

TOWN OF ST. GERMAIN

OFFICE OF THE CLERK
P.O. BOX 7

ST. GERMAIN, WISCONSIN 54558

www.townofstgermain.org

MINUTES SPECIAL TOWN BOARD MEETING: MAY 31, 2018

1. **Call to Order:** Chairman Tom Christensen called the meeting to order at 6:03 P.M.
2. **Pledge of Allegiance**
3. **Roll Call, Establish A Quorum:** Tom Christensen, Doug Olson, Brian Cooper, Ted Ritter, Jim Swenson, Marion Janssen, Town Treasurer, Tom Martens, Town Clerk... Tim Ebert was also in attendance
4. **Open Meeting Verification:** Mr. Christensen noted that he had posted the meeting agenda at three locations in town on May 30, 2018 before 4:00 P.M.
5. **Approval of the Agenda:** Motion Olson seconded Cooper that the agenda be approved in any order at the discretion of the chairman. By a voice vote: Yes – 5, No – 0. Motion carried.
6. **Citizen's Comments - Citizens are encouraged to share their concerns and ideas with the Board. Please limit your comments to five minutes or less:** Mr. Ritter asked if the other board members had seen the WTA email concerning proposed legislation about increased truck size and road limits.
7. **Discussion /Action Items:**
 - a. **Payment of Bills:** Motion Swenson seconded Olson that general account vouchers 25541 – 25546 be paid. By a voice vote: Yes – 5, No – 0. Motion carried
 - b. **ATV/UTV Club Request for Usage of the Remainder of County Road G in the Town of St. Germain:** Motion Cooper seconded Olson that the request from the ATV/UTV Club to use the remainder of County Highway G in the Town of St. Germain from the Cloverland town line to the Plum Lake town line as an ATV/UTV route be approved. By a voice vote: Yes – 5, No – 0. Motion carried. The request will be sent to Vilas County for approval.
 - c. **Approve payment for the First Quarter of 2018 Accommodation Tax to the St. Germain Chamber of Commerce:** Motion Ritter seconded Swenson to approve the payment of the 2018 1st quarter room tax payment to the St. Germain Chamber of Commerce. By a voice vote: Yes – 5, No – 0. Motion carried
 - d. **Approve budgeted expense for Road Gravel:** Motion Olson seconded Cooper to approve Vilas County crushing 8260 tons (5500 cu. yd.) of ¾ in. road gravel and 2250 tons (1500 cu. yd.) of sand for \$40,421.06. By a voice vote: Yes – 5, No – 0. Motion carried. Tim Ebert estimated that the sand and gravel should last for several years depending on the road work that is going to be done.
 - e. **Public Works Budget Adjustments:** Motion Christensen seconded Olson to make the public works budget changes as presented on the May 31, 2018 PWD budget adjustment handout. By a voice vote: Yes – 5, No – 0. Motion carried.
 - f. **Continuing Review of the Employee Handbook for the Public Works Department:** It was the consensus of the board that: the words “exempt” and “non-exempt” be removed from the handbook; no personal cell phone, text, or other social media usage while on duty; the progressive discipline section should be removed; drug testing should be removed. After the board reviews the proposed changes, if there are no other corrections, the handbook will be sent to Attorney Steve Garbowicz for review.
8. **Next Town Board Meeting Date – Regular Town Board Meeting, Monday June 11, 2018. There will be a special town board meeting on Thursday, June 14, 2018 at 6:30 P.M. Funktion Design Studios will present the newest proposal for the building project.**
9. **Adjourn:** Motion Olson seconded Swenson that the meeting be adjourned. By a voice vote Yes –5, No – 0. Motion carried. Meeting adjourned 7:53 P.M.

Town Clerk

Chairman

Supervisor

Supervisor

Supervisor

Supervisor