

TOWN OF ST. GERMAIN

OFFICE OF THE CLERK

P.O. BOX 7

ST. GERMAIN, WISCONSIN 54558

www.townofstgermain.org

MINUTES TOWN BOARD MEETING: JULY 9, 2018

1. **Call to Order:** The chairman called the meeting to order at 6:31 P.M.
2. **Pledge of Allegiance**
3. **Roll Call, Establish A Quorum:** Tom Christensen, Ted Ritter, Jim Swenson, Doug Olson, Brian Cooper, Tom Martens, Town Clerk. Marion Janssen, Town Treasurer. There were also 9 other people in attendance.
4. **Open Meeting Verification:** Mr. Christensen noted that he had posted the meeting agenda at three locations in town on July 7, 2018 before 6:00 P.M.
5. **Approval of the Agenda:** Motion Olson seconded Swenson that the agenda be approved in any order at the discretion of the chairman. By a voice vote: Yes – 5, No – 0. Motion carried
6. **Read and Approve Minutes of Past Meetings:** Motion Ritter seconded Olson to dispense with the reading of the minutes and that the minutes of the June 11, 2018, June 14, 2018, June 20, 2018, June 28, 2018, July 2, 2018 town board meetings are approved. By a voice vote: Yes – 5, No – 0. Motion carried.
7. **Citizen's Comments – Citizens are encouraged to share their concerns and ideas with the Board. Please limit your comments to five minutes or less:** Mr. Ritter reminded the board that Marv Anderson had spoken at one of the prior town board meetings about concerns about the intersection of Four Corner Lane and Found Lake Road. Mr. Anderson had now called Mr. Ritter informing that there had been a head-on collision at the intersection. Mr. Christensen and Tim Ebert will decide what should be done. Barb Sell asked if it was true that land had been sold adjacent to the gravel pit off of Birchwood Drive. Mr. Christensen stated that Vilas County had purchased the land with the intention of expanding the gravel pit in the future. He didn't think that there would be any increased hauling beyond Gravel Pit Road. Ms. Sell also asked if there was going to be an open house for the new ambulance. Mr. Christensen said that he was not aware of any plans. The ambulance was put in to service at 12:01 A.M. on Saturday morning. There have already been three calls. There have not been any problems.
8. **Report of the Standing Committees:**
 - a. **Zoning:** Mr. Ritter noted that there would be proposed zoning ordinance amendments later in the agenda.
 - b. **Finance:** Mr. Christensen stated that the committee had not met.
9. **Report of the Special Town Committees:**
 - a. **Lakes Committee:** Mr. Ritter had nothing to report.
 - b. **Non-Motorized Trail Committee:** Mr. Swenson noted that a group had cleared branches to widen the Bike & Hike trail beyond Plum Creek Avenue. The water problem by the bridge near Elmer's has been corrected.
10. **Report from Lake Districts and Other Organizations:** Mr. Ritter stated that the Lost Lake District had finally received the permit to apply herbicide to the area of Lost Lake with curly pond weeds. The cost was \$40,000. Mr. Cooper added that the Big St. Germain District would be meeting tomorrow night.
11. **Discussion /Action Items:**
 - a. **Payment of Bills:** Motion Swenson seconded Cooper that golf course account checks 15859-15904, general account checks 25579-25622 and direct deposit checks DD641-DD681 & DD7000-DD7062 be approved along the following extra bills: Verizon Wireless \$78.00—zoning & treasurer cell phones; Airgas \$38.71—tank rental; Stoney Creek \$223.66—Memorial plants; Carquest \$83.30—repair parts; Aramark \$113.62—shop rags & rugs, also, the check to Northern Pines Greenery was held until Ms. Janssen found out what it was for. By a voice vote: Yes – 5,

No – 0. Motion carried. Mr. Martens added that he was concerned that individual's personal social security numbers had been used when issuing the new town credit cards.

b. Town Chairman's Report

1. Golf Course Report: Mr. Christensen reported that after a slow start, with the good weather, play has picked up. The town board tour was a success. The board was able to see the changes that have been made. Mr. Christensen added that the course is beautiful and thanked Mr. Becker and Ms. Rogers-Anderson. Mr. Ritter said that now he can visualize what Mr. Becker is talking about when gives his reports.

2. Public Works: Mr. Christensen stated that the crew has spent a lot of time repairing the shoulders of the town roads after the heavy rains last month. He also reported that there is a problem with the motor on the blower. It was decided that the motor should be replaced rather than repaired. It will cost \$2,000 to \$3,000. Mr. Christensen stated that the town will continue mowing the town property up to Cathy's Ice Cream.

c. Treasurer's Report:

1. Bank Account Balances: Balance General Account as of 6-30-2018: \$30,414.30; Room Tax Account \$18,302.32; Lakes Committee Account \$11,813.54; Lakes Committee CD \$15,732.03; Skateboard Park Fund \$2,846.67; Bike & Hike Trail \$28,673.47; mBank Money Market \$59,603.14; Playground Equipment Fund \$3,050.70; Public Works Equipment Fund \$60,020.22; Fire Department Restricted Account \$8,865.06; Fireworks Donation Account \$2,649.49; Community Development Account \$62,729.26; Golf Course General Account \$72,103.32; Awassa Trail Fund Savings \$5,631.61 Ms. Janssen also reported that the ATV Club had collected around \$1,500 in donations at the fireworks. She also added that in August there would be a new ambulance account.

d. Review Spring Road Limits: Tim Ebert stated that he thought that the road weight limits of 8 tons was too high. He is afraid that some of the town roads will be damaged. Motion Ritter seconded Swenson that item 11d be tabled until public works is ready to make a recommendation to the town board. By a voice vote: Yes – 5, No – 0. Motion carried.

