

# TOWN OF ST. GERMAIN

OFFICE OF THE CLERK

P.O. BOX 7

ST. GERMAIN, WISCONSIN 54558

[www.townofstgermain.org](http://www.townofstgermain.org)

## MINUTES TOWN BOARD MEETING: APRIL 9, 2018

1. **Call to Order:** The chairman called the meeting to order at 6:33 P.M.
2. **Pledge of Allegiance**
3. **Roll Call, Establish A Quorum:** Tom Christensen, Ted Ritter, Jim Swenson, Doug Olson, Tom Martens, Town Clerk. Marion Janssen, Town Treasurer. John Vojta was absent. There were also 29 other people in attendance.
4. **Open Meeting Verification:** Mr. Christensen noted that he had posted the meeting agenda at three locations in town on April 7, 2018 before 6:00 P.M.
5. **Approval of the Agenda:** Motion Olson seconded Swenson that the agenda be approved in any order at the discretion of the chairman. By a voice vote: Yes – 4, No – 0. Motion carried
6. **Read and Approve Minutes of Past Meetings:** Motion Swenson seconded Olson to dispense with the reading of the minutes and that the minutes of the March 12, 2018 and March 22, 2018 town board meeting are approved. By a voice vote: Yes – 4, No – 0. Motion carried.
7. **Citizen's Comments – Citizens are encouraged to share their concerns and ideas with the Board. Please limit your comments to five minutes or less:** Mr. Swenson noted that the annual firemen's fish fry was going to be held on April 29, 2018.
8. **Report of the Standing Committees:**
  - a. **Zoning:** Mr. Ritter noted that the committee had met last week. The committee had come to a consensus concerning changes to the town ordinance about home rentals, but decided to table the matter until the county makes a decision.
  - b. **Finance:** Mr. Christensen stated that the committee had not met.
9. **Report of the Special Town Committees:**
  - a. **Lakes Committee:** Mr. Ritter had nothing to report.
  - b. **Non-Motorized Trail Committee:** Mr. Swenson stated that DNR had amended the Awassa property agreement so that a new trail could be constructed from the Eagle Watch parking lot to the elementary school. The trail would be about a half mile long and year round.
10. **Report from Lake Districts and Other Organizations:** Mr. Ritter noted that even though the Lost Lake District was led by the DNR in 2017 to believe multiple consecutive years of herbicide application would be permitted as follow-through to the 2017 treatment of invasive weeds, it now appears the 2018 permit might be denied. The District has decided to proceed with the permit application in spite of it likely being denied. Mr. Christensen stated that the Little St. Germain District would be cutting weeds again this year, if necessary. There would be no chemicals. The procedure last summer worked better in some areas than others. Don Baumann said that the DNR discovered that there is no record of anyone owning the channel between Big St, Germain and Lake Content. The Big St. Germain District is trying to get ownership and easements along the shoreline.
11. **Discussion /Action Items:**
  - a. **Payment of Bills:** Motion Olson seconded Swenson that golf course account checks 15770-15789, general account checks 25431-25482 and direct deposit checks DD312-DD427 be approved along with the following bills: Paul Carlson \$1,500.00—partial assessor contract; Nathan Gebhardt \$166.89—reim. Clothing allowance; Zarnoth Brush \$1,407.40—invoice #0169305-IN  
By a voice vote: Yes – 4, No – 0. Motion carried.
  - b. **Town Chairman's Report**
    1. **Golf Course Report:** Mr. Christensen reported that the new pump would be installed this week. The public works crew will help. The building had to be modified. The course

employees for the summer have already been lined up. This is the 25<sup>th</sup> Anniversary year for the course. There will be an event held on July 22<sup>nd</sup>. Both Ms. Rogers and Mr. Becker have completed books about the course.

