

TOWN OF ST. GERMAIN

OFFICE OF THE CLERK

P.O. BOX 7

ST. GERMAIN, WISCONSIN 54558

www.townofstgermain.org

MINUTES SPECIAL TOWN BOARD MEETING: MAY 2, 2018

1. **Call to Order:** Chairman Tom Christensen called the meeting to order at 6:03 P.M.
2. **Pledge of Allegiance**
3. **Roll Call, Establish A Quorum:** Tom Christensen, Doug Olson, Brian Cooper, Ted Ritter, Jim Swenson, Marion Janssen, Town Treasurer, Tom Martens, Town Clerk... There also 3 other people in attendance.
4. **Open Meeting Verification:** Mr. Christensen noted that he had posted the meeting agenda at three locations in town on May 1, 2018 before 6:00 P.M.
5. **Approval of the Agenda:** Motion Olson seconded Swenson that the agenda be approved in any order at the discretion of the chairman. By a voice vote: Yes – 5, No – 0. Motion carried.
6. **Citizen's Comments - Citizens are encouraged to share their concerns and ideas with the Board. Please limit your comments to five minutes or less:** Tim Ebert noted that the county road limits were coming off on Monday. Mr. Christensen stated that he had told people that St. Germain's would also be coming off on Monday. Mr. Cooper stated that his son was present as part of his Boy Scout Merit Badge project.
7. **Discussion /Action Items:**
 - a. **Payment of Bills:** Motion Ritter seconded Cooper that the following bills be paid: Timber Restaurants \$1,500.00—June pro shop rent; Wisconsin Public Service \$3,007.10—April billing; Frontier \$457.11—April billing. . By a voice vote: Yes – 5, No – 0. Motion carried
 - b. **Zoning Committee Resignation and Appointment of Replacement Member:** Motion Ritter seconded Olson to accept Jim Swenson's resignation from the zoning committee and that Jon Strom be appointed to a three year term to expire in April 2021 By a voice vote: Yes – 5, No – 0. Motion carried.
 - c. **Local Fundraising for the New Community Area Bathrooms:** Mr. Swenson stated that the bathroom project would cost \$133,500. If the Stewardship 50-50% grant is received, it would cover \$66,750 of the project cost. Mr. Swenson asked permission to ask the local organizations, Lions, Lionesses, Women's' Service Club, Prime Timers, ATV Club, Chamber of Commerce, Fish & Wildlife Club, and Bo-Boen Snowmobile Club for donations. Mr. Christensen stated that the Bo-Boen Snowmobile Club has pledged \$1,000.00. The groups would not have to send money until the grant is approved. The project should be completed by Memorial Day 2019.
 - d. **Consideration of Upright Grand Piano Donation to the Town:** Motion Christensen seconded Olson not to accept the upright grand piano donation. By a voice vote: Yes – 5, No – 0. Motion carried.
 - e. **Continuing Review of the Employee Handbook for the Public Works Department:** Mr. Cooper said that he found that the family medical leave only applied to employers with more than 50 full time employees. Mr. Ritter thought that it would be too much to take that away. Mr. Cooper will check again. The regular work hours will be 6 am to 2:30 pm unless adjusted by the superintendent. Call out hours will be paid at time and a half. The superintendent will have the authority to prohibit leave for fire and rescue calls, if necessary. The town doesn't supply uniforms. Mr. Ritter thought that employees should show up for work dressed appropriately for conditions. A clothing allowance will be set annually at the board's discretion. Seminars that run over eight hours will be paid at time and a half. A public works employee is expected to obtain and maintain a CDL license. Public works employees must live within 15 miles of the town shop. The public works job description will be called the public works duties and expectations and will be outside of the working agreement. Tuesday May 8, May 2, 2018 at 6:00 P.M. to continue the discussion.

8. Next Town Board Meeting Date – Regular Town Board Meeting, Monday May 14, 2018:

9. Adjourn: Motion Olson seconded Swenson that the meeting be adjourned. By a voice vote Yes –5, No – 0. Motion carried. Meeting adjourned 8:03 P.M.

Town Clerk

Chairman

Supervisor

Supervisor

Supervisor

Supervisor