e. New Parking Lot off Forest Road for Biking & Hiking Trails: Mr. Swenson stated that the committee plans to expand the trails on the Fern Ridge property and possibly have a sledding hill. He said that there needs to be a safe place to park. The suggestion is that the yard waste facility be moved to the old dump site on Pedycourt Road. The DNR would need to approve moving the facility and permit it at the new site.

f. Approve New Signs for Town Parks: Mr. Ritter handed out proposed signs that Mr. Cooper had prepared. If approved, the signs would be finally adopted in September. Motion Cooper seconded Ritter that the sign as presented tonight be made the official sign for the town parks. By a voice vote: Yes – 5, No – 0. Motion carried. M By a voice vote: Yes – 5, No – 0. Motion Cooper seconded Ritter that the sign be 12 x 18 inches with a white background, black border and black letters.

g. First Review for Proposed Zoning Ordinance Revisions: Mr. Ritter noted that the committee had updated the definition of rentals due to the changes in the state laws. Rentals less than 30 days are subject to room tax and health department regulations. Home rentals have been added to the ordinance. Vilas County does not allow rentals of less than seven days in its R-1 zoning district. Motion Ritter seconded Cooper that the zoning ordinance revisions as brought forward by the zoning committee are ready for adoption. By a voice vote: Yes – 5, No – 0. Motion carried.

h. Approve Vilas Outdoor Recreational Plan: Mr. Ritter presented a list of outdoor recreation activities for the Town of St. Germain that is to be added to the St. Germain page of the Vilas County Forestry Department 2019-2023 Outdoor Recreational Plan. Motion Ritter seconded Swenson to update the St. Germain page of the Vilas County Recreational Plan for 2019-2023 as submitted tonight. By a voice vote: Yes – 5, No – 0. Motion carried.

i. Review of Golf Course Budget: Motion Christensen seconded Swenson to adjust the winter fund category of the golf course budget from \$100,000 to \$57,021.80. By a voice vote: Yes – 5, No – 0. Motion carried.

- j. Review of Community Development Budget:** Motion Christensen seconded Olson to authorize the treasurer to transfer from the community development account to the town general account to pay \$6,353.40 for Funktion Design, \$548.70 for J.J. Acres and \$223.66 for Stoney Creek. By a voice vote: Yes – 5, No – 0. Motion carried.
- k. Approve Treasurer’s Bond for Upcoming Tax Season. The alternative to the Treasurer’s Bond is an Ordinance to replace the Bond:** Motion Christensen seconded Cooper to continue the current policy of purchasing a tax collection bond for the town treasurer in the amount of the Vilas County and State of Wisconsin tax levies. By a voice vote: Yes – 5, No – 0. Motion carried.
- l. Consider follow up action on Hug Road Property after the non-compliance warning letter was sent last month:** Mr. Christensen stated that he had talked to the property owner and that he is willing to work with the town. The owner said that Mr. Christensen could take pictures of the problem. Motion Ritter seconded Cooper that there be no action on item 111 of the agenda and that it is put back on the agenda for the August meeting. By a voice vote: Yes – 5, No – 0. Motion carried.
- m. Special Mailing for Town informational Meetings and Building Approval Electors Meeting:** Mr. Christensen suggested that the mailing be three fold with an elevation, floor plan and site plan. Inside would be the cost, payment plan, history, etc. of the project. Mr. Ritter has narrowed the mailing list down to 831 addresses. Mr. Christensen stated that the mailing can only contain facts. It can’t contain opinions of the town board members. June Vogel thought that there should be a phone number or email contact in the mailing. The cost would be from \$1,500 to \$2,000. Motion Ritter seconded Olson to proceed with the mailing with the costs to be paid from the community development account. By a voice vote: Yes – 5, No – 0. Motion carried.
- n. Approval of Special Picnic Beer License, Operator Licenses and Class B Combination Licenses:** Motion Cooper seconded Olson that an operator license for Jane Klug, a special picnic beer license for the Primetimers, Jane Klug, agent, for July 21, 2018, and a Class B Combination Intoxicating Liquor and Fermented Malt Beverage License for Loonatics Bar, LLC., Marcus Walker, agent be approved. By a voice vote: Yes – 5, No – 0. Motion carried.
- o. Complete the “Vilas County All Hazards Mitigation Plan Update Survey:** Mr. Christensen said that he would send the questions to the town board members and then compile the answers to forward to Vilas County. Mr. Martens said that he had also received the survey and had no idea how to answer any of the questions.
- p. July & August Special Meetings:**
- 1. Continuing work on Public Works Employee Handbook to be Determined:** There will be a special town board meeting held on Wednesday, July 18, 2018 at 6:00 P.M. to discuss the employee handbook, a Baird Company bonding proposal, and the building project mailing.
 - 2. New Community Center – Recreational – Town Hall Project:** There will be a special town board meeting with Funktion Design Studios held on Thursday, July 26, 2018 at 6:00 P.M.; there will be a special informational meeting concerning the building project held on Thursday, August 16, 2018 at 6:00 P.M. and a second informational meeting held on Tuesday, August 21, 2018 at 7:00 P.M.; there will be a special elector meeting to vote on the building project held on Thursday, August 30, 2018 at 7:00 P.M.

12. Next Regular Town Board Meeting Date – Monday, August 13, 2018, 6:30pm, Community Center:

- 13. Adjourn:** Motion Cooper seconded Olson that the meeting be adjourned. By a voice vote Yes – 5, No – 0. Motion carried. Meeting adjourned 8:48 P.M.

Town Clerk

Chairman

Supervisor

Supervisor

Supervisor

Supervisor