2. **Found Lake & Lost Colony Road Update:** MSA Engineering needs to see the roads. They will have to wait until the snow melts before they can see what can be done with the low spot on Lost Colony Road. They will see what can be done with blind spot on Found Lake Road at the intersection with Four Corner Lane. Tim Ebert asked that the board also look at Dean Road.
  3. **Special Meeting Updates:** Mr. Christensen noted that he had left the park bathroom off of the agenda. There will be a special town board meeting on Thursday, April 12, 2018 at 5:30 P.M. There will be a closed session to discuss public works salaries and the calendar. There will be a special town board meeting on Tuesday, April 17, 2018 following the annual elector meeting. There will be a special town board meeting on Thursday, April 19, 2018 at 5:00 P.M. to approve three liquor licenses.
- c. **Treasurer's Report:**
1. **Bank Account Balances:** Balance General Account as of 3-31-2018: \$34,588.48; Room Tax Account \$21,589.80; Lakes Committee Account \$11,812.07; Lakes Committee CD \$15,712.44; Skateboard Park Fund \$2,846.32; Bike & Hike Trail \$28,871.86; mBank Money Market \$209,544.61; Playground Equipment Fund \$3,050.32; Public Works Equipment Fund \$60,012.74; Fire Department Restricted Account \$7,551.58; Fireworks Donation Account \$2,649.16; Community Development Account \$80,901.67; Golf Course General Account \$23,194.16; Awassa Trail Fund Savings \$6,068.45.
- d. **Clerk's Report:**
1. **New Voting Machine:** Mr. Martens noted that the voting machine didn't work at the April 3, 2018 election. Phil Schmidt from Dominion told Mr. Martens that the machine would be replaced with a new one.
- e. **Summer/Fall Road Projects – Gravel Roads:** Mr. Christensen handed out a list of gravel town roads. The list included gross mileage, whether or not the road was plowed, the number of houses, and about how many of the homes appear to be year round. The board decided to work on Burnt Bridge Road, Jerry Road, Peterson Road and Dollar Road first. A survey of each road will probably have to be done.
- f. **Continuing Discussion and update of the Red Brick/Community Center Replacement Project:** Mr. Christensen said that he had talked to Northland Pines District administrator Dr. Mike Ritchie. Dr. Ritchie said that gym time could be scheduled for the town with no cost or sign-up for the people using the gym. If the town was going to pay the cost, the hours could start at any time. If the district was going to be paying part of the cost, it would take time to get approval. Part of the cost could be paid from Fund 80, which the town is already helping to support through the tax levy. There would be limited hours. Mr. Christensen read a letter from John Vojta. Mr. Vojta noted that he didn't think that the school gym would work because of the limited hours. Lori Huelskamp agreed with Mr. Vojta. Sherin Eliason asked if the school gym would be open during vacations. Karen Grace asked if the board had any records of actual use. Dennis said that he was not in favor of having a gym in the new building since we were already paying taxes for the school. Jack Bourgeois stated that any sound problems shouldn't be an issue since the board has already included an acoustic engineer in the proposal. Mr. Ritter asked what the cost of the same size building would be with no gym at all. Tom Martens said that he thought that there was another option that the town board had not even considered. He said that there would be a gym, meeting rooms, storage and office space if the red brick schoolhouse and the community center were remodeled at a much lower cost than \$4.3 million. Mr. Martens also added that studies had been done by architect William Kelly, state inspector Dan Shanahan and Funktion Design. None of them found any problems with the red brick schoolhouse. Any problems are perceived problems by the town board. A lady in the back of the room said that she thought that the people should be allowed to vote. Jack Bourgeois added that the voters could make motions at the annual elector meeting next week. Mr. Christensen read through WisStat 60.10 listing things that could be brought up at the annual elector meeting. At a special elector meeting, the agenda is set and motions cannot be made from the floor. A man by the windows said that the town could save money by doing some rearranging of the plans. Amanda Stiemke asked about money that might be available from the golf course since the debt has been paid. Mr. Christensen will contact Funktion Design and ask that the meeting rooms be moved from the north side of the plans; that

the second floor storage rooms be removed; that a proposal for a large meeting room with no gym at all be submitted so that the board could compare costs. There will be another special meeting.

- g. Review and Approve the Fireworks Display for the 2018 - 4th of July Celebration:** Motion Swenson seconded Ritter to approve the contract with Krueger Pyrotechnics & Fireworks Displays, LLC for 2018 for \$17,500 with not more than \$15,000 to be paid from the room tax account and the remaining \$2,500 to be paid from the fireworks donation account. By a voice vote: Yes – 4, No – 0. Motion carried.
- h. Second Review of the Draft Copy of Chapter 15, Town Parks Rules Ordinance:** Motion Ritter seconded Swenson that Chapter 15 of the Code of Ordinances, Town Park Rules, be sent to Attorney Steve Garbowicz for review. By a voice vote: Yes – 4, No – 0. Motion carried.
- i. Authorize the Town Treasurer to move money from the Town Money Market account to the Golf Course Account, for cash flow purposes, to be paid back to the Town Money Market Account no later than August 31, 2018 from the Golf Course Account:** Motion Christensen seconded Swenson to authorize the Town Treasurer to move money from the Town Money Market account to the Golf Course Account, for cash flow purposes, to be paid back to the Town Money Market Account no later than August 31, 2018 from the Golf Course Account. By a voice vote: Yes – 4, No – 0. Motion carried
- j. Appointment of the Town Animal Control Officer:** Motion Christensen seconded Ritter that Don Baumann be reappointed as Animal Control Officer. By a voice vote: Yes –4, No – 0. Motion carried.
- k. Review and Authorize the Budgeted Purchase of a “Wiedenmann Mega Twister” Blower for use by the Public Works Department for Clearing Roads of Sand and Gravel leftover from the Winter:** Motion Christensen seconded Olson to purchase a Wiedenmann Mega Twister blower from J.W. Turf for \$7,433.75 to be used for clearing roads of sand and gravel leftover from the winter. By a voice vote: Yes – 4, No – 0. Motion carried
- l. Discussion and Approval of an Addition to the Sand and Gravel Shed to Create Additional Parking Space for Town and Fire Department Equipment:** Mr. Christensen noted that there would be a \$2,500 engineering fee to see if an addition could be constructed on the west side of salt/sand shed for storing two of the town trailers. Tim Ebert also noted that there was room for two more bays on the north side of the fire house. No action was taken.
- m. Review and Approve Staffing requirements for the 2018 - 4th of July Celebration:** Mr. Swenson will come back to the town board with suggestions from the committee. If the town crew was hired, there would be extra expense for overtime on a holiday weekend.
- n. Review and Approve the purchase of a Portable Defibrillator for the Golf Course using Room Tax Funds:** Motion Christensen seconded Olson to purchase a Zoll AED for \$1,182.75; Zoll Padz for \$144.50; Pediatric Padz for \$85.50; Waterproof carrying case for \$84.00 from Allied 100 for the golf course, with an additional \$600 for training and the costs being paid from the room tax account. By a voice vote: Yes – 4, No – 0. Motion carried

**12. Next Regular Town Board Meeting Date – Monday, May 14, 2018, 6:30pm, Community Center:**

**13. Adjourn:** Motion Swenson seconded Olson that the meeting be adjourned. By a voice vote Yes – 4, No – 0. Motion carried. Meeting adjourned 10:28 P.M.

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Town Clerk

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Chairman

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Supervisor

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