:** Mr. Christensen noted that he had met with both the Women's Service Club and the Prime Timers. Most of his presentations were concerning the upcoming building project.

**c. Treasurer's Report:**

**1. Bank Account Balances:** Balance General Account as of 2-28-2018: \$91,663.82; Room Tax Account \$15,211.31; Lakes Committee Account \$11,811.58; Lakes Committee CD \$15,706.42; Skateboard Park Fund \$2,846.20; Bike & Hike Trail \$28,708.18; mBank Money Market \$209,518.78; Playground Equipment Fund \$3,050.19; Public Works Equipment Fund \$60,010.27; Fire Department Restricted Account \$7,551.27; Fireworks Donation Account \$2,649.05; Community Development Account \$81,878.09; Golf Course General Account \$50,610.98; Awassa Trail Fund Savings \$5,571.96. Ms. Janssen also noted that nothing further has been done concerning the credit cards for town employees and elected officials.

**d. Public Works Report by John Vojta:** Mr. Vojta reported the town board would have to approve the crushing of gravel and the purchase of a blower at a future meeting. Mr. Vojta didn't know when the road limits would be going on. The crew will try to scrape up as many of the deep ruts in the ice and snow on the town roads as possible. The work on the picnic tables for the town park is almost completed.

**e. Public Works Lawn Mower Purchase:** Motion Vojta seconded Olson to purchase a 979R John Deere, zero degree turn, 37.4 hp, 72" mower with a 36 month or 1500 hour warrantee from Lakeland Lawn and Equipment for \$17,500. . By a voice vote Yes – 5, No – 0. Motion carried. The budgeted amount for the mower had been \$18,000.

**f. Donation Request from the Firefighters Association for a new LED Informational Sign:** Motion Ritter seconded Swenson to authorize up to \$7,000 from the town's room tax account to be put towards the St. Germain Firefighters Association new LED informational sign. The balance of the \$9,800 quote from Hyoco would come from donations. By a voice vote Yes – 4, No – 0. , Abstain 1. Motion carried. Ms. Janssen noted that she had already asked the various town organizations for donations for the sign.

**g. Road Safety Concerns – Leaning Trees on Juve Road:** Mr. Ritter stated that he had received an email from the owner of the apartments on Renner road stating that he felt that the leaning trees along Juve Road are a safety concern. Mr. Christensen added the trees that are very close to the pavement. Mr. Vojta stated that the speed limit on Juve Road is 25 mph. Mr. Swenson stated that as far as he knew there have not been any accidents on Juve Road. Mr. Vojta will contact the owner of the apartments.

**h. Road Safety Concerns – Three Way Stop at Four Corner Lane and Found Lake Rd:** Bob Schell stated that, with the ice on the roads, it is very difficult to try to stop at the intersection of Found Lake Road and Four Corner Lane, if you are heading east. He didn't think that making the intersection a four-way stop would be a good idea. It was suggested that more signage indicating an intersection ahead would help. Cutting down the hill on Found Lake Road was also discussed.

**i. Summer/Fall Road Projects – Found Lake Road and Lost Colony Road:** Mr. Christensen noted that one of the projects would be to work on Lost Colony Road where it goes over the swamp. There are times during the rainy season when water covers the road. A second project would be to resurface Found Lake Road from Lost Lake Drive South to the eastern end of the road.

Mr. Christensen will contact MSA Engineering to get a quote of the cost to look at both Lost Colony Road and the hill on Found Lake Road. There was also a discussion concerning possibly blacktopping the parking area for the Shannon Lake Trail.

- j. Summer/Fall Road Projects – Gravel Roads:** Mr. Christensen thought that the first step would be having a survey done to determine where the right of way for the gravel roads might be, if there is a right of way. This would be a long term project. Mr. Christensen will check with MSA Engineering to see where to begin and what would have to be done if there is no right of way or easement for some of the gravel town roads.

**12. Next Regular Town Board Meeting Date – Monday, April 9, 2018, 6:30pm, Community Center:**

- 13. Adjourn:** Motion Swenson seconded Olson that the meeting be adjourned. By a voice vote Yes – 5, No – 0. Motion carried. Meeting adjourned 7:38 P.M.

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Town Clerk

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Chairman

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Supervisor

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